

# Kings Walden Parish Council

MEMBERS ARE HEREBY SUMMONED and THE PUBLIC INVITED to a Meeting of KINGS WALDEN PARISH COUNCIL  
which will be held in the  
**Village Hall, Breachwood Green on Tuesday 15<sup>th</sup> October 2019 starting at 7.45 pm.**



Clerk to the Council, 4<sup>th</sup> October 2019

1. To receive apologies for absence.
2. Chairman's remarks.
3. Public participation:
  - a. To receive presentations from the public (10 minutes allowed).
  - b. To receive a presentation from the District Councillors (5 minutes).
  - c. To receive a presentation from the County Councillor (5 minutes).
- Page 1 4. To adopt the minutes of the Parish Council meeting 17<sup>th</sup> September 2019.
5. Matters arising from minutes not covered elsewhere.
6. Footpaths and liaison with Pilkington Farm Partnerships.
7. Meeting with Breachwood Green Society
  - a. Gateway entrance features.
  - b. Christmas Tree.
8. Luton Airport.
- Page 4 9. Tree survey.
10. Member vacancies.
- Page 5 11. Finance:
  - a. To receive the second quarter financial report.
  - b. To approve any ad hoc payments.
- Page 9 12. Planning:
  - a. To receive and debate planning applications.
  - b. To note decisions and appeals.
  - c. To consider any other planning matters pertinent to the Parish Council.
13. Defibrillator Ley Green
14. KWPC.ORG.UK Website
15. Youth hut windows
16. Urgent matters concerning Play areas, MUGA, Youth Club, Highways and Village Hall not covered elsewhere.
17. Correspondence received.
18. Matters for future consideration.



# KINGS WALDEN PARISH COUNCIL

## Minutes of the meeting of the Kings Walden Parish Council held in the Village Hall, Breachwood Green on Tuesday 17th September 2019 at 7.45 pm

Present: Councillors: Amanda King, David Bennett, Joe Graziano, Liz Thurlby

Two members of the public and the clerk, Tom Brindley.

- 4.1 (Agenda 1) To consider Apologies for Absence.** Members accepted apologies from Paul Harman, funeral, Jon Chamberlin - Work commitments.
- 4..2 (Agenda 2) Chairman's remarks.**
1. Members were reminded of the council's code of conduct.
- 4.3 (Agenda 3) Public participation.**
- Mr Wayne Gardner updated council on the success of BreachFest. The organisers planned to make this an annual event. There have already been enquiries from new bands. The catering vendors were pleased with the trade and had contributed a % of profits. An overall surplus would be split between donations to local causes and funding for next year. The parish council was thanked for its support.
- 4.4 (Agenda 4) To adopt the Minutes of the Parish Council meeting 16<sup>th</sup> July 2019.** The minutes were adopted and signed by the chairman.
- 4.5 (Agenda 5) Matters arising from July meeting not appearing on the agenda.**
- Defibrillator for Ley Green. The county council had put a moratorium on grants for defibrillators, but this was now lifted.
- 4.6 (Agenda 6) Finance**
1. External auditor's report. The external auditor had approved the accounts without comment.
  2. Payments approved, see attached list.
- 4.7 (Agenda 7) Planning**
1. Baileys Close Farm. Permission refused. The clerk was asked to write to the Local Planning Authority expressing disappointment in both conduct and result of the planning meeting.
  2. Sandon Green. No comments
  3. Chiltern House. This was an application for a lawful development certificate and the council was therefore not a statutory consultee and did not comment.
- 4.8 (Agenda 8) Luton Airport**
1. The chairman had been approached by Lis Greet who reported that she had heard from Nicole Morris, the airport noise monitoring officer, that the council was not concerned about ground noise. Members agreed this was incorrect.
  2. Cllr Thurlby was asked to invite Nicole Morris to the next council meeting.
  3. Cllr Thurlby advised that pollution monitoring equipment had been installed in Breachwood Green.
  4. The clerk was asked to follow up on the council's application for direct membership of LLACC.
  5. It was reported that Luton Airport would hold an open meeting in Breachwood Green village hall on 25th November, 13:00 to 20:00.
- 4.9 (Agenda 9) Footpaths**
1. Pilkington Farm Partnership CEO Tom Duffin, had intended to attend the meeting but had sent apologies. He would attend the October meeting.
  2. Andrew Burton, Herts CC projects officer had promised to supply maps but none had yet been received.
  3. Cllr Thurlby was asked to raise the issue of who is legally responsible for ensuring footpaths are maintained; the tenant or the landowner.
- 4.10 (Agenda 10) Web site.**
- The clerk was asked to obtain quotations from two hosting companies.

