



## Minutes of the meeting of the Kings Walden Parish Council held in the Village Hall, Breachwood Green on Monday 15<sup>th</sup> November 2021 at 7.30pm

Councillors: Jon Chamberlin, Paul Harman, Brenda James, Amanda King (Chair), Martin Mulgrew  
In attendance: the clerk and RFO, Lisa Lathane, District Councillor Claire Strong.

- 8.1 (Agenda 1) To receive apologies for absence.**  
Apologies were received and accepted from Cllr Graziano who was unwell. Cllr Bennett was absent.
- 8.2 (Agenda 2) Chairman's remarks.**  
Members were reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.
- 8.3 (Agenda 3) Public participation**  
District Councillor Claire Strong addressed the meeting.
- a) Elections: There is a special meeting scheduled to discuss the elections and the recent consultation.
  - b) Local Plan: This is still waiting to come back from the Inspector with no current timescale known.
  - c) Budget: Budget talks are underway, with less revenue due to Covid-19. There is a £70,000 Covid Recovery budget to help businesses affected by Covid-19.
  - d) Southern Rural Grants: There is still a small amount left in the Southern Rural Grant pot.
  - e) Free trees: NHDC are running a tree scheme, any residents can apply for a free tree which will be delivered as a small whip.
  - f) Covid-19: cases are rising and NHDC urges anyone who is eligible to get vaccinated.
  - g) Bin Collection: Shortages in bin collection operatives are improving. The clerk stated that the parish has a public bin that isn't being collected by NHDC, it has been logged online. The clerk will forward the log number to Cllr Strong.
- 8.4 (Agenda 4) To adopt the minutes of the parish council meeting held on 19th October 2021.**  
The minutes were adopted, and the chairman was authorised to sign.
- 8.5 (Agenda 5) Matters arising from minutes of 19th October not covered elsewhere.**  
None.
- 8.6 (Agenda 6) To receive the clerk's report including an update on ongoing projects.**
1. The clerk presented a verbal update on her report.
    - a) Benches: Pilkington Farms Partnership (PFP) has issued a new licence for the three parish paths benches, plus the additional one in Ley Green that is broken. The clerk will sign and return to PFP. Cllr Chamberlin will install.
    - b) Gateway: This issue has now been raised with Derek Jerrard.
    - c) Gates: This has now been escalated within the Countryside and Rights of Way team.
    - d) CCTV: Hound Security has fixed the issue with the junction box. Two cameras are still not working, there is no power going to them. Dave McNeilly has agreed to look into the issue.
  2. The report was **NOTED**.
  3. It was **RESOLVED** that with no further response the clerk will buy a galvanised kissing gate at a maximum cost of £540.



**8.7 (Agenda 7) Review and Adoption of:**

- a) Health and Safety Policy
- b) Equal Opportunities Statement
- c) Equality and Diversity Policy
- d) Disciplinary and Grievance Policy

It was **RESOLVED** to adopt the proposed policies with the agreed amendments.

**8.8 (Agenda 8) Youth Club Update**

The Youth Club has closed for the winter and will reopen in March 2022.

With all costs taken in to account a total of £98.30 has been made. The club averaged attendance of 20 children per session.

**8.9 (Agenda 9) Village Hall Update**

1. Village Hall Committee Meeting
  - a) The clerk and chair attended the Village Hall Committee Meeting (VHC) on the 8th November. The VHC welcomed the idea of working closer with the Parish Council.
  - b) Painting of the inside of the village hall is due to happen between Christmas and the New Year. The chair and clerk will speak to the VHC in regards to the possibility of painting the wall behind the stage white to enable it to be used as a screen for the projector.
2. Refurbishment of changing rooms
  - a) The Village Hall Committee have agreed to support the Parish Council with grant applications.
  - b) The Village Hall Committee has agreed to look into fixing the roof leak above the changing rooms which caused the ceiling to collapse.
  - c) The clerk is getting advice on the specifications for the refurbishment.
3. It was **AGREED** to investigate costs for a screen and projector / speakers for the village hall.
4. It was **AGREED** to invite the Village Hall Committee to the next Parish Council meeting on the 17<sup>th</sup> January 2022.

