

Monday 17th July 2023 starting at 7.30pm

Breachwood Green Village Hall, Chapel Rd, Breachwood Green, SG4 8NX

To Cllrs: Jon Chamberlin, Owen Connolly, Paul Harman (Chair), Amanda King,
Vickie Peck-Cooper, Niki Tait, Leigh Ward

Councillors are respectively summoned to attend this meeting for the transaction of business in the agenda below.
The meeting is open to members of the public and press.

Lisa Lathane, Clerk to the Council, 11th July 2023



MEETING OF KINGS WALDEN PARISH COUNCIL - AGENDA

1. To receive and accept apologies for absence.
2. Chairman's remarks.
3. Public participation: To receive presentations from the public (10 minutes allowed, † pre-registration requested)
 - a. To receive a presentation from District Councillors (5 minutes allowed).
 - b. To receive a presentation from the County Councillor (5 minutes allowed).
4. To adopt the minutes of the last parish council meeting.
5. Matters arising from minutes of the last meeting not covered elsewhere.
6. To receive the clerk's report including an update on ongoing projects.
7. Review of Standard Documents: Standing Orders and Financial Regulations
8. To consider picnic bench options
9. To consider requests from Stopsley Sharks for outdoor storage
10. To review the new parish website
11. To consider cutting trees back at the entrance to the Village Hall Car Park
12. Events
 - a. Feedback from Band Night
 - b. Agreement on donations from Band Night
 - c. To consider a Race Night in the autumn
13. Airport Update
 - a. Handheld Noise Monitor Update
14. Finance and Risk:
 - a. To authorise non-contractual payments and note payments to date.
 - b. To authorise the signing of the Bank Reconciliation
 - c. To review the 2023/24 Budget
15. Planning:
 - a) To receive and consider responses to planning applications.
 - i. 23/01363/FPH - 4 Darley Road, Breachwood Green
 - ii. 23/01463/FPH - Wandonbury, Wandon Green
 - b) To note decisions and appeals.
 - c) To consider any other planning matters pertinent to the Parish Council.
16. Matters for future consideration.

Next scheduled meetings:

- Parish Council meeting: Monday 18th September 2023 19:30



Minutes of the meeting of Kings Walden Parish Council held in the Village Hall, Breachwood Green on Monday 19th June 2023 at 7.30pm

Councillors: Jon Chamberlin, Paul Harman (Chair), Amanda King, Vickie Peck-Cooper, Niki Tait, Leigh Ward

In attendance: 3 members of the public and the clerk and RFO, Lisa Lathane

- 3.1 (Agenda 1) To receive and accept apologies for absence**
Cllr Connolly sent his apologies due to a bereavement. Members **AGREED** to accept his apologies.
- 3.2 (Agenda 2) Chairman's Remarks**
Members were reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.
- 3.3 (Agenda 3) To adopt the minutes of the last parish council meeting.**
The minutes were adopted, and the chairman was authorised to sign.
- 3.4 (Agenda 7) To review the clerk's report including an update on ongoing projects**
1. Residents have contacted the clerk regarding HGV's travelling along Lower Road. The clerk has contacted Cube metals asking if they can request that any deliveries to them of this size use the bus route. Residents have also asked if the road can have a weight restriction placed on it, I will liaise with Highways as to whether this is possible.
 2. Southern Rural Committee are holding a meeting regarding Fly Tipping in the area: Thursday 22 June, 7.30pm Location: Offley Village Hall, Luton Road, Offley, SG5 3DG. Cllrs and residents are welcome to attend.
 3. The noticeboard has been installed by Paul Cullen outside Kings Walden Stores.
- 3.5 (Agenda 8) To consider changing room quotes**
1. The quotes were presented by the clerk to the meeting.
 2. Members considered the quotes and **RESOLVED** to accept the quote from Dave McNeilly and M J Russell of a combined £9930 inc VAT.
 3. The clerk informed the meeting that this amount may increase slightly in regards to the plumbing work as it is currently unknown what other parts of the village hall may be fed by the changing rooms.
- 3.6 (Agenda 9) To consider picnic bench quotes**
1. Quotes for picnic benches for the Recreation Ground at Breachwood Green were presented to the members.
 2. Concern was raised over how to secure them against theft.
 3. **Cllr Chamberlin** will research some heavier benches made of recycled material.
- 3.7 (Agenda 10) To consider requests from Stopsley Sharks & Breachwood Green Primary School for outdoor storage**
1. Members considered requests from the above organisations for storage at the Recreation Ground at Breachwood Green.
 2. Members **AGREED** that the request from Breachwood Green would be refused due to a lack of regular need.



