



Minutes of the meeting of the Annual Meeting of Kings Walden Parish Council held in the Village Hall, Breachwood Green on Monday 16th May 2022 at 7.30pm

Councillors: Maria Cann, Brenda James, Paul Harman (Chair) Amanda King

In attendance: the clerk and RFO, Lisa Lathane, and 2 members of the public

- 1.1 (Agenda 1) Election of Chairman**
Councillor Paul Harman was elected as chairman for the civic year 2022/23.
- 1.2 (Agenda 2) Chairman's Acceptance of Office**
Councillor Harman signed the acceptance of office.
- 1.3 (Agenda 3) Election of Vice-Chairman**
Councillor Amanda King was elected Vice-chairman for the civic year 2022/23.
- 1.4 (Agenda 4) Election of Employment Committee**
Cllrs Cann, King and Graziano were appointed to the Employment Committee.
- 1.5 (Agenda 5) Election of Youth Club Committee**
Cllrs Chamberlin, King and Graziano were appointed to the Youth Club Committee.
- 1.6 (Agenda 6) Election of Village Hall Committee**
Cllrs King and Mulgrew and the clerk were appointed to the Village Hall Committee.
Cllr King and the Clerk were appointed to represent the council at the Village Hall committee meetings.
- 1.7 (Agenda 7) Election to Airport Committee**
Cllr Graziano was appointed to represent the council on the Airport Committee, with support from Breachwood Green resident Andrew Mills-Baker.
- 1.8 (Agenda 8) Appointment of Airport Representative on LLACC**
Cllr Graziano continues to represent the council at LLACC meetings.
- 1.9 (Agenda 9) Apologies for Absence**
Apologies were received from Cllr Mulgrew due to work commitments and Cllr Graziano due to a personal commitment. Members resolved to accept the apologies.
- 1.10 (Agenda 10) Chairman's Remarks**
The Chair thanked Cllr King for her many years spent as Chair for the Parish Council.

Members were reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.
- 1.11 (Agenda 11) Public participation.**
None
- 1.12 (Agenda 12) To adopt the minutes of the parish council meeting held on 25th April 2022.**
The minutes were adopted, and the chairman was authorised to sign.



- 1.13 (Agenda 13) Matters arising from minutes of 25th April 2022.**
1. The letter drafted by Cllr Mulgrew regarding pupil behaviour has been sent to the three Hitchin Secondary Schools.
 2. Council responses to the planning applications discussed at the last meeting have been submitted.
- 1.14 (Agenda 14) To receive the clerk's report including an update on ongoing projects.**
1. The kissing gate has been installed at Ley Green Recreation Ground.
 2. The replacement noticeboard is now ready for installation. Cllr James and the clerk will investigate installation.
- 1.15 (Agenda 15) To consider any grant applications**
- Keeley Pate from Breachwood Pre-School attended the meeting and answered any questions members had about the two grant applications submitted.
1. For £641 towards the installation of an outside canopy for the Pre-School.
 2. For £200 towards the outdoor shed repair.
 3. Members **AGREED** to award both grant applications.
- 1.16 (Agenda 16) To agree date and arrangements for Annual Parish Meeting**
1. Breachwood Green Village Hall has been booked for the 22nd May between 10am and 2pm.
 2. Cllrs King, Harman, James, Mulgrew and the clerk can attend.
 3. A budget of £60 was agreed for the purchasing of refreshment for the day. The clerk will organise.
 4. Invitations have been sent to organisations and groups in the parish to attend to speak about their activities in the last year.
- 1.17 (Agenda 17) Queen's Platinum Jubilee Celebration**
- Cllr Cann updated the members with the plans for the Platinum Jubilee Celebration.
1. The timetable for events on the 4th June was agreed and will be published. Events include: a community picnic, family races, a dog show, a children's film showing, and a film for families with a 15 rating.
 2. Posters will be put on the noticeboards and in the Red Lion and Kings Walden Village Stores. Leaflets will be posted through every door in the parish.
 3. Breachwood Green Pre-School Committee and Breachwood Green Primary School PTFA will organise refreshments for the children's film with proceeds to be split between both organisations.
 4. A total budget of £1230 has been set to cover hire of the Village Hall, event insurance, screen hire, decorations and rosettes.
 5. Cllr James will liaise with Petcular Little Shop at Offley Hoo to see if they would like to sponsor the dog show.
 6. The clerk will speak to contacts regarding judging the dog show.
 7. The clerk will organise an indoor screen, projector and PA system for the film showings.
- 1.18 (Agenda 18) Airport – to agree response to the call-in of the increase to 19 million passengers**
- Members **AGREED** to ask LADACAN to represent Kings Walden Parish Council in their response. The clerk will contact LADACAN to request this.
- 1.19 (Agenda 19) MUGA / Play Area**
1. Ollie Berti has provided a quote of £630 to remove and dispose of the old wooden stepping stones in Breachwood Green Play Area, and supply and install like for like.



2. Members **AGREED** to accept the quote. The clerk will liaise with Ollie Berti.
3. Members **AGREED** to allow Breachwood Green Cricket Club to use the Youth Hut for rain breaks, use of the toilets and a fridge.

1.20 (Agenda 20) Finance and Risk

1. Payments made were **NOTED** and approved. Payments can be seen in annex 1.
2. The accounts for 2021/23 are with the Internal Auditor.

1.21 (Agenda 21) Planning

None.

1.22 (Agenda 22) Matters for future consideration
Councillor / Clerk training

The meeting closed at 21:15 p.m.

Next Meeting: Tuesday 20th June 2022 19:30

ANNEX 1

Kings Walden Parish Council - Summary Financial Report and Bank Reconciliation as at 13th May 2022										
Current Account									£	
Bank Balance at 22nd April 2022									£ 14,898.80	
Payments authorised at meeting:										
Date	Payee	Description	Payment Ref	Net	VAT	Total				
5 May 2022	Zen Internet Ltd	Admin	P-2023-009	£ 5.99	£ 1.20	£ 7.19				
9 May 2022	R J Dawes	Grass cutting & litter picking	P-2023-008	£ 208.33	£ 41.67	£ 250.00				
13 May 2022	Google	Admin	P-2023-010	£ 9.20	£ -	£ 9.20				
13 May 2022	Scottish Power	Youth Hut Electricity	P-2023-011	£ 83.26	£ 4.16	£ 87.42				
				£ 306.78	£ 47.03	£ 353.81				
Monies received:										
Date	From						£ -			
Bank Balance at 13th May 2022									£ 14,544.99	
Business Bank Deposit Account										
Bank Balance at 22nd April 2022									£ 32,910.57	
Date	Recipient						£ -			
Monies Received										
9 May 2022	Interest						£ 0.25			
						£ 0.25				
Bank Balance at 22nd April 2022									£ 32,910.82	
Total bank balances									£ 47,455.81	