

**Kings Walden Parish Council**  
**Monday 20<sup>th</sup> March 2023 starting at 7.30pm**

**Kings Walden**  
**Parish Council**



**Breachwood Green Village Hall, Chapel Rd, Breachwood Green, SG4 8NX**

To Cllrs: J Chamberlin, O Connolly, P Harman (Chair), A King, V Peck-Cooper, N Tait

Councillors are respectively summoned to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press.

Lisa Lathane, Clerk to the Council, 14<sup>th</sup> March 2023

A handwritten signature in blue ink, appearing to read 'Lisa Lathane'.

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## **MEETING OF KINGS WALDEN PARISH COUNCIL - AGENDA**

1. To receive and accept apologies for absence.
2. Chairman's remarks.
3. Declarations of Interest
4. Public participation: To receive presentations from the public (10 minutes allowed, + pre-registration requested)
  - a. To receive a presentation from District Councillors (5 minutes allowed).
  - b. To receive a presentation from the County Councillor (5 minutes allowed).
5. To adopt the minutes of the parish council meeting held on 20<sup>th</sup> February 2022.
6. Matters arising from minutes of 20<sup>th</sup> February 2023 not covered elsewhere (information only).
7. To receive the clerk's report including an update on ongoing projects (information only).
8. To review changing room quotes
9. Airport Update
10. To review and agree the quote for Ley Green Recreation Ground Wood Chip
11. To review and agree the bus stop maintenance quote
12. To review and agree contract with BT for Broadband
13. To review and agree options for the Village Hall screen
14. Finance and Risk:
  - a) To authorise non-contractual payments and note payments to date.
  - b) To authorise the signing of the Bank Reconciliation
  - c) To review and agree the Asset Register
15. Planning:
  - a) To receive and consider responses to planning applications.
    - i. 23/00449/FPH - 21 Windmill Road, Breachwood Green, Hitchin, Hertfordshire, SG4 8PH
    - ii. 22/02931/FPH - Trinity Cottage, Ley Green, Kings Walden, Hitchin, Hertfordshire, SG4 8LT
    - iii. 22/02932/LBC - Trinity Cottage, Ley Green, Kings Walden, Hitchin, Hertfordshire, SG4 8LT
  - b) To note decisions and appeals.
  - c) To consider any other planning matters pertinent to the Parish Council.
16. Matters for future consideration.

**Next scheduled meetings:** Parish Council meeting: Monday 17<sup>th</sup> April 2023 19:30

## Minutes of the meeting of Kings Walden Parish Council held in the Village Hall, Breachwood Green on Monday 20<sup>th</sup> February 2023 at 7.30pm

Councillors: Owen Connolly, Jon Chamberlin, Paul Harman (Chair), Amanda King, Vickie Peck-Cooper and Niki Tait

In attendance: 4 members of the public and the clerk and RFO, Lisa Lathane,

**9.1 (Agenda 1) Apologies for Absence**

None.

**9.2 (Agenda 2) Chairman's Remarks**

Members were reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.

The Chair informed the meeting that Maria Cann had resigned, and that Martin Mulgrew had also left the Parish Council.

**9.3 (Agenda 3) Declarations of interest**

None.

**9.4 (Agenda 4) Public participation.**

1. The meeting heard from representatives from Cube Metals:
  - a. Cube Metals would like to find a way to work and liaise better with residents of Breachwood Green.
  - b. It was discussed that better communication from Cube Metals would help and the Parish Council can assist with that when necessary.

*Two members of the public left the meeting.*

2. The meeting heard from a representative of the Residents Against Wandon End Action Group who updated the meeting on the work being carried out.

*A member of the public left the meeting.*

*The Chair proposed to move Agenda Item 7 up the agenda. Members **AGREED** to this.*

**9.5 (Agenda 7) To hear from CDA Herts regarding Affordable Housing Needs**

1. A Rural Housing Enabler from CDA Herts attended the meeting and discussed with the Council the possible need for Affordable Housing in the Parish and how to work together.
2. Members **AGREED** to carrying out a survey with CDA Herts to ascertain the current need.

*A member of the public left the meeting.*

**9.6 To adopt the minutes of the Annual Parish Meeting held on the 6<sup>th</sup> February 2023.**

The minutes were adopted, and the chairman was authorised to sign.