3. Members **AGREED** to ask Stopsley Sharks to suggest what they would propose to put in situ and the council can then make a judgement. It would free up a large storage cupboard in the Youth Hut should they have outside storage.

3.8 (Agenda 11) To consider a proposal for a parish website and associated costs

1. Due to inadequate websites for both the parish council and the village hall the proposal is that one parish website is created that all key locations can be included on: Parish Council, Village Hall, Cricket Club, Red Lion, The Plough etc. The Village Hall Committee are supportive of this proposal.
2. Members **AGREED** to a domain of kingswaldenparish.co.uk
3. Members **AGREED** to Domain and hosting fee for a year of approximately £145.

3.9 (Agenda 12) To hear an outline proposal for a new community building

1. Cllr Ward outlined a proposal for a new community building on the Recreation Ground in Breachwood Green which would act as a Pavilion for sports and as a social club.
2. Members **NOTED** the proposal and asked for initial costs etc to be presented to take it to the next stage to ensure viability.

3.10 (Agenda 13) Events

To agree arrangements and costs for Summer Band Night

1. Cllr Ward outlined the plans for Summer Band Night.
 - a. Members **AGREED** to the proposals regarding sale or return drinks for the bar.
 - b. Members **AGREED** to the proposals for the street food for the event provided by SMASH Street Food.
 - c. Members **AGREED** to the proceeds of the event being split between Gt Ormond Street Hospital, Cancer Research, Breachwood Green Pre-School and Breachwood Green Primary School.

To consider a card machine for receiving payments at events

Members **AGREED** to the purchasing of two Sum Up machines for taking payments at events. Cost per machine is £46.80 inc VAT.

3.11 (Agenda 14) Airport Update

Handheld Noise Monitor Update

1. Members **AGREED** to renting a hand held noise monitor. The clerk will organise.
2. The clerk will chase up the Airport's noise monitor that will stay in situ for an agreed period of time.

To agree the council response to the Luton Rising Development Consent Order

1. Members **AGREED** that the issues raised in the Airport Survey that KWPC carried out in 2022 should be used as the key issues in the Registration to have our say.

3.12 (Agenda 15) Finance and Risk

1. Payments made were **NOTED** and approved. Payments can be seen in annex 1.
2. Authorisation was given to pay:
 - a. CPRE Membership Renewal of £36 for the next year.
 - b. Direct Mains Ltd £156 (inc VAT) for removing faulty pressure reducing valve and replacing pipework at the Youth Hut to fix the water flow issue.
 - c. Paul Cullen £287 for the Bus Stop Roof Repair and installation of the noticeboard in Kings Walden.
 - d. Kings Walden Stores £75 for 3 years of electricity for the defibrillator cabinet.
 - e. Clerk expenses of £124.47

3. Authorisation was given to the Chair to sign the Bank Reconciliation.
4. Annual Governance and Accountability Review (AGAR).
 - a. Members considered the eight applicable statements in the Annual Governance Statement 2022/23. Members **RESOLVED** to approve the Annual Governance Statement.
 - b. Members reviewed the Accounting Statement for 2022/23. Members **RESOLVED** to approve the Annual Accounting Statement.

