



**Minutes of the meeting of Kings Walden Parish Council
held in the Village Hall, Breachwood Green on
Monday 18th March 2024 at 7.30pm**

Councillors: Paul Harman (Chair), Amanda King, Vickie Peck-Cooper, Niki Tait, Leigh Ward

In attendance: Andrew Spyrou (Youth Club Lead), District Cllr Strong, Clerk and RFO, Lisa Lathane

- 10.1 (Agenda 1) To receive and accept apologies for absence**
Cllr Connolly and Cllr Chamberlin sent their apologies. Members **AGREED** to accept their apologies.
- 10.2 (Agenda 2) Chairman's Remarks**
Members were reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.
- 10.3 (Agenda 3) Public participation: to receive presentations from the public**
1. Andrew Spyrou addressed the meeting:
 - The Youth Club will reopen on 2nd April. The Youth Hut will have a deep clean before it opens.
 - Mr Spyrou also raised the issue of a blocked drain on the Heath that is causing excessive flooding. It was raised at the last meeting and the clerk will liaise again with Cllr David Barnard.
 2. District Cllr Strong addressed the meeting:
 - North Herts have confirmed their budget for 2024/25. There has been a 2.99 % increase in council tax.
- 10.4 (Agenda 4) To adopt the minutes of the last parish council meeting**
The minutes were adopted, and the chair was authorised to sign.
- 10.5 (Agenda 5) Matters arising from minutes of the last meeting not covered elsewhere**
None.
- 10.6 (Agenda 6) To review the clerk's report including an update on ongoing projects**
1. The parish council's response to the East of Luton consultation was submitted.
 2. The £500 locality budget grant agreed with Cllr Barnard has been received.
 3. Setter Play are quoting for replacement timbers for the play equipment.
 4. No payments have been received as of yet from Lightsource for the Lawrence End Solar Farm, the annual payment is usually received in January / February. The clerk will investigate.
 5. The clerk is currently compiling the relevant information required to prove ownership of the Youth Hut to ensure we keep £0 Business Rates.
 6. We have received the External Auditor information for the 2023/24 audit. This process will start from April 1st.
 7. MP Bim Afolami has asked if the parish council would like a meeting with him to discuss local issues. The clerk will liaise with his office to arrange a suitable date.
- 10.7 (Agenda 7) Airport Update**
1. The clerk shared an update on the airport from Andy Mills-Baker.
 2. We have been invited to send a representative of Kings Walden Parish Council to join a meeting Bim is organising with the Transport Minister Anthony Browne MP in



Westminster on Wednesday 17th April at 3pm. The parish council **AGREED** to ask Andy Mills-Baker if he would like to represent the parish council.

10.8 (Agenda 8) To review and agree the purchase of a roller shutter door for the bar

1. Cllr Chamberlin informed the clerk before the meeting that he is waiting a response regarding the cost of the roller shutter.
2. Members **AGREED** that a shutter could be ordered for the approximate cost of £1500.
3. Members **AGREED** to the purchase of the fridge for the bar at a cost of £389+VAT.
4. Members **AGREED** to ask Cube Metals about installing a brushed metal bar top.
5. A quote will be obtained from Stevenage Glass for Antique Glass for the bar backdrop.
6. Cllr Ward will investigate high quality plastic glasses, with a possible print embossed on to them.
7. Members **AGREED** to applying for a Southern Rural / National Lottery Grant for a glass washer.

10.9 (Agenda 9) To review and agree initial plans for Village Day 2024

1. Members **AGREED** to confirm the date set as 8th June 2024.
2. At least part of the Ley Green marquee will be used for a craft stalls tent to shelter from the weather.
3. Members **AGREED** to liaise with the resident who has access to their family funfair.
4. Members **AGREED** to mark the 80th anniversary of D-Day which is the 6th June and use that as a theme for the day.
5. Members **AGREED** to hold a Band Night in the evening to complete the day. Cllr King will liaise with local bands.
6. Members **AGREED** to invite three or four food vans to the event at a charge of £100 per pitch.
7. Members **AGREED** to apply for a National Lottery grant towards the running costs for the event.

