



**Monday 16<sup>th</sup> September 2024 starting at 7.30pm**

**Breachwood Green Village Hall, Chapel Rd, Breachwood Green, SG4 8NX**

To Cllrs: Jon Chamberlin, Owen Connolly, Paul Harman (Chair), Amanda King,  
Vickie Peck-Cooper, Niki Tait, Leigh Ward

Councillors are respectively summoned to attend this meeting for the transaction of business in the agenda below.  
The meeting is open to members of the public and press.

Lisa Lathane, Clerk to the Council, 11<sup>th</sup> September 2024

A handwritten signature in blue ink, appearing to read 'Lisa Lathane', written over a horizontal line.

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### **MEETING OF KINGS WALDEN PARISH COUNCIL - AGENDA**

1. To receive and accept apologies for absence.
2. Chairman's remarks.
3. Public participation: To receive presentations from the public (10 minutes allowed, † pre-registration requested)
  - a. To receive a presentation from District Councillors (5 minutes allowed).
  - b. To receive a presentation from the County Councillor (5 minutes allowed).
4. To adopt the minutes of the last parish council meeting.
5. Matters arising from minutes of the last meeting not covered elsewhere.
6. To receive the clerk's report including an update on ongoing projects.
7. Airport Update
8. Breachwood Green Village Hall
  - a. General Update
  - b. Roof maintenance
9. Ley Green Play Equipment
10. Hedgerows
11. Stopsley Sharks – Corner Posts
12. To review grant applications
13. To agree a response on the Community Governance consultation
14. Finance and Risk:
  - a. To authorise non-contractual payments and note payments to date.
  - b. To authorise the signing of the Bank Reconciliation
  - c. External Auditor Report 2023/24.
  - d. To review and adopt the new NALC Financial Regulations
15. Planning:
  - a. To receive and consider responses to planning applications.
    - i. 24/01715/FPH - The Pump House, Lane House, Ley Green
  - b. To note decisions and appeals.
  - c. To consider any other planning matters pertinent to the Parish Council.
16. Matters for future consideration.

#### **Next scheduled meetings:**

- Parish Council meeting: Monday 21<sup>st</sup> October 2024 19:30



## Minutes of the meeting of the Annual Meeting of Kings Walden Parish Council held in the Village Hall, Breachwood Green on Monday 12<sup>th</sup> August 2024 at 7.30pm

Councillors: Owen Connolly, Paul Harman (Chair), Amanda King, Vickie Peck-Cooper, Leigh Ward

In attendance: Clerk and RFO, Lisa Lathane

### 4.1 (Agenda 1) Apologies for Absence

Apologies were received from Cllrs Chamberlin and Tait. Members resolved to accept their apologies.

### 4.2 (Agenda 2) Chairman's Remarks

Members were reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.

### 4.3 (Agenda 3) To adopt the minutes of the last parish council meeting.

The minutes were adopted, and the chairman was authorised to sign.

### 4.4 (Agenda 4) To review the clerks hours and payscale

1. Members **AGREED** that additional hours directly worked by the clerk for the Village Hall should be calculated and invoiced to the Village Hall Committee.
2. Members **AGREED** to increase the clerks payscale by 1 point, to be back-dated to April 1<sup>st</sup> 2024.

### 4.5 (Agenda 5) To review Grant Applications

Cllr King declared an interest in this application as part of the organisation committee.

1. Members reviewed an application from St Mary's Church for £200 towards marketing costs for an event on the 7th September.
2. Members **AGREED** to grant the application.

### 4.6 (Agenda 6) To review swings costs for Ley Green Recreation Ground

1. Members **AGREED** to speak with residents of Ley Green to see if there were any other additions they would potentially like to have at the Recreation Ground to make legal costs etc better value for money.
2. Potential additions to the Recreation Ground could be built into next year's budget.

### 4.7 (Agenda 7) Financial: to review invoices for payment

None.