1.22 (Agenda 22) Planning

1. The following planning decisions were discussed and the decisions made:

Application & Address	Proposal	Decision
23/00996/FPH Egmont, Pasture Lane, Breachwood Green, Hitchin, Hertfordshire, SG4 8NR	Full Permission Householder : First floor rear extension and alterations to existing roof including addition of roof lights and addition of weather board cladding to existing external first floor rear and side (south) elevations	It was AGREED to support the application.
22/02344/FPH Lulworth Colemans Road Breachwood Green Hitchin Hertfordshire SG4 8PA	Open sided front porch and erection of detached double carport (as a variation of planning permission 22/02344/FPH granted 11.10.2022)	It was AGREED to support the application.

1.22 (Agenda 22) Matters for future consideration

Picnic Benches, Grant applications

The meeting closed at 21:24 p.m.

Next Meeting: Monday 17th July 2023 19:30

ANNEX 1

16 June 2023 (2023-2024)

Kings Walden Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
21 Domain and Cybercheck	15/05/2023		Lloyds bank current	P24-021	Domain, Cybercheck and Broadband	Zen	S	16.99	3.40	20.39
21 Broadband	15/05/2023		Lloyds bank current	P24-021	Domain, Cybercheck and Broadband	Zen	S	41.07	8.21	49.28
22 Ley Green Rent	19/05/2023		Lloyds bank current	P24-022	Ley Green Rent	Carter Jonas	E	50.00		50.00
25 Grass cutting	19/05/2023		Lloyds bank current	P24-025	Grass cutting	R Dawes	S	434.88	86.98	521.86
24 Play equip maintenance	19/05/2023		Lloyds bank current	P24-024	Play area repairs	R Dawes	S	355.00	71.00	426.00
23 Audit	19/05/2023		Lloyds bank current	P24-023	Audit	K Murphy	E	180.00		180.00
34 Village Day / Coronation	19/05/2023		Lloyds bank current	P24-034	Coronation Village Day Expenses	Lisa Lathane	E	217.00		217.00
35 Village Day / Coronation	19/05/2023		Lloyds bank current	P24-035	Coronation Village Day Expenses	Lisa Lathane	E	249.83		249.83
26 Fire inspection	25/05/2023		Lloyds bank current	P24-026	Inspection	Chubb	S	106.23	21.25	127.48
27 Office services	25/05/2023		Lloyds bank current	P24-027	Office services	Actual Admin (Lisa Lathane)	E	75.00		75.00
28 Electricity	30/05/2023		Lloyds bank current	P24-028	Youth Hut Electricity	Scottish Power	L	93.57	4.68	98.25
30 Grass cutting	05/06/2023		Lloyds bank current	P24-030	Grass cutting	R Dawes	S	434.88	86.98	521.86
29 Insurance	05/06/2023		Lloyds bank current	P24-029	Insurance	Gallagher Insurance	E	1,719.18		1,719.18
31 Admin	08/06/2023		Lloyds bank current	P24-031	Software	Google	E	9.20		9.20
32 Broadband	14/06/2023		Lloyds bank current	P24-032	Domain, Cybercheck and Broadband	Zen	S	41.07	8.21	49.28
32 Domain and Cybercheck	14/06/2023		Lloyds bank current	P24-032	Domain, Cybercheck and Broadband	Zen	S	16.99	3.40	20.39
33 Broadband	15/06/2023		Lloyds bank current	P24-033	Broadband	BT	S	86.96	17.39	104.35
Total								4,127.85	311.50	4,439.35

Kings Walden Parish Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
16 Misc Income	30/05/2023		Lloyds bank current	R24-016	Rent	BWG Village hall	E	1.00		1.00
17 Pitch fees	08/06/2023		Lloyds bank current	R24-017	Pitch fee	Stopsley Sharks FC	E	500.00		500.00
18 Interest	09/06/2023		Lloyds deposit	R24-018	Interest	Lloyds	E	22.93		22.93
Total								523.93		523.93

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Lisa Lathane, Clerk to the Council, 11th July 2023



