Minutes of the meeting of Kings Walden Parish Council held in the Village Hall, Breachwood Green on Monday 18th March 2024 at 7.30pm

Councillors: Paul Harman (Chair), Amanda King, Vickie Peck-Cooper, Niki Tait, Leigh Ward

In attendance: Andrew Spyrou (Youth Club Lead), District Cllr Strong, Clerk and RFO, Lisa Lathane

10.1 (Agenda 1) To receive and accept apologies for absence

Cllr Connolly and Cllr Chamberlin sent their apologies. Members **AGREED** to accept their apologies.

10.2 (Agenda 2) Chairman's Remarks

Members were reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.

10.3 (Agenda 3) Public participation: to receive presentations from the public

- 1. Andrew Spyrou addressed the meeting:
 - The Youth Club will reopen on 2nd April. The Youth Hut will have a deep clean before it opens.
 - Mr Spyrou also raised the issue of a blocked drain on the Heath that is causing excessive flooding. It was raised at the last meeting and the clerk will liaise again with Cllr David Barnard.
- 2. District Cllr Strong addressed the meeting:
 - North Herts have confirmed their budget for 2024/25. There has been a 2.99 % increase in council tax.

10.4 (Agenda 4) To adopt the minutes of the last parish council meeting The minutes were adopted, and the chair was authorised to sign.

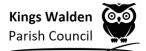
10.5 (Agenda 5) Matters arising from minutes of the last meeting not covered elsewhere None.

10.6 (Agenda 6) To review the clerk's report including an update on ongoing projects

- 1. The parish council's response to the East of Luton consultation was submitted.
- 2. The £500 locality budget grant agreed with Cllr Barnard has been received.
- 3. Setter Play are quoting for replacement timbers for the play equipment.
- 4. No payments have been received as of yet from Lightsource for the Lawrence End Solar Farm, the annual payment is usually received in January / February. The clerk will investigate.
- 5. The clerk is currently compiling the relevant information required to prove ownership of the Youth Hut to ensure we keep £0 Business Rates.
- 6. We have received the External Auditor information for the 2023/24 audit. This process will start from April 1st.
- 7. MP Bim Afolami has asked if the parish council would like a meeting with him to discuss local issues. The clerk will liaise with his office to arrange a suitable date.

10.7 (Agenda 7) Airport Update

- 1. The clerk shared an update on the airport from Andy Mills-Baker.
- 2. We have been invited to send a representative of Kings Walden Parish Council to join a meeting Bim is organising with the Transport Minister Anthony Browne MP in



Westminster on Wednesday 17th April at 3pm. The parish council **AGREED** to ask Andy Mills-Baker if he would like to represent the parish council.

10.8 (Agenda 8) To review and agree the purchase of a roller shutter door for the bar

- 1. Cllr Chamberlin informed the clerk before the meeting that he is waiting a response regarding the cost of the roller shutter.
- 2. Members **AGREED** that a shutter could be ordered for the approximate cost of £1500.
- 3. Members **AGREED** to the purchase of the fridge for the bar at a cost of £389+VAT.
- 4. Members **AGREED** to ask Cube Metals about installing a brushed metal bar top.
- 5. A quote will be obtained from Stevenage Glass for Antique Glass for the bar backdrop.
- 6. Cllr Ward will investigate high quality plastic glasses, with a possible print embossed on to them.
- 7. Members **AGREED** to applying for a Southern Rural / National Lottery Grant for a glass washer.

10.9 (Agenda 9) To review and agree initial plans for Village Day 2024

- 1. Members **AGREED** to confirm the date set as 8th June 2024.
- 2. At least part of the Ley Green marquee will be used for a craft stalls tent to shelter from the weather.
- 3. Members AGREED to liaise with the resident who has access to their family funfair.
- 4. Members **AGREED** to mark the 80th anniversary of D-Day which is the 6th June and use that as a theme for the day.
- 5. Members **AGREED** to hold a Band Night in the evening to complete the day. Cllr King will liaise with local bands.
- 6. Members **AGREED** to invite three or four food vans to the event at a charge of £100 per pitch.
- 7. Members **AGREED** to apply for a National Lottery grant towards the running costs for the event.