# KINGS WALDEN PARISH COUNCIL

## 4.11 (Agenda 11) Urgent matters

1. Youth Hut Windows. A fourth quote had been received via Cllr Harman. The quote appeared competitive. The clerk was asked to check if this was for safety glass and secure locks to match the existing windows.
2. Highways
  - a. Cllr Graziano and the clerk had met with County councillor Barnard and Graham Bury, Hertfordshire highways. Mr Bury had issued a report but nothing had yet been actioned.
  - b. Cllr Thurlby had reported an incident at Lilley Bottom/Church Road junction due to missing lines. Highways had replied saying no action was required. The clerk was asked to raise matter directly with Ringway.
  - c. Ley Green speeding. Cllr Graziano was asked to include the road outside the old school in future speed watch monitoring.
  - d. Cllr Bennett advised that Ley Green residents would not support a speed indicator advice.
  - e. Ley Green, junction warning lines. Cllr Bennett advised these were worn out and so the priority was unclear, a consequence of which was increased vehicle speed.
  - f. The clerk advised that North Herts District council had agreed to install Road Name signs at the junction of Church Road and The Heath.
  - g. Orchard Way Ownership was still disputed between the district council and Settle, resulting in the grass not being maintained.

## 4.12 (Agenda 12) Correspondence

Publications from CPRE and the Chiltern Society were circulated. All other correspondence previously addressed.

## 4.13 (Agenda 13) Future

1. Discuss a Christmas tree and carol singing in Breachwood Green with the Breachwood Green Society.
2. Instruct an arboriculturist to survey the trees on parish council land.
3. Widen the advertising for the two vacancies.
4. Discuss Gating options with the Breachwood Green Society.

The meeting closed at 9.32 p.m.

### Next Meetings:

Parish Council: Tuesday 15<sup>th</sup> October 2019

Signed Chairman \_\_\_\_\_ Date \_\_\_\_\_

# KINGS WALDEN PARISH COUNCIL

Payments to 18<sup>th</sup> September 2019

Status	Power	Date	Payee	Description	Chq #	Total	Net	VAT
+	2		R Dawes	Grounds maintenance	FPO	250.00	208.33	41.67
+	4		Todeka	Admin	FPO	90.00	75.00	15.00
+	5		Payroll	Salary	FPO	1866.80	1866.80	
+	4		Todeka	Admin	FPO	90.00	75.00	15.00
	5		TH Brindley	Expenses	FPO	65.82	60.52	5.30
	4		DCK	Payroll	FPO	30.00	25.00	5.00
	2		Playdale	Play area	FPO	176.52	147.10	29.42
	2		Play innovations	Bench repair	FPO	120.00	100.00	20.00
						<b>2,659.72</b>	<b>2,539.75</b>	<b>119.97</b>

\* =

Approved

+ = Already paid

Powers:

- 1 Grass cutting: Open Spaces Act 1906 s.10
- 2 Play area/Glebe land: LG (Misc Provisions) Act 1976 s.19
- 3 HAPTC membership: LGA 1972 s.143
- 4 Audit, Insurance, Training: LGA 1972 s.111
- 5 Salary/expenses: LGA 1972 s.112(2)