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- 1. To receive and accept apologies for absence.**
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Members are reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.
- 3. Public participation: To receive presentations from the public (10 minutes allowed, † pre-registration requested)**
 - a. To receive a presentation from District Councillors (5 minutes allowed).**
 - b. To receive a presentation from the County Councillor (5 minutes allowed).**
- 4. To adopt the minutes of the last parish council meeting.**
- 5. Matters arising from minutes of the last meeting not covered elsewhere.**
- 6. To receive the clerk's report including an update on ongoing projects.**
 - Daniel from Cube Metals has responded to my request regarding his deliveries coming via the bus route. He has stated that they should know that but he will remind them. Repeated concerns continue to be made to myself about lorries using the Lower Road route. Although the road is unsuitable if they are legitimately delivering in the village drivers have every right to use it.
 - The response to Luton Airports DCO application was submitted on the 20th June.
 - A temporary road closure notice has been received for Chapel Road, between Oxford Road and Bailey Lane. It comes into force on the 14th August for 18 months, but the time it will actually be closed for will be advertised on the roadside nearer the time. It is for utility works.
 - The memorial bench to the late Lis Greet is now placed in the corner of the rec. nearest Bailey's Farm. It was agreed previously by the council and was installed by Joe Beavis.
 - Carter Jonas, who we rent Ley Green Recreation Ground from, has been in touch. They carry out an annual inspection and when they visited they found the marquee up. They have requested that anytime it is put up in that area we need to ask permission, and that it shouldn't remain in place for longer than requested.
- 7. Review of Standard Documents: Standing Orders and Financial Regulations**

The Standing Orders and Financial Regulations have been circulated separately. There is no change to them but they need adopting for another year.

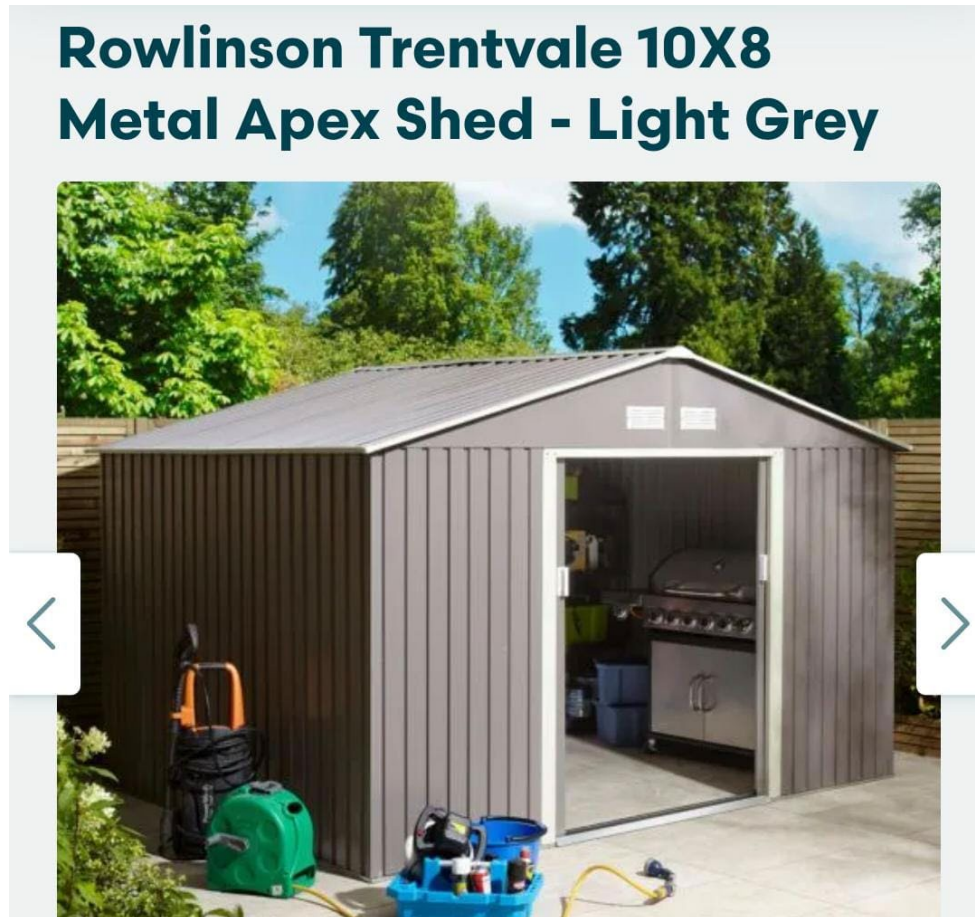
8. To consider picnic bench options

CLlr Chamberlin following the last meeting was going to look into heavier bench options.

