

**Minutes of the meeting of Kings Walden Parish Council
held in the Village Hall, Breachwood Green on
Monday 15th April 2024 at 7.30pm**

Councillors: Jon Chamberlin, Owen Connolly, Vickie Peck-Cooper, Niki Tait, Leigh Ward

In attendance: One member of public and the Clerk and RFO, Lisa Lathane

11.1 Vote Chair for Meeting

Due to the absence of the Chair and Vice-Chair a vote was taken on who would chair the meeting. Cllr Ward nominated and Cllr Tait seconded a nomination for Cllr Chamberlin. The vote was unanimous in Cllr Chamberlin's favour.

11.2 (Agenda 1) To receive and accept apologies for absence

Cllrs Harman and King sent their apologies. Members **AGREED** to accept their apologies.

11.3 (Agenda 2) Chairman's Remarks

Members were reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.

11.4 (Agenda 3) Public participation: to receive presentations from the public

None

11.5 (Agenda 4) To adopt the minutes of the last parish council meeting

The minutes were adopted, and the chair was authorised to sign.

11.6 (Agenda 5) Matters arising from minutes of the last meeting not covered elsewhere

None.

11.7 (Agenda 6) To review the clerk's report including an update on ongoing projects

1. A VAT reclaim has been submitted for £5829.51.
2. A Lottery Grant submission has been made to cover costs for Village Day, and for the bar refurbishment. Decisions take up to 12 weeks.
3. At the next meeting there will be a vote for Chair and Vice Chair for the next year.
4. Lightsource solar farm at Lawrence End has been bought out by BP. There has been no response from Lightsource as to the agreement with KWPC. The clerk will continue to find out more information.

11.8 (Agenda 7) Airport Update

1. An update from LADACAN was shared with Cllrs.
2. Cllr Connolly will attend the next LLACC meeting next week.

11.9 (Agenda 8) To receive a bar refurbishment update and approve any associated costs

1. Members **AGREED** to liaise with Stopsley Sharks on providing a bar for their Awards Presentation on the 18th May.
2. Cube Metals have offered to provide a stainless steel bar for the front and back surface, as a donation to the community.
3. The triple fridge has arrived and now needs to be put in place behind the bar.
4. Bar shutter: Two quotes have been received. We need to ascertain if we need a shutter with a motor for stabilisation due to the width. Members **AGREED** to purchase the motor free shutter if the answer is that a motor is not required. If a motor is required to purchase the cheaper shutter with a motor.



5. Cllr Ward to get quotes from Stevenage glass for the bar backing.

11.10 (Agenda 9) To review plans for Village Day 2024 and approve any associated costs

1. Stall bookings are coming in from small businesses.
2. Roadside banners are at the printers.
3. Members **AGREED** to book the Hanging Bandits at a cost of £300.
4. Cllr Chamberlin will liaise with Robin King regarding other bands to play in the evening.
5. Top Dog Training School have agreed to judge the dog show
6. Cllr Chamberlin will look into costs etc to run a hog roast?
7. Members **AGREED** to delegate necessary costs for Village Day to the clerk in conjunction with the Chair and Vice Chair, with a £1000 limit.
8. Cllr Chamberlin will provide straw bales to create seating / a dog show area.
9. Cllr Chamberlin will liaise with Wayne Gardner regarding a DJ for the end of the night.
10. Cllr Ward will speak with Café77 and Cantina Carnitas regarding

11.11 (Agenda 10) To review and agree the lining and siting costs for the new container

Cllr Chamberlin declared a pecuniary interest.

1. Cllr Chamberlin will look at options to line the container.
2. James Marlow has agreed he will assist in moving the container.
3. One quote has been received to create a base for the container. At least one other quote will be obtained.

11.12 (Agenda 11) To review a request for access to potential development via the Recreation Ground

Members **AGREED** to invite the developer to the next meeting to answer any questions the parish council has before it decides on how to proceed.

11.13 (Agenda 11) Finance and Risk

1. Payments made were **NOTED** and approved. Payments can be seen in annex 1.

The following payments were **APPROVED**:

- Clerk expenses - £119.61
- HAPTC - £538.65
- Carter Jonas - £96
- Filmbankmedia - £348

2. Members authorised the signing of the Bank Reconciliation.
3. Members **NOTED** the final Accounts Report for 2023/24.

11.14 (Agenda 12) Planning

1. To receive and consider responses to planning applications
 - a. 24/00624/FPH- 5 Lye Hill, Breachwood Green. No comment.
2. To note decisions and appeals
None.
3. To consider any other planning matters pertinent to the Parish Council
None.

11.15 (Agenda 13) Matters for future consideration

The meeting closed at 9.13 p.m. Next Meeting: Monday 20th May 2023 19:30

ANNEX 1

Kings Walden Parish Council PAYMENTS & RECEIPTS LIST

15 April 2024 (2024-2025)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
2	Grass cutting	08/04/2024		Lloyds bank current	P25-002	Payment - Grass Cutting and H	R Dawes	S	-434.88	-86.98	-521.86
1	Salary	08/04/2024		Lloyds bank current	P25-001	Payment - Payroll	Staff	Z	-3,385.35		-3,385.35
3	Admin	08/04/2024		Lloyds bank current	P25-003	Payment - Software	Google	Z	-12.00		-12.00
1	Precept	09/04/2024		Lloyds bank current	R25-001	Receipt - Precept	NHDC	Z	18,376.26		18,376.26
4	Interest	09/04/2024		Lloyds deposit	R25-004	Receipt - Interest	Lloyds	Z	22.50		22.50
2	Events	10/04/2024		Lloyds deposit	R25-003	Receipt - Village Day Stall Payn	Stallholder	Z	30.00		30.00
3	Events	10/04/2024		Lloyds deposit	R25-002	Receipt - Village Day Stall Payn	Stallholder	Z	30.00		30.00
5	Events	12/04/2024		Lloyds deposit	R25-005	Receipt - Village Day Stall Payn	Stallholder	Z	30.00		30.00
Total									14,656.53	-86.98	14,569.55

ANNEX 2

15 April 2024 (2024-2025)

Kings Walden Parish Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

	Bank Reconciliation at 15/04/2024		
	Cash in Hand 01/04/2024		25,139.92
	ADD		
	Receipts 01/04/2024 - 15/04/2024		18,488.76
			43,628.68
	SUBTRACT		
	Payments 01/04/2024 - 15/04/2024		3,992.28
A	Cash in Hand 15/04/2024 (per Cash Book)		39,636.40
	Cash in hand per Bank Statements		
	Petty Cash	15/04/2024	1,312.40
	Lloyds bank current	15/04/2024	15,906.95
	Youth Club cash	15/04/2024	0.00
	Lloyds deposit	15/04/2024	22,417.05
			39,636.40
	Less unrepresented payments		39,636.40
	Plus unrepresented receipts		
B	Adjusted Bank Balance		39,636.40
	A = B Checks out OK		