

Kings Walden Parish Council

MEMBERS and THE PUBLIC are INVITED to a
Meeting of KINGS WALDEN PARISH COUNCIL
which will be held by Zoom Video Conferencing on
Tuesday 20th July 2021 starting at **7.30 pm.** †

Councillor Joe Graziano, 15th July 2021

To join Zoom meeting [KWPC Council Meeting](#)

(Meeting ID: 593 309 7295 Password: 8Qpfc1)

AGENDA

1. To receive apologies for absence.
2. Chairman's remarks.
3. Public participation: To receive presentations from the public (10 minutes allowed, † pre-registration requested)
 - a. To receive a presentation from District Councillors (5 minutes allowed).
 - b. To receive a presentation from the County Councillor (5 minutes allowed).
4. To adopt the minutes of the Parish Council meeting held on 15th June 2021.
5. Matters arising from minutes of 15th June 2021 not covered elsewhere.
6. An update on ongoing projects.
7. Covid Risk Assessment - Re-opening from 19th July Government relaxation of rules:
 - a. Face-to-face meetings date to be fixed
 - b. Youth Club re-opening date to be fixed
8. Airport Update
9. Footpaths and their maintenance
9. Finance and Risk:
 - a. To authorise non-contractual payments and note payments to date.
10. Planning:
 - a) To receive and consider responses to planning applications.
 - b) To note decisions and appeals.
 - c) To consider any other planning matters pertinent to the Parish Council.
11. Any other business.
12. Matters for future consideration.

Next scheduled meeting:

- Parish Council meeting: Tuesday 21st September 2021, 19:30

† Members of the public wishing to address the council are requested to register with the Chair on cllr_amanda_king@kwpc.org.uk by 10.00 am on the day of the meeting.



Minutes of a discussion with Kings Walden Parish Council held via Zoom Video Conferencing on Tuesday 15th June at 7.30 pm

Present: Councillors: Amanda King (Chairman), David Bennett, Joe Graziano, Brenda James and Martin Mulgrew.
One member of the public: Geoff
In attendance: the clerk, Lisa Lathane.

3.1 (Agenda 1) To receive apologies for absence

Members recommended that the clerk accept the apology from Cllr Jon Chamberlin who was unable to attend due to work commitments.

4.2 (Agenda 2) Chairman's Remarks

1. Members were reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.
2. The chairman advised that the meeting would be recorded.
3. The chairman reminded the meeting that this meeting is not a formal meeting of the council, it is for discussion to take place in order to make recommendations to the clerk under the Scheme of Delegation.

4.3 (Agenda 3) Public Participation

None.

4.4 (Agenda 4) To adopt the minutes of the parish council meeting held on the 18th May 2021

The minutes were adopted, and the chairman was authorised to sign.

4.5 (Agenda 5) Matters arising from minutes of 18th May not covered elsewhere

1. Ponds: Pilkington Farms Partnership have sent a message of thanks to the Parish Council for the offer of help to clear ponds on their land in the Parish. They have a schedule of maintenance for the ponds linked to the farming that occurs near each pond and so politely decline the offer.

4.6 (Agenda 6) Clerk's Report

1. The clerk presented a verbal update on her report.
 - a. Noticeboard: Amanda Thompson has kindly agreed for the noticeboard to be relocated to outside the shop as long as Pilkington Farms Partnership (PFP) were also in agreement. A licence will be set up between the Parish Council and PFP to allow this to happen.
 - b. Village Gateway. The clerk has had no response from Highways regarding this and will continue to chase.
 - c. Kissing Gate Ley Green. The clerk has informed Andrew Burton of NHDC of gates we have that possibly need replacing. She is awaiting a response on how he can assist.
 - d. Youth Club Cleaner: A cleaner has been found who is able to clean the Youth Hut once a week on a Wednesday. She will charge £25 for two hours of cleaning.
 - e. Village Hall Changing Rooms: *Cllr Harman declared an interest in this item as a member of Breachwood Green Cricket Club.* The clerk met with Dave McNeilly of the Village Hall Committee and looked at the changing rooms to ascertain what needed to be done to upgrade them. She will organise for a specification to be put together to enable quotes to be gathered.



f. Benches: The clerk has found a quote of £1000 for four benches. These are recycled benches that will not need any maintenance.

2. The report was **NOTED**.
3. The members recommended the hiring of the cleaner for the Youth Hut when needed.
4. The members recommended the clerk purchase the four benches.
5. The members recommended the clerk put together a specification for the changing rooms, taking into account football league requirements, and look into additional funding for the project.

4.7 (Agenda 7) Covid Risk Assessments

1. The members recommended that the July meeting be held under the Scheme of Delegation and via Zoom. The Risk Assessment will be considered again once we have decided to meet face-to-face.
2. Due to covid restrictions not being lifted on the 21st June as expected Andrew Spyrou doesn't feel comfortable opening the Youth Club on the 22nd. A new opening date will be considered once restrictions have been lifted.