### 4.8.1 (Agenda 8) Matters for Future Consideration

Planning applications at The Heath

The meeting closed at 20.03 pm.

Next Meeting: Parish Council Meeting: Monday 16<sup>th</sup> September 2024 19:30

# Kings Walden Parish Council

Kings Walden  
Parish Council



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## MEETING OF KINGS WALDEN PARISH COUNCIL – AGENDA

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  - a. To receive a presentation from District Councillors (5 minutes allowed).
  - b. To receive a presentation from the County Councillor (5 minutes allowed).
4. To adopt the minutes of the last parish council meeting.
5. Matters arising from minutes of the last meeting not covered elsewhere.
6. To receive the clerk's report including an update on ongoing projects.
  - Zip wire and playground maintenance has been booked in with Setter Play due to safety. Will hopefully take place in early October.
7. Airport Update
  - The DCO Decision to increase capacity to 32 million will be announced on or before the 4<sup>th</sup> October.
  - LADACAN AGM is the 3rd October at Breachwood Green Village Hall. The new MP has been invited.
8. Breachwood Green Village Hall
  - a. General Update

- Finance update will be given verbally in the meeting.
- Regular bookings coming in for the hall.
- Pre-School have asked that the lease between them and the hall is revisited as it very basic and should be more detailed to protect both parties.

**b. Roof maintenance**

Roof leaks are getting worse in the changing room and into the kitchen. In view that there 'may' be a new village hall do we want to do the cheapest option which is just patch over the bad areas. One contractor has already been out to look at it and advises we should get something done in the next month or we risk losing the kitchen ceiling where the roof is particularly bad.

**9. Ley Green Play Equipment**

**10. Hedgerows**

Complaints of a historic hedgerow having been destroyed in BWG. Queries over whether it comes under historic hedgerow. Can be reported to planning enforcement if anyone believes there is an issue.

**11. Stopsley Sharks – Corner Posts**

Message from Stopsley Sharks re the corner posts:

Firstly, please allow me to apologise for not obtaining permission for the corner flag sleeve installation. This was a breakdown of communication internally at the club and not our intention to create any disappointment or frustration at the Parish.

One of our committee members went over this afternoon and and back filled all flag holders protruding from the ground. It is usual that once the ground is broken into, back filled holes can have some "sinking" around the area which is what happened here to the sleeves.

The plan is that all of the sleeves will be shortened to below ground level, an insert fabricated with artificial grass on top which will cover the sleeve fully and sit at ground level.

Once again we would like to apologise for the breakdown in communication and any problems caused. Going forward we will ensure that we have written permission before undertaking any ground work at the recreation ground.

Should you require any further information or have any questions please feel free to ask.

**12. To review grant applications**

Application from Breachwood Green CIC sent separately to Cllrs.

**13. To agree a response on the Community Governance consultation**

Document sent separately to Cllrs showing the questions asked. Does the parish council wish to submit a response?

**14. Finance and Risk:**

- a. To authorise non-contractual payments and note payments to date.
- b. To authorise the signing of the Bank Reconciliation
- c. External Auditor Report 2023/24.
- d. To review and adopt the new NALC Financial Regulations

Documents sent separately to Cllrs, including a list of payments to approve.

**15. Planning:**

- a. To receive and consider responses to planning applications.
  - i. 24/01715/FPH - The Pump House, Lane House, Ley Green

Alterations and extension of existing pool house to create 3-bed ancillary annexe accommodation. NO PUBLIC COMMENTS ON THE PLANNING PORTAL AT THE TIME OF WRITING.

- b. To note decisions and appeals.
  - i. 24/01254/FPH - 2 Heath Road, Breachwood Green. Part two storey and part single storey rear extension. PERMISSION GRANTED
- c. To consider any other planning matters pertinent to the Parish Council.

**16. Matters for future consideration.**

**Next scheduled meetings:**

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