9. To consider requests from Stopsley Sharks for outdoor storage

Stopsley Sharks have sent the below image as a suggestion for their outdoor storage.

Alternatively they asked if they would be able to put in a similar size storage container to the ones already there.



Cost to come from Stopsley Sharks.

10. To review the new parish website

The new website is www.kingswaldenparish.co.uk

11. To consider cutting trees back at the entrance to the Village Hall Car Park

It has been pointed out that the trees along the edge of Chapel Road / the car park probably need cutting back. They are very low now, especially by the entrance itself.

12. Events

a. Feedback from Band Night

To be given at the meeting.

b. Agreement on donations from Band Night

Of the profit made from the Band Night a decision needs to be made on how to split that between the chosen charities.

c. To consider a Race Night in the autumn

Kings Walden Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
36 Salary	20/06/2023		Lloyds bank current	P24-036	Payroll	Staff	E	364.00		364.00
37 Salary	20/06/2023		Lloyds bank current	P24-037	Payroll	Staff	E	56.00		56.00
39 Subscriptions	20/06/2023		Lloyds bank current	P24-039	Subscription	CPRE	E	36.00		36.00
40 Salary	20/06/2023		Lloyds bank current	P24-040	Payroll	Staff	E	3,172.40		3,172.40
41 Defibrillator Electricity	20/06/2023		Lloyds bank current	P24-041	Defibrillator electricity	Kings Walden Stores	E	75.00		75.00
38 Youth Hut Maintenance	20/06/2023		Lloyds bank current	P24-038	Youth Club Maintenance	Direct Mains Ltd	S	130.00	26.00	156.00
43 Salary	20/06/2023		Lloyds bank current	P24-043	Payroll	Staff	E	122.50		122.50
44 Clerk expenses	20/06/2023		Lloyds bank current	P24-044	Clerk expenses	Staff	E	124.47		124.47
42 Grounds maintenance	20/06/2023		Lloyds bank current	P24-042	Various works	Paul Cullen	E	287.00		287.00
45 Payroll Svcs	20/06/2023		Lloyds bank current	P24-045	Office services	Actual Admin (Lisa Lathane)	E	75.00		75.00
46 Information Commissioner	29/06/2023		Lloyds bank current	P24-046	ICO Registration	ICO	E	35.00		35.00
47 Admin	07/07/2023		Lloyds bank current	P24-047	Software	Google	E	9.20		9.20
48 Broadband	14/07/2023		Lloyds bank current	P24-048	Domain, Cybercheck and Broa	Zen	S	21.72	4.35	26.07
48 Domain and Cybercheck	14/07/2023		Lloyds bank current	P24-048	Domain, Cybercheck and Broa	Zen	S	16.99	3.40	20.39
48 Domain and Cybercheck	14/07/2023		Lloyds bank current	P24-048	Domain, Cybercheck and Broa	Zen	S	1.34	0.27	1.61
Total								4,526.62	34.02	4,560.64

Kings Walden Parish Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
19 Band Night	22/06/2023		Lloyds bank current	R24-019	Band Night Tickets	Resident	E	24.00		24.00
22 Christmas Market	22/06/2023		Lloyds deposit	R24-022	Christmas Market Payment	Stallholder	E	20.00		20.00
20 Band Night	26/06/2023		Lloyds bank current	R24-020	Band Night Tickets	Resident	E	8.00		8.00
21 Band Night	27/06/2023		Lloyds bank current	R24-021	Band Night Tickets	Resident	E	24.00		24.00
23 Band Night	30/06/2023		Lloyds bank current	R24-023	Band Night Tickets	Resident	E	16.00		16.00
24 Band Night	30/06/2023		Lloyds bank current	R24-024	Band Night Tickets	Resident	E	16.00		16.00
25 Band Night	30/06/2023		Lloyds bank current	R24-025	Band Night Tickets	Resident	E	16.00		16.00
26 Band Night	03/07/2023		Lloyds bank current	R24-026	Band Night Tickets	Resident	E	18.00		18.00
27 Band Night	03/07/2023		Lloyds bank current	R24-027	Band Night Tickets	Resident	E	16.00		16.00
28 Band Night	03/07/2023		Lloyds deposit	R24-028	Band Night Sum Up	SumUp	E	1,636.18		1,636.18
29 Band Night	04/07/2023		Lloyds bank current	R24-029	Band Night Tickets	Resident	E	30.00		30.00
30 Interest	10/07/2023		Lloyds deposit	R24-030	Interest	Lloyds	E	24.78		24.78
Total								1,848.96		1,848.96

Kings Walden Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 15/07/2023		
	Cash in Hand 01/04/2023		39,395.59
	ADD Receipts 01/04/2023 - 15/07/2023		21,724.54
			61,120.13
	SUBTRACT Payments 01/04/2023 - 15/07/2023		14,839.28
A	Cash in Hand 15/07/2023 (per Cash Book)		46,280.85
	Cash in hand per Bank Statements		
	Petty Cash	15/07/2023	0.00
	Lloyds deposit	15/07/2023	37,706.89
	Youth Club cash	15/07/2023	0.00
	Lloyds bank current	15/07/2023	8,573.96
			46,280.85
	Less unrepresented payments		
			46,280.85
	Plus unrepresented receipts		
B	Adjusted Bank Balance		46,280.85
	A = B Checks out OK		

Kings Walden Parish Council

15 July 2023 (2023-2024)

Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

		Last Year 2022-2023				Current Year 2023-2024						Next Year	
		Receipts		Payments		Receipts			Payments			Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
1	Subscriptions			625.00	733.48				625.00	545.63			
2	Broadband			420.00	395.00				500.00	206.10			
3	Insurance			1,600.00	1,326.08				2,000.00	1,719.18			
4	Information Commissioner			40.00	35.00				35.00	35.00			
6	Audit			350.00	530.00				450.00	180.00			
8	Office services			75.00	1,425.00				900.00	188.00			
12	Web site			250.00	62.90				100.00				
13	Training				72.00				150.00				
14	Hall hire	200.00				200.00							
15	Payroll Svcs			165.00	160.00				200.00	105.00			
28	Admin			270.00	405.39				500.00	34.59			
55	Cybercheck				30.00				120.00	10.00			
62	Domain and Cybercheck									33.98			
SUB TOTAL		200.00		3,795.00	5,174.85	200.00			5,580.00	3,057.48			

		Last Year 2022-2023				Current Year 2023-2024						Next Year	
		Receipts		Payments		Receipts			Payments			Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
49	Christmas Lights								200.00				
SUB TOTAL									200.00				

Kings Walden Parish Council

15 July 2023 (2023-2024)

Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

		Last Year 2022-2023				Current Year 2023-2024						Next Year	
		Receipts		Payments		Receipts			Payments			Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
56	Defibrillator Pads				189.97								
65	Defibrillator Electricity									75.00			
SUB TOTAL					189.97					75.00			

		Last Year 2022-2023				Current Year 2023-2024						Next Year	
		Receipts		Payments		Receipts			Payments			Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
34	Pitch fees	560.00	1,360.00			560.00	740.00						
SUB TOTAL		560.00	1,360.00			560.00	740.00						