4.8 (Agenda 8) Traffic Issues

Cllr James declared an interest in this item as an employee of Pilkington Farms Partnership.

1. Cllr Barnard has confirmed that lorries etc. are legally permitted to access these sites through the village and country lanes, if they have legitimate business with them.
2. Cllr Graziano will pass to Cllr James details of those residents who have raised issues with the gates and traffic at the Pilkington Farms Partnership (PFP) development at The Heath.

4.9 (Agenda 9) Local Plan

It was recommended that the clerk draft a letter of response to the recent modification on the Local Plan.

4.10 (Agenda 10) Parish Council Meeting Dates

It was recommended that the clerk respond to the Village Hall indicating their disappointment in the lack of consultation regarding the change of date request and requesting more information on the subject.

4.11 (Agenda 11) Airport Update

1. NHDC and Hertfordshire County Council both objected to the latest Luton Airport Proposals but didn't offer any explanation as to why they were objecting. It was recommended that the clerk, along with Cllr Graziano and Cllr King, draft a letter to the leaders of both NHDC and HCC requesting that the reasons for the objection to be made public.
2. It was recommended that we respond formally to the latest proposals, a similar response to the one submitted in February. The clerk and Cllr Graziano will draft a response.
3. The clerk will ensure that Cllr Graziano is made aware of all LLACC meeting dates.

4.12 (Agenda 12) Stopsley Football Club

It was recommended that the Clerk contacts Stopsley Football Club to explain that unfortunately we do not have the pitch capacity to host their football matches.



4.13 (Agenda 13) Finance and Risk

1. Payments made were noted.
2. The clerk / RFO is still awaiting the card to enable her to carry out some functions on internet banking. This has been chased and should be with her by the 21st.
3. Members recommended that the clerk repay the Southern Rural Grant as we are currently not able to use it for Noise Monitoring Equipment as intended.

4.14 (Agenda 14) Planning

1. Crown House, Ley Green – Listed Building Consent: This application has been granted permission.
2. 11 St Mary's Rise, Breachwood Green – This application has been granted permission.

4.15 (Agenda 15) Matters for future consideration

DriveSafe, Police attendance requested at the next meeting for a local crime update

The meeting closed at 20:28 p.m.

Next Meeting: Tuesday 20th July 2021 19:30

Signed Chairman _____ Date _____

Ongoing Projects

Defib's

Following the incident in the European Championships NHDC were approached by the Comet to provide a list of defibs in the District. I submitted both KWPC defibs to be included.

Noticeboard

The licence has been sent through by PFP, I have forwarded it to all. This needs to be discussed as to whether we are happy to go ahead.

Agenda 9 - Finance and risk

Agenda 9a – To authorise non-contractual payments and note payments

Please see the end of this document.

Status	Power	Date	Payee	Description	Payment Ref	Net	VAT	Total
*+	4	18 June 2021	Zen Internet	Youth Hut Broadband		£ 35.00	£ 7.00	£ 42.00
*+	4	18 June 2021	Breachwood Green CIC	Litter Pick		£ 250.00	£ -	£ 250.00
*+	4	21 June 2021	ICO	Admin		£ 40.00	£ -	£ 40.00
*+	4	21 June 2021	DCK Beavers	Payroll		£ 35.00	£ 7.00	£ 42.00
*+	4	21 June 2021	Flow Plates Ltd	Barrier		£ 840.00	£ 168.00	£ 1,008.00
*+	4	21 June 2021	HMRC	Payroll		£ 303.99	£ -	£ 303.99
*+	4	28 June 2021	Payroll	Admin		£ 1,522.95	£ -	£ 1,522.95
*+	4	05 July 2021	Zen Internet	Admin		£ 4.99	£ 1.00	£ 5.99
*+	4	07 July 2021	Google	Admin		£ 8.28	£ -	£ 8.28
*+	4	19 July 2021	Chubb Fire and Security	Youth Hut		£ 237.56	£ -	£ 237.56
*+	4	19 July 2021	Zen Internet	Youth Hut Broadband		£ 35.00	£ 7.00	£ 42.00
						£ 3,312.77	£ 190.00	£ 3,502.77

Agenda 10 - Planning

<http://www.kwpc.org.uk/planning.php?template=2>

Reference	Application for	Address	Status	Deadline for comment (if applicable)
21/01335/FPH	Full Permission Householder : Retention of a wooden fence to front/side elevation for security and privacy purposes	2 Chapel Road, Breachwood Green, Hitchin, Hertfordshire, SG4 8NU	REFUSED	22/5/21
21/03228/FP	Full Planning Permission : Erection of industrial building	Baileys Close Farm, Pasture Lane, Breachwood Green,	Registered	11/08/21



	with associated parking and landscaping with alteration to existing access following demolition of existing outbuildings.	Hertfordshire, SG4 8NY		
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