



Monday 17th January 2022 starting at 7.30pm

Breachwood Green Village Hall, Chapel Rd, Breachwood Green, SG4 8NX

To Cllrs: D Bennett, J Chamberlin, J Graziano, P Harman, B James, A King (Chair), M Mulgrew

Councillors are respectively summoned to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press.

Lisa Lathane, Clerk to the Council, 10th January 2022

A handwritten signature in blue ink, appearing to read 'Lisa Lathane'.

AGENDA

1. To receive and accept apologies for absence.
2. Chairman's remarks.
3. Public participation: To receive presentations from the public (10 minutes allowed, † pre-registration requested)
 - a. To receive a presentation from District Councillors (5 minutes allowed).
 - b. To receive a presentation from the County Councillor (5 minutes allowed).
4. To adopt the minutes of the parish council meeting held on 15th November 2021.
5. Matters arising from minutes of 15th November not covered elsewhere.
6. To receive the clerk's report including an update on ongoing projects.
7. Review and adoption of:
 - a. CCTV Policy
 - b. Publication Scheme
8. Village Hall
 - a. Changing Room Refurbishment
 - b. Lease
9. Airport Update
 - a. Disposal of Wigmore Valley Park
10. MUGA Maintenance
11. Queen's Platinum Jubilee Celebrations
12. Finance and Risk:
 - a. To authorise non-contractual payments and note payments to date.
 - b. 2022/23 Draft Budget
 - c. To agree the 2022/23 Precept
13. Planning:
 - a) To receive and consider responses to planning applications.
 - i. Reference: 21/03163/FPH 6 St Mary's Rise.
 - ii. Reference: 21/03311/FPH 1 The Heath
 - iii. Reference: 21/03372/FP Frogmore Stables
 - b) To note decisions and appeals.
 - c) To consider any other planning matters pertinent to the Parish Council.
14. Matters for future consideration.

Next scheduled meetings:

- Parish Council meeting: Monday 21st February 2022 19:30
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Minutes of the meeting of the Kings Walden Parish Council held in the Village Hall, Breachwood Green on Monday 15th November 2021 at 7.30pm

Councillors: Jon Chamberlin, Paul Harman, Brenda James, Amanda King (Chair), Martin Mulgrew
In attendance: the clerk and RFO, Lisa Lathane, District Councillor Claire Strong.

- 8.1 (Agenda 1) To receive apologies for absence.**
Apologies were received and accepted from Cllr Graziano who was unwell. Cllr Bennett was absent.
- 8.2 (Agenda 2) Chairman's remarks.**
Members were reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.
- 8.3 (Agenda 3) Public participation**
District Councillor Claire Strong addressed the meeting.
- a) Elections: There is a special meeting scheduled to discuss the elections and the recent consultation.
 - b) Local Plan: This is still waiting to come back from the Inspector with no current timescale known.
 - c) Budget: Budget talks are underway, with less revenue due to Covid-19. There is a £70,000 Covid Recovery budget to help businesses affected by Covid-19.
 - d) Southern Rural Grants: There is still a small amount left in the Southern Rural Grant pot.
 - e) Free trees: NHDC are running a tree scheme, any residents can apply for a free tree which will be delivered as a small whip.
 - f) Covid-19: cases are rising and NHDC urges anyone who is eligible to get vaccinated.
 - g) Bin Collection: Shortages in bin collection operatives are improving. The clerk stated that the parish has a public bin that isn't being collected by NHDC, it has been logged online. The clerk will forward the log number to Cllr Strong.
- 8.4 (Agenda 4) To adopt the minutes of the parish council meeting held on 19th October 2021.**
The minutes were adopted, and the chairman was authorised to sign.
- 8.5 (Agenda 5) Matters arising from minutes of 19th October not covered elsewhere.**
None.
- 8.6 (Agenda 6) To receive the clerk's report including an update on ongoing projects.**
1. The clerk presented a verbal update on her report.
 - a) Benches: Pilkington Farms Partnership (PFP) has issued a new licence for the three parish paths benches, plus the additional one in Ley Green that is broken. The clerk will sign and return to PFP. Cllr Chamberlin will install.
 - b) Gateway: This issue has now been raised with Derek Jerrard.
 - c) Gates: This has now been escalated within the Countryside and Rights of Way team.
 - d) CCTV: Hound Security has fixed the issue with the junction box. Two cameras are still not working, there is no power going to them. Dave McNeilly has agreed to look into the issue.
 2. The report was **NOTED**.
 3. It was **RESOLVED** that with no further response the clerk will buy a galvanised kissing gate at a maximum cost of £540.



8.7 (Agenda 7) Review and Adoption of:

- a) Health and Safety Policy
- b) Equal Opportunities Statement
- c) Equality and Diversity Policy
- d) Disciplinary and Grievance Policy

It was **RESOLVED** to adopt the proposed policies with the agreed amendments.

8.8 (Agenda 8) Youth Club Update

The Youth Club has closed for the winter and will reopen in March 2022.

With all costs taken in to account a total of £98.30 has been made. The club averaged attendance of 20 children per session.

8.9 (Agenda 9) Village Hall Update

1. Village Hall Committee Meeting
 - a) The clerk and chair attended the Village Hall Committee Meeting (VHC) on the 8th November. The VHC welcomed the idea of working closer with the Parish Council.
 - b) Painting of the inside of the village hall is due to happen between Christmas and the New Year. The chair and clerk will speak to the VHC in regards to the possibility of painting the wall behind the stage white to enable it to be used as a screen for the projector.
2. Refurbishment of changing rooms
 - a) The Village Hall Committee have agreed to support the Parish Council with grant applications.
 - b) The Village Hall Committee has agreed to look into fixing the roof leak above the changing rooms which caused the ceiling to collapse.
 - c) The clerk is getting advice on the specifications for the refurbishment.
3. It was **AGREED** to investigate costs for a screen and projector / speakers for the village hall.
4. It was **AGREED** to invite the Village Hall Committee to the next Parish Council meeting on the 17th January 2022.

8.10 (Agenda 10) Airport Update

Cllr Graziano had sent to the clerk an email from his contact at Luton Airport.

- a) Proposed hedgerow planting to reduce light pollution from Luton Airport runs the length of Darley Road, and around the edge of the field between there and Brownings Lane and along Colemans Road.
- b) Discussions have taken place between Luton Airport and Pilkington Farms Partnership. It is hopeful that there will be an agreement made to undertake the planting and maintenance of any planting and hedgerows on land under their control.
- c) There is a new updated planning application in regards to expansion of the airport. It was **AGREED** by members to repeat our previous response to ensure that our response is logged.

8.11 (Agenda 11) MUGA Maintenance

1. It was **AGREED** that Cllr Chamberlin will treat the algae on the MUGA.
2. It was **AGREED** that the clerk will organise the contractors who fitted the MUGA to come and inspect the state of the MUGA as it hasn't worn well.
3. It was **AGREED** that Cllr Chamberlin will look into replacing the missing fittings on the MUGA gate.
4. It was **AGREED** that the clerk will look into whether the original contractor needs to replace rotting wooden stepping stones in the play area.



5. It was **AGREED** that the clerk can purchase a replacement zip wire seat to get it operational again.

8.12 (Agenda 12) Finance and Risk

1. Payments made were **NOTED** and approved. Payments can be seen in the annex.
2. The draft budget for 2022/23 was shared with the members.
3. Members **AGREED** that Cllr Chamberlin should look into Christmas lights for Breachwood Green. Cllr James will investigate the possibility of having a tree donated.

8.13 (Agenda 15) Planning

None

8.14 (Agenda 16) Matters for Future Consideration

Jubilee Celebrations

The meeting closed at 9.30pm

Next scheduled meetings:

- Parish Council meeting: Monday 17th January 2022 19:30

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ANNEX

Kings Walden Parish Council - Summary Financial Report as at 12th November 2021

Current Account									
									£
Balance at 16th October 2021									£ 1,892.27
Payments authorised at meeting:									
Date	Payee	Description	Payment Ref	Net	VAT	Total			
18th October 2021	Zen Internet Ltd	Admin	P-2022-053	£ 35.00	£ 7.00	£ 42.00			
21st October 2021	Andrew Spyrou	Youth Club Tuck	P-2022-054	£ 251.27	£ -	£ 251.27			
21st October 2021	DCK Payroll Services	Payroll	P-2022-055	£ 35.00	£ 7.00	£ 42.00			
21st October 2021	Clerk expenses	Admin	P-2022-059a	£ 53.42	£ 1.03	£ 54.45			
21st October 2021	Clerk expenses	Admin	P-2022-059b	£ 5.38	£ -	£ 5.38			
21st October 2021	Clerk expenses	Admin	P-2022-059c	£ 80.69	£ 9.24	£ 89.93			
2nd November 2021	Gala Tent Ltd	Ley Green Marquee	P-2022-056	£ 3,124.99	£ 625.00	£ 3,749.99			
4th November 2021	Zen Internet Ltd	Admin	P-2022-057	£ 5.99	£ 1.20	£ 7.19			
5th November 2021	Scottish Power	Youth Hut	P-2022-058	£ 75.34	£ 3.77	£ 79.11			
8th November 2021	Google	Admin	P-2022-059	£ 8.28	£ -	£ 8.28			
				£ 3,675.36	£ 654.24	£ 4,329.60			
Monies received:									
Date	From						Total		
26th October 2021	Business Bank Deposit Account	Bank Transfer					£ 5,000.00		
							£ 5,000.00		
Balance at 12th November 2021									£ 2,562.67
Business Bank Deposit Account									
									£
Balance at 16th October 2021									£ 44,044.66
Date	Recipient						Total		
26th October 2021	KWPC Business Current Account	Bank Transfer					£ 5,000.00		
							£ 5,000.00		
Monies Received									
11th October 2021	Interest					£ 0.39			
9th November 2021	Interest					£ 0.33			
							£ 0.72		
Balance at 12th November 2021									£ 39,045.38
Total bank balances									£ 41,608.05



Papers for meeting 17th January 2022

1. To receive apologies for absence.
2. Chairman's remarks.
3. Public participation: To receive presentations from the public (10 minutes allowed, † pre-registration requested)
 - a. To receive a presentation from District Councillors (5 minutes allowed).
 - b. To receive a presentation from the County Councillor (5 minutes allowed).
4. To adopt the minutes of the parish council meeting held on 15th November 2021.
5. Matters arising from minutes of 15th November 2021 not covered elsewhere.
6. To receive the clerk's report including an update on ongoing projects.

Crime Meeting:

Bim Afolami MP is holding a Rural Crime Meeting. This will take place on Friday 11th February between 6-7pm at Lilley Cassell Memorial Hall.

As your Parish Council will be aware local residents continue to highlight their concerns about a plethora of crimes that are taking place in our rural areas.

Attending with Bim, will be PC Ross, a member of the North Herts Safer Neighbourhood Team. The purpose of this meeting is to provide an opportunity for Parish Councils and local residents to discuss their concerns with PC Ross and Bim to identify ways in which we can tackle rural crime.

If this would be of interest to any of your Parish Councillors, please register through the link below:

<https://www.bimafolami.co.uk/news/come-my-north-hertfordshire-rural-crime-meeting>

CCTV

Hound Security had stated the 2 cameras that weren't working were due to a problem with the electricity to the pole that they are linked to. However, Dave McNeilly has had a look and there is definitely power to both cameras. Hound Security are coming to have another look on Saturday.



Zip Wire

This has been ordered and on Friday 14th I had a call to say it was ready to collect which I will do next week.