---

Our Ref: SAL/KMA/10070

7<sup>th</sup> October 2019

Kings Walden Parish Council  
191 High Street  
Codicote  
SG4 8UD

**For the attention of Mr Tom Brindley**

**FEE PROPOSAL – Breachwood Green Recreation Ground, SG4 8NX**

Dear Sir

Thank you for your email dated 4<sup>th</sup> October 2019 and the opportunity to provide consulting arborist services to yourself. To carry out a survey of all trees more than 200mm diameter located within and immediately outside the recreation ground. Prepare a tree schedule detailing estimated height and measure dbh (diameter at breast height) and comment on tree species, condition and surrounding 'targets' providing recommendations for remedial works where necessary.

My fee for the above would be £1,760.00.

The consultant's fee is in no way contingent upon the reporting of a specified value, stipulated result., the occurrence of a subsequent event, nor upon any findings to be reported.

Yours faithfully

**S.A. Lanigan – Chartered Arboriculturist  
MICFor, Dip.Arb.(RFS), M.Arbor A, RCarborA – ISA BCMA, CUEW,  
ASCA Registered Consulting Arborist #588**

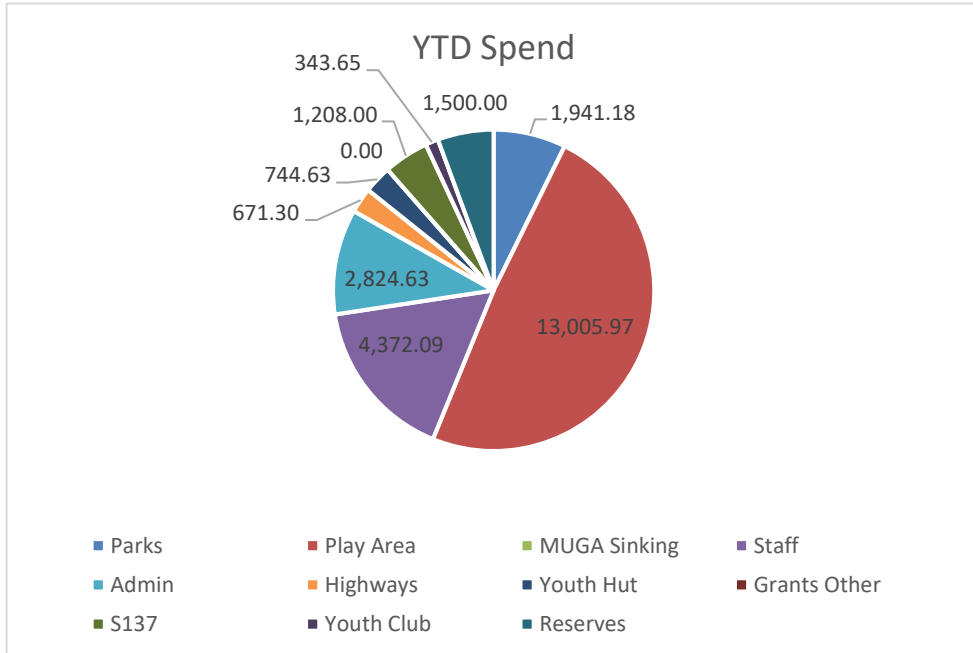
# Kings Walden Parish Council

Financial Report as at  
Balance at 1/4/2019 **29,973.73**

**30th SEPT 2019**

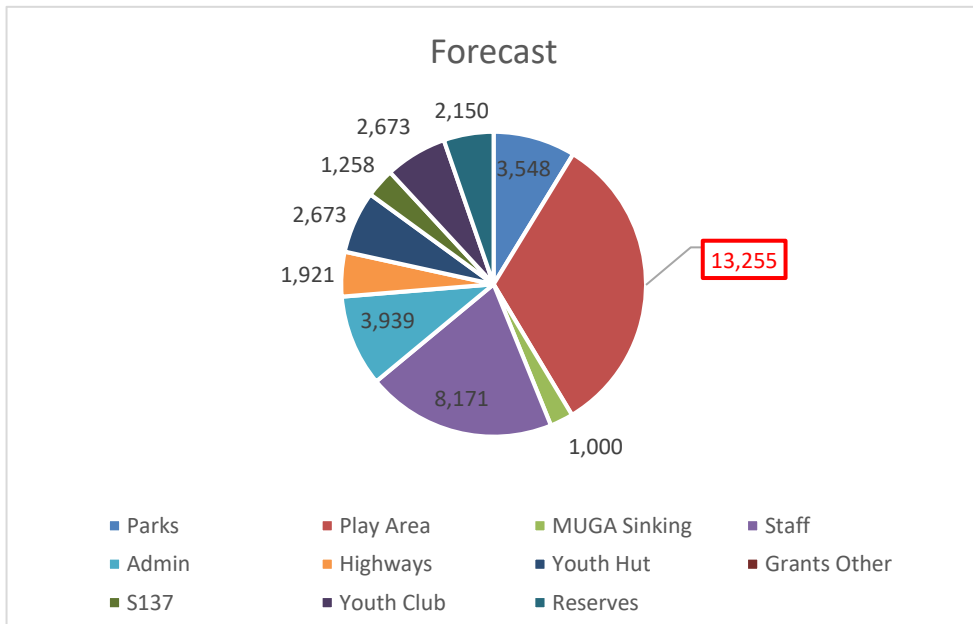
<u>Receipts</u>	<u>YTD</u>	<u>Orig. Budget</u>	<u>Rev. Budget</u>	<u>YTD Budget</u>	<u>Variance</u>	<u>FY Forecast</u>	<u>FY Variance</u>
Precept	27,975.66	28,005.88	27,975.66	27,975.66	0.00	27,976	0
CTSG	0.00	0.00	0.00	0.00	0.00	0	0
Interest	6.38	1.00	5.00	2.08	4.30	5	0
Grants	0.00	1,500.00	500.00	500.00	-500.00	500	0
MUGA	0.00	0.00		0.00	0.00	0	0
Solar Farm	0.00	2,150.00	2,150.00	0.00	0.00	2,150	0