		Last Year 2022-2023				Current Year 2023-2024						Next Year	
		Receipts		Payments		Receipts			Payments			Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
33	CTRSG	1,020.00	1,022.34			1,022.30	511.15						
38	HCC Grant		200.00										
41	NHDC Grant												
42	Misc grant		4,770.50										
SUB TOTAL		1,020.00	5,992.84			1,022.30	511.15						

Kings Walden Parish Council

15 July 2023 (2023-2024)

Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

		Last Year 2022-2023				Current Year 2023-2024						Next Year	
		Receipts		Payments		Receipts			Payments			Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
5	Litter picking			600.00	250.00				250.00				
45	Bus shelters								200.00				
46	Signs			1,000.00	564.00				1,000.00				
SUB TOTAL				1,600.00	814.00				1,450.00				

		Last Year 2022-2023				Current Year 2023-2024						Next Year	
		Receipts		Payments		Receipts			Payments			Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
37	Interest	6.00	72.10			6.00	66.48						
SUB TOTAL		6.00	72.10			6.00	66.48						

		Last Year 2022-2023				Current Year 2023-2024						Next Year	
		Receipts		Payments		Receipts			Payments			Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
40	Misc Income		101.00				1,382.30						
SUB TOTAL			101.00				1,382.30						

		Last Year 2022-2023				Current Year 2023-2024						Next Year	
		Receipts		Payments		Receipts			Payments			Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
9	Grounds maintenance			2,496.00	528.33				4,250.00	687.00			

Kings Walden Parish Council

15 July 2023 (2023-2024)

Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

10	Grass cutting	2,100.00	4,361.63		3,500.00	1,078.09
11	Hedge cutting	400.00	660.00		500.00	
29	Play equip maintenance	1,000.00	910.00		1,000.00	355.00
30	Ley Green Rent	50.00	50.00		50.00	50.00
54	Playground Inspections		100.00		120.00	
SUB TOTAL		6,046.00	6,609.96		9,420.00	2,170.09

		Last Year 2022-2023				Current Year 2023-2024				Next Year			
		Receipts		Payments		Receipts			Payments			Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
43	Salary			10,860.00	12,750.20				14,000.00	3,714.90			
60	PAYE									1,410.71			
SUB TOTAL				10,860.00	12,750.20				14,000.00	5,125.61			

		Last Year 2022-2023				Current Year 2023-2024				Next Year			
		Receipts		Payments		Receipts			Payments			Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
32	Precept		30,042.56	29,700.00		34,171.30	17,085.65						
SUB TOTAL			30,042.56	29,700.00		34,171.30	17,085.65						

		Last Year 2022-2023				Current Year 2023-2024				Next Year			
		Receipts		Payments		Receipts			Payments			Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
16	VE Day												
17	Gateway			500.00					500.00				

Kings Walden Parish Council

15 July 2023 (2023-2024)

Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

18	Noise Monitor		10,000.00						
21	Tree work								
25	Ley Green rec		3,000.00				3,000.00		
31	BWG Rec Restoration								
44	CCTV Maintenance		3,550.00	220.00			270.00		
47	Breachwood Green Car Park								
48	Benches			318.40			500.00		
50	Platinum Jubilee Celebration			1,090.05					
52	Projector and Screen			2,811.77				1,297.69	
53	Noticeboard			400.00			400.00		
57	Village Day / Coronation	45.00				90.00	1,000.00	1,554.36	
58	Bar Refurbishment						2,000.00		
59	Village Hall Lease						1,800.00		
61	Picnic Benches						2,000.00		
63	Band Night					104.00			
64	Christmas Market					20.00			
SUB TOTAL		45.00	17,050.00	4,840.22		214.00	11,470.00	2,852.05	

S137	Code	Title	Last Year 2022-2023				Current Year 2023-2024				Next Year			
			Receipts		Payments		Receipts			Payments			Receipts	Payments
			Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
39	S137			1,000.00	1,834.87				1,000.00					
SUB TOTAL				1,000.00	1,834.87				1,000.00					

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Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

		Last Year 2022-2023				Current Year 2023-2024						Next Year	
		Receipts		Payments		Receipts			Payments			Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
27	Clerk expenses			600.00	286.76				200.00	124.47			
SUB TOTAL				600.00	286.76				200.00	124.47			

