# Minutes of the meeting of the of Kings Walden Parish Council held in the Village Hall, Breachwood Green on Monday 16<sup>th</sup> September 2024 at 7.30pm

Councillors: Jon Chamberlin, Amanda King (Chair), Vickie Peck-Cooper, Niki Tait, Leigh Ward

In attendance: District Councillor Joe Graziano, County Councillor David Barnard and Clerk and RFO, Lisa Lathane

## 5.1 (Agenda 1) Apologies for Absence

Apologies were received from ClIrs Harman and Connolly. Members resolved to accept their apologies.

## 5.2 (Agenda 2) Chairman's Remarks

Members were reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.

#### 5.3 (Agenda 3) Public Participation

- 1. Cllr Barnard addressed the meeting:
  - Salt stocks for salt bins can now be ordered, as can requests for additional salt bins.
  - The council are running a rationalisation of bins scheme, with a plan to reduce bins by 1 in 3.
  - The Hertslynx bus service is being considered to extend the service to cover the parish.
  - Herts County Council has invested £5m in SEND provision.
  - Cllr Barnard has written to Alistair Strathern MP asking for his support against the Luton Airport expansion and to fight the East of Luton development.
- 2. Cllr Graziano addressed the meeting:
  - Veolia has been awarded the waste contract from 2025 which will occur at the same time as 3 weekly collections. An extra bin for cardboard and paper will be introduced.
  - The recycling of carrier bags and film will be introduced from the 30<sup>th</sup> September 2024.
  - Wandon End Solar Farm was refused permission at the Planning Meeting. Cllr Barnard congratulated Cllr Graziano and the other speakers for their help at the planning meeting.
  - Fly-tipping remains an issue. Cllr Graziano handed out posters to install in the parish, more can be obtained if required.
  - NHDC are looking into a bin rationalisation with 1 in 3 public bins being removed. We can appeal any removal if we can prove it is a well-used bin.

#### Cllrs Barnard and Graziano left the meeting.

#### 5.4 (Agenda 4) To adopt the minutes of the last parish council meeting.

The minutes were adopted, and the chairman was authorised to sign.

**5.5** (Agenda 5) Matters arising from minutes of the last meeting not covered elsewhere The minutes were adopted, and the chairman was authorised to sign.

#### 5.6 (Agenda 6) To receive the clerk's report including an update on ongoing projects

- 1. Zip wire and playground maintenance has been booked in with Setter Play due to safety. It will hopefully take place in early October.
- 2. The playground inspections have been booked in with NHDC for both play areas.

## 5.7 (Agenda 7) Airport Update

- 1. The DCO Decision to increase capacity to 32 million will be announced on or before the  $3^{rd}$  December 2024.
- 2. LADACAN AGM is the 3rd October at 7pm at Breachwood Green Village Hall. The new MP has been invited.
- 3. The clerk will contact Luton Airport to find out when we may receive the noise monitor.

#### 5.8 (Agenda 8) Breachwood Green Village Hall

- 1. General Update:
  - a. The clerk updated the meeting on the funds held in the Village Hall bank accounts.
  - b. Regular bookings and therefore monies are coming in to the hall.
  - c. The pre-school have asked that the lease between themselves and the Village Hall Committee is looked to protect both parties.
- 2. Roof maintenance: Members **AGREED** to obtain quotes from 3 companies for both patching up the roof, and fully fixing the issue.

#### 5.9 (Agenda 9) Ley Green Play Equipment

- 1. Ley Green residents would potentially like the following installed at the Recreation Ground:
  - a. A slide that reaches the ground
  - b. A zip wire
  - c. Wooden vehicle
- 2. The clerk and Cllr Tait will liaise with playground companies to see what is possible on the site, and with prices.
- 3. