

Minutes of the meeting of Kings Walden Parish Council held in the Village Hall, Breachwood Green on Monday 20th February 2023 at 7.30pm

Councillors: Owen Connolly, Jon Chamberlin, Paul Harman (Chair), Amanda King, Vickie Peck-Cooper and Niki Tait

In attendance: 4 members of the public and the clerk and RFO, Lisa Lathane,

9.1 (Agenda 1) Apologies for Absence

None.

9.2 (Agenda 2) Chairman's Remarks

Members were reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.

The Chair informed the meeting that Maria Cann had resigned, and that Martin Mulgrew had also left the Parish Council.

9.3 (Agenda 3) Declarations of interest

None.

9.4 (Agenda 4) Public participation.

1. The meeting heard from representatives from Cube Metals:
 - a. Cube Metals would like to find a way to work and liaise better with residents of Breachwood Green.
 - b. It was discussed that better communication from Cube Metals would help and the Parish Council can assist with that when necessary.

Two members of the public left the meeting.

2. The meeting heard from a representative of the Residents Against Wandon End Action Group who updated the meeting on the work being carried out.

A member of the public left the meeting.

*The Chair proposed to move Agenda Item 7 up the agenda. Members **AGREED** to this.*

9.5 (Agenda 7) To hear from CDA Herts regarding Affordable Housing Needs

1. A Rural Housing Enabler from CDA Herts attended the meeting and discussed with the Council the possible need for Affordable Housing in the Parish and how to work together.
2. Members **AGREED** to carrying out a survey with CDA Herts to ascertain the current need.

A member of the public left the meeting.

9.6 To adopt the minutes of the Annual Parish Meeting held on the 6th February 2023.

The minutes were adopted, and the chairman was authorised to sign.

9.7 (Agenda 5) Matters arising from the minutes of the 16th January 2023 and the 6th February 2023 not already on the agenda

None.



- 9.8 (Agenda 6) To receive the clerk’s report including an update on ongoing projects**
1. The Zip Wire posts have been looked at and are showing some signs of weathering. In May/June they will be cleared round the posts and given a dose of preservative.
 2. The clerk thanked Cllr Tait for the work she’d carried out on cleaning the play equipment at the Ley Green Play Area.
 3. Richard Dawes has been asked to quote to refresh the bark at Ley Green Play Area.
 4. Two companies have come out to look at the changing rooms and quote. We are awaiting the quotes.
 5. The clerk has been asked when the bench on the Heath will be fixed. Cllrs Harman and Chamberlin will carry out the work required.
 6. The grant we requested from Southern Rural has been pushed back to the next round in June. This round was oversubscribed and the KWPC application isn’t time sensitive.
- 9.9 (Agenda 8) Review of the Broadband Provider to the Youth Hut**
1. The current broadband set up is not fit for purpose. A system based at the Village Hall with 3 separate logins for the Village Hall, Youth Hut and Pre-School is required.
 2. Members **AGREED** to ask Andrew Spyrou to look at options with BT.
- 9.10 (Agenda 9) Review of the projector and screen**
1. There have been complaints that the new screen is too small and too high.
 2. Members **AGREED** that we should look into returning the current screen and re-ordering a larger drop down screen.
- 9.11 (Agenda 10) Airport Update**
1. The clerk has arranged for the new location for the Noise Monitor from Luton Airport in Quarters 3 and 4 of 2023.
 2. Cllr Chamberlin has picked up a hand held Noise Monitor that a resident in Oxford Road will use until the end of March.
 3. Members **AGREED** that Cllr Connolly will be the new Parish Council representative on LLACC. If he is unable to attend a meeting another Cllr can step in.
- 9.12 (Agenda 11) To agree the date and initial plans for the Annual Parish Meeting**
1. Members **AGREED** to set the date of the 21st May 2023 for the Annual Parish Meeting.
 2. The clerk will ask residents via the email database / Facebook what they would like to hear about etc at the Annual Parish Meeting.
- 9.13 (Agenda 12) Finance and Risk**
1. Payments made were noted and can be seen in Annex 1.
 2. The bank reconciliation was presented and received and signed by the Chair and can be seen in Annex 2.
 3. Members **RESOLVED** to pay the clerk £59.29 in expenses.
 4. Members **AGREED** to ask Karen Murphy to carry out the internal audit for the 2022/23 Financial Year.

9.14 (Agenda 13) Planning

1. To receive and consider responses to planning applications:

Application No / Address / Proposal	Comment
22/01657/FUL - Cross Boundary Application in relation to Land North East of Wandon End. Cross Boundary Application - 0.9km of underground cables proposed under Eaton Green Road (located in Luton Borough) to connect a proposed solar farm within 106 hectares with associated access, landscaping, battery storage and ancillary infrastructure (located in North Herts) to an existing Sub-station	Members AGREED to object to this application, linked to their comments on 22/03231/FP Land North East of Wandon End.