10.10 (Agenda 10) To review and agree the lining and siting costs for the new container

1. Cllr Chamberlin is waiting for the ground to dry out before relocating the container.

10.11 (Agenda 11) Finance and Risk

1. Payments made were **NOTED** and approved. Payments can be seen in annex 1.
2. Members authorised the signing of the Bank Reconciliation.
3. Members **NOTED** the Budget Report.
4. Members reviewed and **AGREED** the Asset Register.

10.12 (Agenda 12) Planning

1. To note decisions and appeals

The planning application for the Plough has been withdrawn. Plans are for it now to be sold as a public house.

2. To consider any other planning matters pertinent to the Parish Council

10.13 (Agenda 13) Matters for future consideration

First Aid Course, installation of a bin on Orchard Way

The meeting closed at 8.57 p.m.

Next Meeting: Monday 15th April 2023 19:30

ANNEX 1

Kings Walden Parish Council

15 March 2024 (2023-2024)

PAYMENTS & RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
133	Subscriptions	21/02/2024		Lloyds bank current	P24-132	Payment - Subscription	SLCC	Z	-79.33		-79.33
134	Grounds maintenance	21/02/2024		Lloyds bank current	P24-133	Payment - MUGA Maintenance	JC Agriculture	S	-1,100.00	-220.00	-1,320.00
136	Office services	21/02/2024		Lloyds bank current	P24-135	Payment - Office services	Actual Admin (Lisa Lathane	Z	-75.00		-75.00
135	Grass cutting	21/02/2024		Lloyds bank current	P24-134	Payment - Grass cutting	R Dawes	S	-434.88	-86.98	-521.86
137	Changing Rooms Refurbishmer	21/02/2024		Lloyds bank current	P24-136	Payment - Changing Room Ref	McNeilly	S	-5,312.70	-1,062.54	-6,375.24
138	Bar Refurbishment	23/02/2024		Lloyds bank current	P24-137	Payment - Bar refurbishment	Morepour Ltd	S	-3,544.20	-708.84	-4,253.04
65	HCC Grant	01/03/2024		Lloyds bank current	R24-065	Receipt - Locality Grant	HCC	Z	500.00		500.00
141	Admin	07/03/2024		Lloyds bank current	P24-140	Payment - Software	Google	Z	-10.83		-10.83
66	Interest	11/03/2024		Lloyds deposit	R24-066	Receipt - Interest	Lloyds	Z	29.74		29.74
139	Domain and Cybercheck	14/03/2024		Lloyds bank current	P24-138	Payment - Domain and Cybercl	Zen	S	-16.99	-3.40	-20.39
67	Events	15/03/2024		Petty Cash	R24-067	Receipt - Event Proceeds	Resident	Z	1,142.30		1,142.30
140	Broadband	15/03/2024		Lloyds bank current	P24-139	Payment - Broadband	BT	S	-39.95	-7.99	-47.94
Total									-8,941.84	-2,089.75	-11,031.59

ANNEX 2

15 March 2024 (2023-2024)

Kings Walden Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 15/03/2024		
	Cash in Hand 01/04/2023	39,395.59
	ADD	
	Receipts 01/04/2023 - 15/03/2024	46,724.68
		86,120.27
	SUBTRACT	
	Payments 01/04/2023 - 15/03/2024	59,976.69
A	Cash in Hand 15/03/2024 (per Cash Book)	26,143.58
	Cash in hand per Bank Statements	
	Petty Cash 15/03/2024	1,312.40
	Lloyds bank current 15/03/2024	2,526.63
	Youth Club cash 15/03/2024	0.00
	Lloyds deposit 15/03/2024	22,304.55
		26,143.58
	Less unrepresented payments	
		26,143.58
	Plus unrepresented receipts	
B	Adjusted Bank Balance	26,143.58
A = B Checks out OK		