**9.7 (Agenda 5) Matters arising from the minutes of the 16<sup>th</sup> January 2023 and the 6<sup>th</sup> February 2023 not already on the agenda**

None.

- 9.8 (Agenda 6) To receive the clerk's report including an update on ongoing projects**
1. The Zip Wire posts have been looked at and are showing some signs of weathering. In May/June they will be cleared round the posts and given a dose of preservative.
  2. The clerk thanked Cllr Tait for the work she'd carried out on cleaning the play equipment at the Ley Green Play Area.
  3. Richard Dawes has been asked to quote to refresh the bark at Ley Green Play Area.
  4. Two companies have come out to look at the changing rooms and quote. We are awaiting the quotes.
  5. The clerk has been asked when the bench on the Heath will be fixed. Cllrs Harman and Chamberlin will carry out the work required.
  6. The grant we requested from Southern Rural has been pushed back to the next round in June. This round was oversubscribed and the KWPC application isn't time sensitive.
- 9.9 (Agenda 8) Review of the Broadband Provider to the Youth Hut**
1. The current broadband set up is not fit for purpose. A system based at the Village Hall with 3 separate logins for the Village Hall, Youth Hut and Pre-School is required.
  2. Members **AGREED** to ask Andrew Spyrou to look at options with BT.
- 9.10 (Agenda 9) Review of the projector and screen**
1. There have been complaints that the new screen is too small and too high.
  2. Members **AGREED** that we should look into returning the current screen and re-ordering a larger drop down screen.
- 9.11 (Agenda 10) Airport Update**
1. The clerk has arranged for the new location for the Noise Monitor from Luton Airport in Quarters 3 and 4 of 2023.
  2. Cllr Chamberlin has picked up a hand held Noise Monitor that a resident in Oxford Road will use until the end of March.
  3. Members **AGREED** that Cllr Connolly will be the new Parish Council representative on LLACC. If he is unable to attend a meeting another Cllr can step in.
- 9.12 (Agenda 11) To agree the date and initial plans for the Annual Parish Meeting**
1. Members **AGREED** to set the date of the 21<sup>st</sup> May 2023 for the Annual Parish Meeting.
  2. The clerk will ask residents via the email database / Facebook what they would like to hear about etc at the Annual Parish Meeting.
- 9.13 (Agenda 12) Finance and Risk**
1. Payments made were noted and can be seen in Annex 1.
  2. The bank reconciliation was presented and received and signed by the Chair and can be seen in Annex 2.
  3. Members **RESOLVED** to pay the clerk £59.29 in expenses.
  4. Members **AGREED** to ask Karen Murphy to carry out the internal audit for the 2022/23 Financial Year.

### 9.14 (Agenda 13) Planning

1. To receive and consider responses to planning applications:

Application No / Address / Proposal	Comment
22/01657/FUL - Cross Boundary Application in relation to Land North East of Wandon End. Cross Boundary Application - 0.9km of underground cables proposed under Eaton Green Road (located in Luton Borough) to connect a proposed solar farm within 106 hectares with associated access, landscaping, battery storage and ancillary infrastructure (located in North Herts) to an existing Sub-station	Members <b>AGREED</b> to object to this application, linked to their comments on 22/03231/FP Land North East of Wandon End.

2. To note decisions and appeals:

Application No / Address / Proposal	NHDC Decision
22/03173/FPH 39 Oxford Road, Breachwood Green. Full Permission Householder : Single storey side/rear extension and replace existing first floor flat roof to rear extension with a pitched roof.	Permission Granted
22/02944/AD Red Lion , 16 Chapel Road, Breachwood Green. Advertisement Consent : Replace existing signs and installation of illuminated and non-illuminated signs to front, side and rear of building, installation of lanterns and floodlights and redecoration of exterior.	Permission Granted
22/03135/FPH Crown House, Ley Green, Kings Walden. Full Permission Householder : Erection of rear single storey outbuilding to facilitate home fitness space.	Permission Granted
22/03047/FPH 4 Darley Road, Breachwood Green, Hitchin, Hertfordshire, SG4 8PD. Part two storey and part single storey front extension. Enlargement of rear patio french doors.	Permission Granted

3. To consider any other planning matters pertinent to the Parish Council

Another Solar Farm application south of the Airport near to the Lower Harpenden Road is currently not on the Luton Planning Portal. The clerk will keep checking the portal for the application.