7. Review and adoption of:
 - a. CCTV Policy
 - b. Publication Scheme

Both sent out separately.

8. Village Hall
 - a. Changing Room Refurbishment

I met with A spec is currently being drawn up in order that like for like quotes can be obtained.

- b. Lease

9. Airport Update
 - a. Disposal of Wigmore Valley Park

Cllr King, Cllr Graziano and the clerk responded to LBC's Notice of proposal to dispose (by long term lease) of Wigmore Park to LLAL.

Dear Mr Davie

Wigmore Valley Park, including its County Wildlife Site, has been used by people living in Luton and the surrounding areas, including Kings Walden Parish, for around 40 years. The park acts as a natural buffer between the airport and surrounding residential areas. It comprises around 70 acres of mixed grassland, mature woodland and supports many different species of plants, insects, mammals and birds. Its proposed relocation would not duplicate what would be lost. The existing park is a vital asset that should not be threatened with any form of development and enhances the well being of local communities.

Moreover, in January 2020, Luton Borough Council declared a Climate Emergency, stating that it wished to be carbon neutral by 2040, ahead of the Government's 2050 target. The disposal of this land is in direct opposition to this stated aim.

Luton Borough Council listed the land as an Asset of Community Value following nominations by Kings Walden Parish Council and Offley Parish Council. Kings Walden Parish Council would now like to exercise its right to register its intention to bid for the land. We believe this will invoke a six month moratorium.



We understand that the current disposal plans involve leasing the land to Luton Rising and would like to know the proposed terms of this agreement. KWPC would also like to be informed of the sale price so that it can start putting together a community bid.

Please confirm receipt of this email, registering KWPC's opposition to the disposal of the land and intention to purchase.

Online Luton Rising Meeting:

Luton Rising (the new trading name of London Luton Airport Limited) has undertaken a review of the Future LuToN scheme proposals for expansion of London Luton Airport in the wake of the significant impact COVID-19 has had on the aviation industry and its supply chain and also to consider the wealth of feedback received to the 2019 statutory consultation.

An updated scheme is progressing towards the preparation and submission of a Development Consent Order (DCO) application. Ahead of this we will be carrying out a second statutory consultation in February and March.

We would like to invite you and parish councillors to an online meeting, along with other parishes, for an update of our proposals, ahead of the statutory consultation.

We are holding two briefing sessions. Members who have an interest in the Future LuToN scheme are invited to book a space on one of them.

* Thursday 27 January 2022, from 6 to 7.30pm

* Tuesday 1 February 2022, from 6 to 7.30pm

We would be grateful if you would forward this invite to your councillors.

Cllr Graziano will be attending.

10. MUGA Maintenance

Play Innovation Ltd who fitted the MUGA have been contacted to come and assess the MUGA etc. They have been fully booked in Jan, I have chased for dates to come ASAP.

The stepping stones do not need to be fixed by the contractor. Can we agree to ask Oli Berti to quote for this work?

11. Queen's Platinum Jubilee Celebrations

Ideas from other Parish Councils:

Street Party, Grants of up to £300 to Community Groups to help towards to individual village celebrations, Scarecrow comp, Community picnic, Its a Knock Out, Community Orchard being planted, Beacons, Big Jubilee Lunch, Renaming of Village Hall

12. Finance and Risk

a. To authorise non-contractual payments and note payments to date.

