

Kings Walden Parish Council

Monday 19th June 2023 starting at 7.30pm

Kings Walden
Parish Council



Papers for Meeting

MEETING OF KINGS WALDEN PARISH COUNCIL

1. To receive and accept apologies for absence.
2. Chairman's remarks.

Members are reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.

3. **Public participation: To receive presentations from the public (10 minutes allowed, † pre-registration requested)**
 - a. To receive a presentation from District Councillors (5 minutes allowed).
 - b. To receive a presentation from the County Councillor (5 minutes allowed).
4. To adopt the minutes of the last parish council meeting.
5. Matters arising from minutes of the last meeting not covered elsewhere.
6. To consider co-option applications
7. To receive the clerk's report including an update on ongoing projects.

- Residents have contacted the clerk regarding HGV's travelling along Lower Road. I have contacted Cube metals asking if they can request that any deliveries to them of this size use the bus route. They have also asked if the road can have a weight restriction placed on it, I will liaise with Highways as to whether this is possible.
- Southern Rural Committee are holding a meeting regarding Fly Tipping in the area: Thursday 22 June, 7.30pm Location: Offley Village Hall, Luton Road, Offley, SG5 3DG. If any Cllrs wish to attend please let me know and I can forward you the agenda.
- The noticeboard has been installed by Paul Cullen outside Kings Walden Stores.

8. To consider Changing Room Quotes

To be presented at the meeting.

9. To consider picnic bench quotes

To be presented at the meeting.

10. To consider requests from Stopsley Sharks & Breachwood Green Primary School for outdoor storage

Both the above have approached the council asking for the possibility of outside storage.

11. To consider a proposal for a parish website and associated costs

The idea is to have one parish website that all key locations can be included on: Parish Council, Village Hall, Cricket Club etc. Please view Preston's village website for an idea how this could work: <https://www.prestonvillageherts.com/>

The clerk can design the website.

Costs will be provided at the meeting.

12. To hear an outline proposal for a new community building

Proposal to be provided at the meeting.

13. Events

- a. To agree arrangements and costs for Summer Band Night
- b. To consider a card machine for receiving payments at events

A Sum Up Card Machine would cost £46.80 (inc VAT) for the machine, and 1.69% per transaction.

Zettle be £34.80 (inc VAT) with 1.75% per transaction. Linked to a PayPal account.

14. Airport Update

a. Handheld Noise Monitor Update

Luton Airport's response to our query on whether they would accept data from KWPC if we purchased the same Hand Held Noise Monitor that they provided us with earlier this year:

'I know we have previously spoken around KWPC purchasing a noise monitor for Breachwood Green, if you were to purchase the same model it would be dependent on a number of things; the specification of the noise monitor itself, if it was the correct specification it would need to be correlated to radar data and the data would then need an analyst to review the data it produces.

The noise monitor would also need regular calibration which is an ongoing cost aside from the initial purchase of the unit.

As previously mentioned we would not be able to use the data to fine any aircraft for noise violations.

If it helps I would be happy for a councillor to visit the airport for a discussion, we have previously met on numerous occasions with KWPC.'

b. To agree the council response to the Luton Rising Development Consent Order

Circulated separately to Cllrs.

15. Finance and Risk:

a. To authorise non-contractual payments and note payments to date.

Authorisation requested to pay:

- CPRE Membership Renewal of £36 for the next year.
- Direct Mains Ltd £156 (inc VAT) for removing faulty pressure reducing valve and replacing pipework at the Youth Hut to fix the water flow issue.
- Paul Cullen £287 for the Bus Stop Roof Repair and installation of the noticeboard in Kings Walden.

Please see the following pages for the Payments and Receipts.

b. To authorise the signing of the Bank Reconciliation

Please see the Reconciliation following the Payments and Receipts.