2. To note decisions and appeals:

Application No / Address / Proposal	NHDC Decision
22/03173/FPH 39 Oxford Road, Breachwood Green. Full Permission Householder : Single storey side/rear extension and replace existing first floor flat roof to rear extension with a pitched roof.	Permission Granted
22/02944/AD Red Lion , 16 Chapel Road, Breachwood Green. Advertisement Consent : Replace existing signs and installation of illuminated and non-illuminated signs to front, side and rear of building, installation of lanterns and floodlights and redecoration of exterior.	Permission Granted
22/03135/FPH Crown House, Ley Green, Kings Walden. Full Permission Householder : Erection of rear single storey outbuilding to facilitate home fitness space.	Permission Granted
22/03047/FPH 4 Darley Road, Breachwood Green, Hitchin, Hertfordshire, SG4 8PD. Part two storey and part single storey front extension. Enlargement of rear patio french doors.	Permission Granted

3. To consider any other planning matters pertinent to the Parish Council

Another Solar Farm application south of the Airport near to the Lower Harpenden Road is currently not on the Luton Planning Portal. The clerk will keep checking the portal for the application.

9.15 Matters for future consideration

Replacement road signs, Bus Stop Roof (Oxford Road), Reporting of Pot Holes etc.

The meeting closed at 9.37 p.m. Next Meeting: Monday 20th March 2023 19:30

Signed Chairman _____ Date _____

ANNEX 1

16 February 2023 (2022-2023)

Kings Walden Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
107 Signs	24/01/2023		Lloyds bank current	P-2023-103	Road Sign	Hertfordshire County Council	E	564.00		564.00
109 Office services	24/01/2023		Lloyds bank current	P-2023-105	Office services	Actual Admin (Lisa Lathane)	E	75.00		75.00
108 Grass cutting	24/01/2023		Lloyds bank current	P-2023-104	Grass Cutting and Hedge Cutti	R Dawes	S	2,070.00	414.00	2,484.00
108 Hedge cutting	24/01/2023		Lloyds bank current	P-2023-104	Grass Cutting and Hedge Cutti	R Dawes	S	400.00	80.00	480.00
110 Defibrillator Pads	31/01/2023		Lloyds bank current	P-2023-106	Defibrillator Pads	Defib Sales and Training	S	189.97	37.99	227.96
111 Grounds maintenance	03/02/2023		Lloyds bank current	P-2023-107	Litter picking and playground r	R Dawes	S	208.33	41.67	250.00
112 Admin	07/02/2023		Lloyds bank current	P-2023-108	Software	Google	E	9.20		9.20
113 S137	07/02/2023		Lloyds bank current	P-2023-109	Grant	Stop Wandon End Solar Actic	E	500.00		500.00
114 Electricity	13/02/2023		Lloyds bank current	P-2023-110	Youth Hut Electricity	Scottish Power	L	105.69	5.28	110.97
116 Cybercheck	14/02/2023		Lloyds bank current	P-2023-112	Cybercheck	Zen	S	10.00	2.00	12.00
115 Broadband	14/02/2023		Lloyds bank current	P-2023-111	Broadband	Zen	S	37.00	7.40	44.40
Total								4,169.19	588.34	4,757.53

16 February 2023 (2022-2023)

Kings Walden Parish Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
41 Misc grant	20/01/2023		Lloyds bank current	R-2023-936	Solar farm grant	Lightsource	E	2,950.50		2,950.50
43 Pitch fees	26/01/2023		Lloyds bank current	R-2023-937	Pitch fee	Darren Patel	E	30.00		30.00
44 Pitch fees	27/01/2023		Lloyds bank current	R-2023-938	Pitch fee	Darren Patel	E	30.00		30.00
45 Pitch fees	03/02/2023		Lloyds bank current	R-2023-939	Pitch fee	Darren Patel	E	30.00		30.00
Total								3,040.50		3,040.50

ANNEX 2

16 February 2023 (2022-2023)

Kings Walden Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 16/02/2023			
	Cash in Hand 01/04/2022		33,425.57
	ADD		
	Receipts 01/04/2022 - 16/02/2023		40,812.80
			74,238.37
	SUBTRACT		
	Payments 01/04/2022 - 16/02/2023		33,106.79
A	Cash in Hand 16/02/2023 (per Cash Book)		41,131.58
	Cash in hand per Bank Statements		
	Petty Cash	13/01/2023	0.00
	Lloyds deposit	13/01/2023	38,441.34
	Youth Club cash	13/01/2023	0.00
	Lloyds bank current	13/01/2023	2,709.82
			41,151.16
	Less unrepresented payments		
			41,151.16
	Plus unrepresented receipts		
B	Adjusted Bank Balance		41,151.16
Error A does NOT equal B			
	ERROR IS	£-19.58	