Other	6,163.25	210.00	1,150.00	1,350.00	4,813.25	1,150	0
Youth Sub:	466.00	600.00	600.00	400.00	66.00	600	0
Sale	340.60	1,200.00	900.00	600.00	-259.40	900	0
<b>Total receipts</b>	<b>34,951.89</b>	<b>33,666.88</b>	<b>33,280.66</b>	<b>30,827.74</b>	<b>4,124.15</b>	<b>33,280.66</b>	<b>0</b>
VAT refund	0.00	633.00	2499.52	2,499.5	-2,499.52	2,499.5	0
<b>Cash received</b>	<b>34,951.89</b>	<b>34,299.88</b>	<b>35,780.18</b>	<b>33,327.26</b>	<b>1,624.63</b>	<b>35,780.18</b>	<b>0</b>
<b>Payments</b>	<b>A</b>	<b>B</b>		<b>C</b>	<b>= C-A</b>		
	<u>YTD</u>	<u>Orig. Budget</u>	<u>Rev. Budget</u>	<u>YTD Budget</u>	<u>Variance</u>	<u>Forecast</u>	<u>FY Variance</u>
Parks	1,941.18	6,830.00	6,830.00	1,366.00	-575.18	3,548	3,282
Play Area	13,005.97	2,100.00	15,000.00	15,000.00	1994.03	13,255	1,745
MUGA Sinking		1,000.00	1,000.00	0.00	0.00	1,000	0
Staff	4,372.09	9,760.00	9,760.00	1,952.00	-2420.09	8,171	1,589
Admin	2,824.63	4,525.00	4,525.00	905.00	-1919.63	3,939	586
Highways	671.30	1,150.00	1,150.00	230.00	-441.30	1,921	-771
Youth Hut	744.63	1,656.00	2,500.00	500.00	-244.63	2,673	-173
Grants Other	0.00			0.00	0.00		0
S137	1,208.00	2,000.00	2,000.00	400.00	-808.00	1,258	742
Youth Club	343.65	600.00	600.00	120.00	-223.65	2,673	-2,073
Reserves	1,500.00	3,700.00	3,700.00	1,500.00	0.00	2,150	1,550
<b>Total Payments</b>	<b>26,611.45</b>	<b>33,321.00</b>	<b>47,065.00</b>	<b>21,973.00</b>	<b>-4,638.45</b>	<b>40,588.00</b>	<b>6,477.00</b>
VAT	3,173.70					500.00	
Surplus/Deficit	8,340.44	978.88	-11,284.82	11,354.26	3013.82	-4,807.82	
<b>Current Balance</b>	<b>35,140.47</b>						
Unpaid cq	0.00					<b>Cash Paid</b>	<b>41,088</b>
Unbanked receipts							
<b>Net Balance</b>	<b>35,140.47</b>					<b>C Bal</b>	<b>24,666</b>