		Last Year 2022-2023				Current Year 2023-2024						Next Year	
		Receipts		Payments		Receipts			Payments			Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
24	Tuck purchase			600.00	632.58				600.00				
36	Tuck sales	800.00	878.00			800.00							
SUB TOTAL		800.00	878.00	600.00	632.58	800.00			600.00				

		Last Year 2022-2023				Current Year 2023-2024						Next Year	
		Receipts		Payments		Receipts			Payments			Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
35	Subscriptions	600.00	900.00			800.00							
SUB TOTAL		600.00	900.00			800.00							

		Last Year 2022-2023				Current Year 2023-2024						Next Year	
		Receipts		Payments		Receipts			Payments			Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
7	Electricity			475.00	966.02				1,500.00	258.47			
19	Business Rates												

Kings Walden Parish Council

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Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

23	Youth Hut Maintenance	400.00			400.00	130.00		
26	Fire inspection	156.00	218.39		250.00	106.23		
51	Youth Hut Cleaning		175.00		250.00	131.25		
SUB TOTAL		1,031.00	1,359.41		2,400.00	625.95		

Summary

TOTAL	3,186.00	39,391.50	72,282.00	34,492.82	37,559.60	19,999.58	46,320.00	14,030.65
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13. Airport Update

a. Handheld Noise Monitor Update

I looked into hiring of the Nor103 hand held noise monitor but it is available for purchase only. The Norsonic Nor140 is available for hire and the rates are based on a daily fee. The daily fee is £30 + VAT. Courier delivery is £30 and courier collection is £40. If we needed a field calibrator, then the daily hire fee is £4.

Cost to buy the Nor103 is £2200.

14. Finance and Risk:

a. To authorise non-contractual payments and note payments to date.

Authorisation is requested to pay:

£198.60 to Graphix Ltd for printing (Village Day, Airport Drop Ins, Band Night)

£243.75 to Leigh Ward for cleaning of the Youth Hut since March. Inc the agreed 6 hours for post Village Day cleaning.

£54 to DCK Payroll for running the payroll for June 2023

£325.51 in expenses to the clerk. Includes purchase of 2 x Sum Up machines, website domain and hosting, events licence for Band Night

£319.54 to Andrew Spyrou for purchase of kegs for Band Night (San Miguel & Neck Oil)

£412.80 to Cllr Ward for purchase of kegs for Band Night (Estrella)

£92.45 to Cllr Peck-Cooper for Hand towels, toilet rolls, tumblers and coke for Band Night

£113 to Mark Schooling (Smudge) for pizza oven logs and cider.

£322.08 to Ash Gordon for providing 70 x pizzas at cost.

b. To authorise the signing of the Bank Reconciliation

c. To review the 2023/24 Budget

Finance documents for a), b) and c) are shown on the following pages.

15. Planning:

a) To receive and consider responses to planning applications.

i. 23/01363/FPH - 4 Darley Road, Breachwood Green

Single storey front extension and open sided porch. Alterations to fenestration

No comments from neighbours.

ii. 23/01463/FPH - Wandonbury, Wandon Green

Single storey rear extension

No comments from neighbours.

b) To note decisions and appeals.

22/03248/FPH & 22/03249/LBC - South Barn, Brownings Lane, Breachwood Green, Hitchin, Hertfordshire, SG4 8PB. Single storey rear extension and internal alterations. Listed Building & Full Planning Consent Refused.

23/00995/FPH - Lulworth, Colemans Road, Breachwood Green, Hitchin, Hertfordshire, SG4 8PA. Open sided front porch and erection of detached double carport (as a variation of planning permission 22/02344/FPH granted 11.10.2022). (Amended by plans rec'd 20 June 2023)

c) To consider any other planning matters pertinent to the Parish Council.

Redecoration in the Youth Hut

16. Matters for future consideration.

Next scheduled meetings:

- Parish Council meeting: Monday 18th September 2023 19:30