### 9.15 Matters for future consideration

Replacement road signs, Bus Stop Roof (Oxford Road), Reporting of Pot Holes etc.

The meeting closed at 9.37 p.m. Next Meeting: Monday 20<sup>th</sup> March 2023 19:30

Signed Chairman \_\_\_\_\_ Date \_\_\_\_\_

## ANNEX 1

16 February 2023 (2022-2023)

### Kings Walden Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
107 Signs	24/01/2023		Lloyds bank current	P-2023-103	Road Sign	Hertfordshire County Council	E	564.00		564.00
109 Office services	24/01/2023		Lloyds bank current	P-2023-105	Office services	Actual Admin (Lisa Lathane)	E	75.00		75.00
108 Grass cutting	24/01/2023		Lloyds bank current	P-2023-104	Grass Cutting and Hedge Cutti	R Dawes	S	2,070.00	414.00	2,484.00
108 Hedge cutting	24/01/2023		Lloyds bank current	P-2023-104	Grass Cutting and Hedge Cutti	R Dawes	S	400.00	80.00	480.00
110 Defibrillator Pads	31/01/2023		Lloyds bank current	P-2023-106	Defibrillator Pads	Defib Sales and Training	S	189.97	37.99	227.96
111 Grounds maintenance	03/02/2023		Lloyds bank current	P-2023-107	Litter picking and playground r	R Dawes	S	208.33	41.67	250.00
112 Admin	07/02/2023		Lloyds bank current	P-2023-108	Software	Google	E	9.20		9.20
113 S137	07/02/2023		Lloyds bank current	P-2023-109	Grant	Stop Wandon End Solar Actic	E	500.00		500.00
114 Electricity	13/02/2023		Lloyds bank current	P-2023-110	Youth Hut Electricity	Scottish Power	L	105.69	5.28	110.97
116 Cybercheck	14/02/2023		Lloyds bank current	P-2023-112	Cybercheck	Zen	S	10.00	2.00	12.00
115 Broadband	14/02/2023		Lloyds bank current	P-2023-111	Broadband	Zen	S	37.00	7.40	44.40
<b>Total</b>								<b>4,169.19</b>	<b>588.34</b>	<b>4,757.53</b>

16 February 2023 (2022-2023)

### Kings Walden Parish Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
41 Misc grant	20/01/2023		Lloyds bank current	R-2023-936	Solar farm grant	Lightsource	E	2,950.50		2,950.50
43 Pitch fees	26/01/2023		Lloyds bank current	R-2023-937	Pitch fee	Darren Patel	E	30.00		30.00
44 Pitch fees	27/01/2023		Lloyds bank current	R-2023-938	Pitch fee	Darren Patel	E	30.00		30.00
45 Pitch fees	03/02/2023		Lloyds bank current	R-2023-939	Pitch fee	Darren Patel	E	30.00		30.00
<b>Total</b>								<b>3,040.50</b>		<b>3,040.50</b>

## ANNEX 2

16 February 2023 (2022-2023)

### Kings Walden Parish Council

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (RFO/Chair of Finance etc)*

<b>Bank Reconciliation at 16/02/2023</b>			
	Cash in Hand 01/04/2022		33,425.57
	<b>ADD</b>		
	Receipts 01/04/2022 - 16/02/2023		40,812.80
			74,238.37
	<b>SUBTRACT</b>		
	Payments 01/04/2022 - 16/02/2023		33,106.79
<b>A</b>	<b>Cash in Hand 16/02/2023</b> (per Cash Book)		<b>41,131.58</b>
	Cash in hand per Bank Statements		
	Petty Cash	13/01/2023	0.00
	Lloyds deposit	13/01/2023	38,441.34
	Youth Club cash	13/01/2023	0.00
	Lloyds bank current	13/01/2023	2,709.82
			<b>41,151.16</b>
	Less unrepresented payments		
			41,151.16
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>41,151.16</b>
<b>Error A does NOT equal B</b>			
	<b>ERROR IS</b>	<b>£-19.58</b>	

## Papers for Parish Council Meeting on 20<sup>th</sup> March 2023

1. To receive and accept apologies for absence.
2. Chairman's remarks.

Members are reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.