# Kings Walden Parish Council



## Balance Sheet

	ACTUAL 31/08/2019	FORECAST 31/03/2020
<b>Bank a/c:</b>		
Lloyds current	3,344.74 A	3,000.00
Lloyds deposit	33,528.57 B	23,530.00
Cash	67.98 C	.00
Stock	.00 D	.00
Uncleared	.00 E	.00
Unclaimed VAT	F	1,200.00
Income not/rcv	G	.00
<b>Total</b>	<b>36,941.29</b>	<b>27,730.00</b>
<b>Reserves:</b>		
MUGA	5,000.00 H	6,000.00
Play Area	16,000.00 I	
Youth Hut	2,000.00 J	2,000.00
Environment	.00 K	.00
Rec Ground	.00 L	2,000.00
Community Fund	4,363.56 M	6,513.56
Committed	N	.00
VAT Refund	O	
Income Due	P	
<b>Total</b>	<b>27,363.56</b>	<b>16,513.56</b>
<b>Available</b>	<b>9,578</b>	<b>11,216</b>
<b>Total</b>	<b>36,941.29</b>	<b>27,730.00</b>
<b>ERROR</b>	<b>0.000</b>	<b>0.000</b>





## Year to date spend - detail

Sum of Net	(blank) Apr	May	Jun	Jul	Aug	Sep	Grand Total	
<b>Admin</b>								
Breachwood Times	6.00			6.00			12.00	
Came & Company		1,194.26					1,194.26	
CPRE			36.00				36.00	
HAPTC	505.16	70.00					575.16	
Todeka	75.00	75.00	75.00	75.00		150.00	450.00	
DCK			25.00	41.50			66.50	
T H Brindley	21.05	68.86	21.05	70.16		60.52	241.64	
Info Comm.		40.00	40.00				80.00	
Karen Murphy		125.00					125.00	
Criminal Records Svcs Ltd			56.67				56.67	
PKF						200.00	200.00	
<b>Admin Total</b>	<b>607.21</b>	<b>1,573.12</b>	<b>253.72</b>	<b>192.66</b>		<b>410.52</b>	<b>3,037.23</b>	
<b>Highways</b>								
G Graziano						71.30	71.30	
<b>Highways Total</b>						<b>71.30</b>	<b>71.30</b>	
<b>Parks</b>								
G Graziano		37.37					37.37	
R J Dawes		933.33	208.33	208.33		208.33	1,558.32	
<b>Parks Total</b>		<b>970.70</b>	<b>208.33</b>	<b>208.33</b>		<b>208.33</b>	<b>1,595.69</b>	
<b>payroll</b>								
Payroll			2,405.69			1,866.80	4,272.49	
HMRC				94.60		5.00	99.60	
<b>payroll Total</b>			<b>2,405.69</b>	<b>94.60</b>		<b>1,871.80</b>	<b>4,372.09</b>	
<b>Play area</b>								
Play Safety		175.50					175.50	
Secure-a-field				13,005.97			13,005.97	
Playdale						147.10	147.10	
<b>Play area Total</b>		<b>175.50</b>		<b>13,005.97</b>		<b>147.10</b>	<b>13,328.57</b>	
<b>S137</b>								
Breachwood Green Society		400.00					400.00	