Kings Walden Parish Council - Summary Financial Report as at 14th January 2022

Current Account

							£		
							Balance at 15th November 2021		£ 2,562.67
Payments authorised at meeting:									
Date	Payee	Description	Payment Ref	Net	VAT	Total			
18 November 2021	Zen Internet Ltd	Admin	P-2022-060	£ 35.00	£ 7.00	£ 42.00			
6 December 2021	Zen Internet Ltd	Admin	P-2022-061	£ 5.99	£ 1.20	£ 7.19			
8 December 2021	Google	Admin	P-2022-062	£ 8.28	-	£ 8.28			
16 December 2021	R J Dawes	Grass cutting	P-2022-063	£ 2,070.00	£ 414.00	£ 2,484.00			
16 December 2021	Payroll	Payroll	P-2022-064	£ 1,758.55	-	£ 1,758.55			
16 December 2021	Geosphere Ltd	Admin	P-2022-065	£ 90.00	£ 18.00	£ 108.00			
16 December 2021	DCK Payroll Services	Payroll	P-2022-066	£ 35.00	£ 7.00	£ 42.00			
20 December 2021	Zen Internet Ltd	Admin	P-2022-067	£ 35.00	£ 7.00	£ 42.00			
4 January 2022	Zen Internet Ltd	Admin	P-2022-068	£ 5.99	£ 1.20	£ 7.19			
10 January 2022	NHDC	Southern Rural Grant Repayment	P-2022-069	£ 1,500.00	-	£ 1,500.00			
10 January 2022	NHDC	Playground Inspections	P-2022-070	£ 100.00	£ 20.00	£ 120.00			
10 January 2022	R J Dawes	Grass cutting & litter picking	P-2022-071	£ 208.33	£ 41.67	£ 250.00			
10 January 2022	Startboard Systems	Admin	P-2022-072	£ 288.00	£ 57.60	£ 345.60			
10 January 2022	R J Dawes	Litter picking and maintenance	P-2022-073	£ 1,458.31	£ 291.67	£ 1,749.98			
10 January 2022	Google	Admin	P-2022-074	£ 8.28	-	£ 8.28			
				£ 7,606.73	£ 866.34	£ 8,473.07			
Monies received:									
Date	From					Total			
24 November 2021	Business Bank Deposit Account	Bank Transfer				£ 5,000.00			
26 November 2021	Stopsley Sharks FC	Pitch Fees				£ 300.00			
29 November 2021	H3G					£ 1.68			
13 December 2021	CDA Herts	Community Development Festive Grant				£ 100.00			
21 December 2021	CDA Herts	Community Development Festive Grant				£ 100.00			
7 January 2022	Business Bank Deposit Account	Bank Transfer				£ 10,000.00			
						£ 15,501.68			
							Balance at 14th January 2022		£ 9,591.28

Business Bank Deposit Account

							£		
							Balance at 15th November 2021		£ 39,045.38
Date	Recipient					Total			
24 November 2021	KWPC Business Current Account	Bank Transfer				£ 5,000.00			
7 January 2022	KWPC Business Current Account	Bank Transfer				£ 10,000.00			
						£ 15,000.00			
Monies Received									
9 December 2021	Interest					£ 0.30			
10 January 2022	Interest					£ 0.29			
						£ 0.59			
							Balance at 14th January 2021		£ 24,045.97
							Total bank balances		£ 33,637.25

b. 2022/23 Draft Budget



- c. To agree the 2022/23 Precept

13. Planning:

- a) To receive and consider responses to planning applications.
 - i. **Reference: 21/03163/FPH 6 St Mary's Rise - Conversion of bungalow into a two storey dwelling involving: raising existing roof ridge height, single storey side and rear extensions, and first floor front and rear extensions following demolition of existing rear conservatory**
 - ii. **Reference: 21/03311/FPH 1 The Heath - Part two storey, part single storey front/side extension following demolition of existing front porch and single storey side extension and outbuilding**
 - iii. **Reference: 21/03372/FP Frogmore Stables – Conversion of stables to one 5 bedroom house.**
- b) To note decisions and appeals.
- c) To consider any other planning matters pertinent to the Parish Council.

I have contacted the planning officer for Baileys Close Farm as building work has started and yet planning doesn't appear to have been granted as of yet. At the time of writing I haven't had a response.

14. Matters for future consideration.

Next scheduled meetings:

- Parish Council meeting: Monday 21st February 2021 19:30
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