Kings Walden Parish Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
16 Misc Income	30/05/2023		Lloyds bank current	R24-016	Rent	BWG Village hall	E	1.00		1.00
17 Pitch fees	08/06/2023		Lloyds bank current	R24-017	Pitch fee	Stopsley Sharks FC	E	500.00		500.00
18 Interest	09/06/2023		Lloyds deposit	R24-018	Interest	Lloyds	E	22.93		22.93
Total								523.93		523.93

Kings Walden Parish Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
21	Domain and Cybercheck	15/05/2023		Lloyds bank current	P24-021	Domain, Cybercheck and Broa	Zen	S	16.99	3.40	20.39
21	Broadband	15/05/2023		Lloyds bank current	P24-021	Domain, Cybercheck and Broa	Zen	S	41.07	8.21	49.28
22	Ley Green Rent	19/05/2023		Lloyds bank current	P24-022	Ley Green Rent	Carter Jonas	E	50.00		50.00
25	Grass cutting	19/05/2023		Lloyds bank current	P24-025	Grass cutting	R Dawes	S	434.88	86.98	521.86
24	Play equip maintenance	19/05/2023		Lloyds bank current	P24-024	Play area repairs	R Dawes	S	355.00	71.00	426.00
23	Audit	19/05/2023		Lloyds bank current	P24-023	Audit	K Murphy	E	180.00		180.00
34	Village Day / Coronation	19/05/2023		Lloyds bank current	P24-034	Coronation Village Day Expens	Lisa Lathane	E	217.00		217.00
35	Village Day / Coronation	19/05/2023		Lloyds bank current	P24-035	Coronation Village Day Expens	Lisa Lathane	E	249.83		249.83
26	Fire inspection	25/05/2023		Lloyds bank current	P24-026	Inspection	Chubb	S	106.23	21.25	127.48
27	Office services	25/05/2023		Lloyds bank current	P24-027	Office services	Actual Admin (Lisa Lathane)	E	75.00		75.00
28	Electricity	30/05/2023		Lloyds bank current	P24-028	Youth Hut Electricity	Scottish Power	L	93.57	4.68	98.25
30	Grass cutting	05/06/2023		Lloyds bank current	P24-030	Grass cutting	R Dawes	S	434.88	86.98	521.86
29	Insurance	05/06/2023		Lloyds bank current	P24-029	Insurance	Gallagher Insurance	E	1,719.18		1,719.18
31	Admin	08/06/2023		Lloyds bank current	P24-031	Software	Google	E	9.20		9.20
32	Broadband	14/06/2023		Lloyds bank current	P24-032	Domain, Cybercheck and Broa	Zen	S	41.07	8.21	49.28
32	Domain and Cybercheck	14/06/2023		Lloyds bank current	P24-032	Domain, Cybercheck and Broa	Zen	S	16.99	3.40	20.39
33	Broadband	15/06/2023		Lloyds bank current	P24-033	Broadband	BT	S	86.96	17.39	104.35
Total									4,127.85	311.50	4,439.35

Kings Walden Parish Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

	Bank Reconciliation at 16/06/2023			
	Cash in Hand 01/04/2023		39,395.59	
	ADD Receipts 01/04/2023 - 16/06/2023		19,875.58	
			59,271.17	
	SUBTRACT Payments 01/04/2023 - 16/06/2023		10,278.64	
A	Cash in Hand 16/06/2023 (per Cash Book)		48,992.53	
	Cash in hand per Bank Statements			
	Petty Cash	16/06/2023	0.00	
	Lloyds deposit	16/06/2023	36,025.93	
	Youth Club cash	16/06/2023	0.00	
	Lloyds bank current	16/06/2023	12,966.60	
			48,992.53	
	Less unrepresented payments			
			48,992.53	
	Plus unrepresented receipts			
B	Adjusted Bank Balance		48,992.53	
	A = B Checks out OK			

16. Planning:

a) To receive and consider responses to planning applications.

Application & Address	Proposal	Comments
23/00996/FPH Egmont, Pasture Lane, Breachwood Green, Hitchin, Hertfordshire, SG4 8NR	Full Permission Householder : First floor rear extension and alterations to existing roof including addition of roof lights and addition of weather board cladding to existing external first floor rear and side (south) elevations	No comments from any residents on the planning portal.
22/02344/FPH Lulworth Colemans Road Breachwood Green Hitchin Hertfordshire SG4 8PA	Open sided front porch and erection of detached double carport (as a variation of planning permission 22/02344/FPH granted 11.10.2022)	No comments from any residents on the planning portal.

b) To note decisions and appeals.

c) To consider any other planning matters pertinent to the Parish Council.

17. Matters for future consideration.

Next scheduled meetings:

- Parish Council meeting: Monday 17th July 2023 19:30