Ley Green Society		200.00					200.00	
BWG PFTA		385.00					385.00	
BreachFest			500.00				500.00	
BWG Village Hall				287.00			287.00	
<b>S137 Total</b>		<b>985.00</b>	<b>500.00</b>	<b>287.00</b>			<b>1,772.00</b>	
<b>TUCK SHOP</b>								
Youth Club	94.70	115.55	30.38			103.02	343.65	
A Spyrou				45.47			45.47	
<b>TUCK SHOP Total</b>	<b>94.70</b>	<b>115.55</b>	<b>30.38</b>	<b>45.47</b>		<b>103.02</b>	<b>389.12</b>	
<b>Youth Hut</b>								
H3G	8.30	8.51	8.51	8.51	8.51	8.51	50.85	
Scottish Power		143.59			50.19		193.78	
<b>Youth Hut Total</b>	<b>8.30</b>	<b>152.10</b>	<b>8.51</b>	<b>8.51</b>	<b>58.70</b>	<b>8.51</b>	<b>244.63</b>	
<b>(blank)</b>								
(blank)	-						-	
<b>(blank) Total</b>	<b>-</b>						<b>-</b>	
<b>Grand Total</b>	<b>-</b>	<b>710.21</b>	<b>3,971.97</b>	<b>3,406.63</b>	<b>13,842.54</b>	<b>58.70</b>	<b>2,820.58</b>	<b>24,810.63</b>

**PAYMENTS OCTOBER 2019**

Status	Power	Date	Payee	Description	Chq #	C	Total	Net	VAT	Parks Play Areas	MUGA Revenue	MUGA Reserve	Staff	Admin	Highways	Youth Hut	Youth Worker	S137
	1	04/10/2019	R Dawes	Grounds maintenance	FPO		250.00	208.33	41.67	208.33								
	4	14/10/2019	Todeka	Admin	FPO		90.00	75.00	15.00					75.00				
	5	14/10/2019	TH Brindley	Expenses	FPO		45.05	41.10	3.95	17.50				23.60				
	2	04/10/2019	Scottish Power	Heating	FPO		54.46	51.87	2.59							51.87		
	2	01/10/2019	J C Agriculture	MUGA maint.	FPO		158.40	132.00	26.40		132.00							
	1	14/10/2019	NBB	Bench	FPO		564.00	470.00	94.00						470.00			
							0.00	0.00										
							0.00	0.00										
							0.00	0.00										
							0.00	0.00										
							0.00	0.00										
							0.00	0.00										
							0.00	0.00										
							1,161.91	978.30	183.61	225.83	132.00	0.00	0.00	98.60	470.00	51.87	0.00	0.00

\* = Approved

+ = Already paid

**Powers:**

- 1 Grass cutting: Open Spaces Act 1906 s.10
- 2 Play area/Glebe land: LG (Misc Provisions) Act 1976 s.19
- 3 HAPTC membership: LGA 1972 s.143
- 4 Audit, Insurance, Training: LGA 1972 s.111
- 5 Salary/expenses: LGA 1972 s.112(2)
- 6 Other, Localism Act 2011
- 7 S137: LGA 1972 s137