10.10 (Agenda 10) To review and agree the lining and siting costs for the new container

1. Cllr Chamberlin is waiting for the ground to dry out before relocating the container.

10.11 (Agenda 11) Finance and Risk

- 1. Payments made were **NOTED** and approved. Payments can be seen in annex 1.
- 2. Members authorised the signing of the Bank Reconciliation.
- 3. Members **NOTED** the Budget Report.
- 4. Members reviewed and **AGREED** the Asset Register.

10.12 (Agenda 12) Planning

1. To note decisions and appeals

The planning application for the Plough has been withdrawn. Plans are for it now to be sold as a public house.

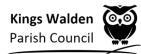
2. To consider any other planning matters pertinent to the Parish Council

10.13 (Agenda 13) Matters for future consideration

First Aid Course, installation of a bin on Orchard Way

The meeting closed at 8.57 p.m.

Next Meeting: Monday 15th April 2023 19:30



ANNEX 1

Kings Walden Parish Council PAYMENTS & RECEIPTS LIST

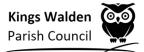
Vouche Code Date Minute Bank Cheque No Description Supplier VAT Type Net VAT Total SLCC 133 Subscriptions 21/02/2024 Lloyds bank current P24-132 Payment - Subscription Ζ -79.33 -79.33 134 Grounds maintenance 21/02/2024 Lloyds bank current P24-133 Payment - MUGA Maintenance JC Agriculture 5 -1,100.00 -220.00 -1,320.00 136 Office services 21/02/2024 Lloyds bank current P24-135 Payment - Office services Actual Admin (Lisa Lathane Z -75.00 -75.00 135 Grass cutting 21/02/2024 P24-134 R Dawes S -434.88 -86.98 -521.86 Lloyds bank current Payment - Grass cutting 137 Changing Rooms Refurbishmer 21/02/2024 S Lloyds bank current P24**-1**36 Payment - Changing Room Ref McNeilly -5,312.70 -1,062.54 -6,375.24 138 Bar Refurbishment 23/02/2024 Lloyds bank current P24-137 Payment - Bar refurbishment Morepour Ltd S -3,544.20 -708.84 -4,253.04 65 HCC Grant 01/03/2024 Lloyds bank current R24-065 Receipt - Locality Grant HCC Ζ 500.00 500.00 141 Admin 07/03/2024 Lloyds bank current P24-140 Payment - Software Ζ -10.83 -10.83 Google 66 Interest 11/03/2024 Lloyds deposit R24-066 Receipt - Interest Ζ 29.74 29.74 Lloyds 14/03/2024 S -3.40 139 Domain and Cybercheck Lloyds bank current P24-138 Payment - Domain and Cybercl Zen -16.99 -20.39 15/03/2024 Petty Cash Ζ 67 Events R24-067 Receipt - Event Proceeds Resident 1,142.30 1,142.30 15/03/2024 P24-139 ВΤ 140 Broadband Lloyds bank current Payment - Broadband S -39.95 -7.99 -47.94

Total -8,941.84

-11,031.59

-2,089.75

15 March 2024 (2023-2024)



ANNEX 2

Kings Walden Parish Council

Prepared by: Date: Name and Role (Clerk/RFO etc) Approved by: Date: Name and Role (RFO/Chair of Finance etc) Bank Reconciliation at 15/03/2024 Cash in Hand 01/04/2023 39,395.59 ADD Receipts 01/04/2023 - 15/03/2024 46,724.68 86,120.27 SUBTRACT 59,976.69 Payments 01/04/2023 - 15/03/2024 Cash in Hand 15/03/2024 Α 26,143.58 (per Cash Book) Cash in hand per Bank Statements Petty Cash 15/03/2024 1,312.40 Lloyds bank current 15/03/2024 2,526.63 Youth Club cash 15/03/2024 0.00 Lloyds deposit 15/03/2024 22,304.55 26,143.58 Less unpresented payments 26,143.58 Plus unpresented receipts в Adjusted Bank Balance 26,143.58 A = B Checks out OK

15 March 2024 (2023-2024)