**8.10 (Agenda 10) Airport Update**

Cllr Graziano had sent to the clerk an email from his contact at Luton Airport.

- a) Proposed hedgerow planting to reduce light pollution from Luton Airport runs the length of Darley Road, and around the edge of the field between there and Brownings Lane and along Colemans Road.
- b) Discussions have taken place between Luton Airport and Pilkington Farms Partnership. It is hopeful that there will be an agreement made to undertake the planting and maintenance of any planting and hedgerows on land under their control.
- c) There is a new updated planning application in regards to expansion of the airport. It was **AGREED** by members to repeat our previous response to ensure that our response is logged.

**8.11 (Agenda 11) MUGA Maintenance**

1. It was **AGREED** that Cllr Chamberlin will treat the algae on the MUGA.
2. It was **AGREED** that the clerk will organise the contractors who fitted the MUGA to come and inspect the state of the MUGA as it hasn't worn well.
3. It was **AGREED** that Cllr Chamberlin will look into replacing the missing fittings on the MUGA gate.
4. It was **AGREED** that the clerk will look into whether the original contractor needs to replace rotting wooden stepping stones in the play area.



5. It was **AGREED** that the clerk can purchase a replacement zip wire seat to get it operational again.

**8.12 (Agenda 12) Finance and Risk**

1. Payments made were **NOTED** and approved. Payments can be seen in the annex.
2. The draft budget for 2022/23 was shared with the members.
3. Members **AGREED** that Cllr Chamberlin should look into Christmas lights for Breachwood Green. Cllr James will investigate the possibility of having a tree donated.

**8.13 (Agenda 15) Planning**

None

**8.14 (Agenda 16) Matters for Future Consideration**

Jubilee Celebrations

The meeting closed at 9.30pm

**Next scheduled meetings:**

- Parish Council meeting: Monday 17<sup>th</sup> January 2022 19:30

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## ANNEX

**Kings Walden Parish Council - Summary Financial Report as at 12th November 2021**

**Current Account**

Balance at 16th October 2021 £ 1,892.27

Payments authorised at meeting:

Date	Payee	Description	Payment Ref	Net	VAT	Total
18th October 2021	Zen Internet Ltd	Admin	P-2022-053	£ 35.00	£ 7.00	£ 42.00
21st October 2021	Andrew Spyrou	Youth Club Tuck	P-2022-054	£ 251.27	£ -	£ 251.27
21st October 2021	DCK Payroll Services	Payroll	P-2022-055	£ 35.00	£ 7.00	£ 42.00
21st October 2021	Clerk expenses	Admin	P-2022-059a	£ 53.42	£ 1.03	£ 54.45
21st October 2021	Clerk expenses	Admin	P-2022-059b	£ 5.38	£ -	£ 5.38
21st October 2021	Clerk expenses	Admin	P-2022-059c	£ 80.69	£ 9.24	£ 89.93
2nd November 2021	Gala Tent Ltd	Ley Green Marquee	P-2022-056	£ 3,124.99	£ 625.00	£ 3,749.99
4th November 2021	Zen Internet Ltd	Admin	P-2022-057	£ 5.99	£ 1.20	£ 7.19
5th November 2021	Scottish Power	Youth Hut	P-2022-058	£ 75.34	£ 3.77	£ 79.11
8th November 2021	Google	Admin	P-2022-059	£ 8.28	£ -	£ 8.28
				£ 3,675.36	£ 654.24	£ 4,329.60

Monies received:

Date	From		
26th October 2021	Business Bank Deposit Account	Bank Transfer	£ 5,000.00
			£ 5,000.00
Balance at 12th November 2021			£ 2,562.67

**Business Bank Deposit Account**

Balance at 16th October 2021 £ 44,044.66

Date	Recipient		
26th October 2021	KWPC Business Current Account	Bank Transfer	£ 5,000.00
			£ 5,000.00

Monies Received

11th October 2021	Interest	£ 0.39
9th November 2021	Interest	£ 0.33
		£ 0.72
Balance at 12th November 2021		£ 39,045.38

**Total bank balances £ 41,608.05**