3. Declarations of Interest
4. Public participation: To receive presentations from the public (10 minutes allowed, † pre-registration requested)
  - a. To receive a presentation from District Councillors (5 minutes allowed).
  - b. To receive a presentation from the County Councillor (5 minutes allowed).
5. To adopt the minutes of the parish council meeting held on the 20<sup>th</sup> February 2023
6. Matters arising from minutes of 20<sup>th</sup> March 2023 not covered elsewhere (information only).
7. To receive the clerk's report including an update on ongoing projects (information only).
  - I have managed to get a grant of £1820 for the Coronation Celebration, it should be in our account in the next couple of weeks.
  - LLACC has been informed of Cllr Owen being the KWPC representative.
  - Bim Afolami's team has asked if we would like him to attend our Annual Parish Meeting. I have accepted on the council's behalf.
  - The KWPC Precept request has been formally accepted by NHDC. The first of the two payments will be made on the 10<sup>th</sup> April 2023.
  - All Councillors will be up for election this May. Nomination forms have been sent to all of you. All Councillors who wish to stand for the next term need to complete them and return them to the clerk to log with NHDC. I have been given an appointment of the 27<sup>th</sup> March at 1pm.

8. To review changing room quotes

9. Airport Update

Update shown at the end of these papers.

**10. To review and agree the quote for Ley Green Recreation Ground Wood Chip**

R J Dawes have quotes £355 for 2.8m cube of woodchip, delivery and spreading at Ley Green Play Area.

**11. To review and agree the bus stop maintenance quote**

**12. To review and agree contract with BT for Broadband**

Andrew has looked into a Broadband contract with BT, and for a contract with 3 separate logins for the agreed areas it would be £42 per month.

**13. To review and agree options for the Village Hall Screen**

Alternative screens will be shown at the meeting.

**14. Finance and Risk:**

- a) To authorise non-contractual payments and note payments to date.**

Please see following pages.



17 March 2023 (2022-2023)

**Kings Walden Parish Council**  
**PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
118 Clerk expenses	28/02/2023		Lloyds bank current	P-2023-114	Clerk expenses	Lisa Lathane	E	59.29		59.29
119 Office services	28/02/2023		Lloyds bank current	P-2023-115	Office services	Actual Admin (Lisa Lathane)	E	75.00		75.00
117 Subscriptions	28/02/2023		Lloyds bank current	P-2023-113	SLCC Membership	Lisa Lathane	E	73.00		73.00
120 Admin	07/03/2023		Lloyds bank current	P-2023-116	Software	Google	E	9.20		9.20
121 Admin	14/03/2023		Lloyds bank current	P-2023-117	Domain and Cybercheck	Zen	S	6.99	1.40	8.39
121 Cybercheck	14/03/2023		Lloyds bank current	P-2023-117	Domain and Cybercheck	Zen	S	10.00	2.00	12.00
122 Broadband	14/03/2023		Lloyds bank current	P-2023-118	Broadband	Zen	S	37.00	7.40	44.40
<b>Total</b>								<b>270.48</b>	<b>10.80</b>	<b>281.28</b>

17 March 2023 (2022-2023)

**Kings Walden Parish Council**  
**RECEIPTS LIST**

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
46 Pitch fees	20/02/2023		Lloyds bank current	R-2023-940	Pitch fee	Darren Patel	E	30.00		30.00
47 Pitch fees	20/02/2023		Lloyds bank current	R-2023-941	Pitch fee	Darren Patel	E	30.00		30.00
49 Pitch fees	27/02/2023		Lloyds bank current	R-2023-943	Pitch fee	Darren Patel	E	30.00		30.00
50 Interest	09/03/2023		Lloyds deposit	R-2023-944	Interest	Lloyds	E	18.11		18.11
51 Pitch fees	13/03/2023		Lloyds bank current	R-2023-945	Pitch fee	Darren Patel	E	30.00		30.00
52 Pitch fees	17/03/2023		Lloyds bank current	R-2023-946	Pitch fee	Darren Patel	E			
<b>Total</b>								<b>138.11</b>		<b>138.11</b>