Year	Ref	Description	Address	Validated	Status	Response	Appeal
2019	19/00087/LDCP	Single storey rear extension	20 Mill Way Breachwood Green Hitchin Hertfordshire SG4 8PE	Validated: Mon 14 Jan 2019	Decided		
2019	19/00433/FPH	Single storey rear extension, first floor side extension, insertion of ground floor front window following removal of garage door to facilitate garage conversion. Hip to gable roof extension and insertion of 3 rear velux roof lights to facilitate loft conversion.	1 Lye Hill Breachwood Green Hitchin Hertfordshire SG4 8PP	Validated: Tue 26 Feb 2019	Decided		
2019	19/00433/FPH	"Single storey rear extension, first floor side extension, insertion of ground floor front window following removal of garage door to facilitate garage conversion. Hip to gable roof extension and insertion of 3 rear velux roof lights to facilitate loft conversion."	1 Lye Hill Breachwood Green Hitchin Hertfordshire SG4 8PP	Validated: Tue 26 Feb 2019	Decided		
2019	19/01051/LBC	Internal alterations to include exposing post and tie chord, replacing floor finishes and alter upper landing step of first floor, install party wall in attic, low pressure soda blasting of internal frame and other associated minor works. External alterations to include replacement double glazed windows (3 no x side and 1 no x rear), replacement "front" door to side elevation and installation of 3 no lamps	13 Lower Road Breachwood Green Hitchin Hertfordshire SG4 8NS	Validated: Fri 10 May 2019	Decided		
2019	19/01317/DOC	Condition 2 - Sample of the clay tile proposed for the extension roof (as Discharge of Condition of Listed Building Consent 18/01334/LBC granted 19/09/2018).	Frogmore Cottage Kings Walden Hitchin Hertfordshire SG4 8NW	Validated: Mon 03 Jun 2019	Decided		

2019	19/01354/DOC	Condition 3 - Sample panel indicating brick type, bond and mortar mix shall be erected on site (as Discharge of Condition of Listed Building Consent 18/01334/LBC granted 19/09/2018).	Frogmore Cottage Kings Walden Hitchin Hertfordshire SG4 8NW	Validated: Mon 03 Jun 2019	Decided		
2019	19/01355/DOC	Condition 4 - Joinery details (including 1:1 section of the glazing bars) and ironmongery for all new windows (as Discharge of Condition of Listed Building Consent 18/01334/LBC granted 19/09/2018).	Frogmore Cottage Kings Walden Hitchin Hertfordshire SG4 8NW	Validated: Mon 03 Jun 2019	Discharged		
2019	19/01356/DOC	Condition 5 - Details of all new rainwater goods (as Discharge of Condition of Listed Building Consent 18/01334/LBC granted 19/09/2018).	Frogmore Cottage Kings Walden Hitchin Hertfordshire SG4 8NW	Validated: Mon 03 Jun 2019	Decided		
2019	19/01359/DOC	Condition 6 - Details of all new internal doors (as Discharge of Condition of Listed Building Consent 18/01334/LBC granted 19/09/2018).	Frogmore Cottage Kings Walden Hitchin Hertfordshire SG4 8NW	Validated: Mon 03 Jun 2019	Decided		
2019	19/01493/LDCP	Single storey detached garage	The Spinney Heath Road Breachwood Green Hitchin Hertfordshire SG4 8PL	Validated: Thu 20 Jun 2019	Decided		
2019	19/01759/LDCP	Single storey detached garage	The Spinney Heath Road Breachwood Green Hitchin Hertfordshire SG4 8PL	Validated: Fri 19 Jul 2019	Decided		
2019	19/01991/LDCP	Change of Use of agricultural building to 2-bed dwelling and garage	Chiltern House Austage End Lane Kings Walden Hitchin Hertfordshire SG4 8NE	Validated: Fri 16 Aug 2019	Registered		
2019	19/02009/DOC	Discharge of Condition 3: Boundary treatment to south, north and west boundaries (as attached to planning permission reference 17/01793/1 granted 19/12/2017)	White Cottage Pasture Lane Breachwood Green Hitchin Hertfordshire SG4 8NR	: Tue 03 Sep 2019	Registered		
2019	19/02207/FP	Erection of detached agricultural storage building	Wandon Green Farm Wandon Green Lawrence End Road Peters Green Luton Hertfordshire LU2 8PJ	13/09/2019	Registered		