**b) To authorise the signing of the Bank Reconciliation**

17 March 2023 (2022-2023)

**Kings Walden Parish Council**

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (RFO/Chair of Finance etc)*

<b>Bank Reconciliation at 17/03/2023</b>		
Cash in Hand 01/04/2022		33,425.57
<b>ADD</b> Receipts 01/04/2022 - 17/03/2023		40,970.49
		74,396.06
<b>SUBTRACT</b> Payments 01/04/2022 - 17/03/2023		33,388.07
<b>A Cash in Hand 17/03/2023</b> (per Cash Book)		<b>41,007.99</b>
Cash in hand per Bank Statements		
Petty Cash	17/03/2023	0.00
Lloyds deposit	17/03/2023	38,459.45
Youth Club cash	17/03/2023	0.00
Lloyds bank current	17/03/2023	2,548.54
		<b>41,007.99</b>
Less unrepresented payments		
		41,007.99
Plus unrepresented receipts		
<b>B Adjusted Bank Balance</b>		<b>41,007.99</b>
<b>A = B Checks out OK</b>		

**c) To review and agree the Asset Register**

Circulated separately to Cllrs.

**15. Planning:**

**a) To receive and consider responses to planning applications.**

<b>Application No / Address</b>	<b>Proposal</b>	<b>Comment</b>
23/00449/FPH - 21 Windmill Road, Breachwood Green, Hitchin, Hertfordshire, SG4 8PH	Full Permission Householder : Single storey rear extension, single storey front and side extension and front porch extension including canopy following demolition of existing porch	No comments on the planning portal.
22/02931/FPH - Trinity Cottage, Ley Green, Kings Walden, Hitchin, Hertfordshire, SG4 8LT	Full Permission Householder : Single storey side extension and front conservatory and insertion of two rooflights to facilitate further accommodation at first floor level above existing side element following demolition of existing utility room.	No comments on the planning portal.
22/02932/LBC - Trinity Cottage, Ley Green, Kings Walden, Hitchin, Hertfordshire, SG4 8LT	Listed Building Consent : Single storey side extension and front conservatory and insertion of two rooflights to facilitate further accommodation at first floor level above existing side element following demolition of existing utility room. Internal alterations.	No comments on the planning portal.

**b) To note decisions and appeals.**

None.

**c) To consider any other planning matters pertinent to the Parish Council.**

None.

**16. Matters for future consideration.**

**Next scheduled meetings:** Parish Council meeting: Monday 17<sup>th</sup> April 2023 19:30

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# LADACAN

## Newsletter February 2023

### Planning Inquiry update

We all still await the final report and recommendation from the Planning Inspectors on the application for 19 million passengers and more noise.



But on a positive note: the Airport Operator has agreed since the Inquiry to take a more collaborative approach to the noise assessment of a recent flight trial. We are also in dialogue with them and their noise consultants about improving the accuracy of noise measurements.

We'll keep you posted on developments...



### Noise Action Plan suggestions

The Airport Operator is reviewing its Noise Action Plan and has invited comments and suggestions from community groups. This is a chance to have your say!

During the coming week, email [info@ladacan.org](mailto:info@ladacan.org) with your suggestions for realistic actions the airport could be asked to consider for its noise action plan 2024-28. This might include improvements to the noise insulation scheme, as well as to flight operations.

We'll be sending the list to LLA by end of February...

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The DfT has been conducting a review of the aviation industry regulator, the Civil Aviation Authority. LADACAN was invited to join a review call with Jeremy Newman, the independent chair, with community reps from other London airports.



Together we argued that the CAA's role as regulator is incompatible with its duty to promote aviation, and that it needs to strengthen and clarify its environmental and noise remit.

We shall look forward to the outcomes of this review...



## Luton Rising threat

As soon as the thick coat of greenwash is dry, Luton Rising (the Airport Owner, owned by Luton Borough Council) will be hitting us all with its massive expansion plan for Luton Airport.

That's the plan to pave over Wigmore Park, noise-blight the entire area and clog the road and rail systems, as well as fly in the face of the climate emergency.

As soon as we have the final details we'll let you know...



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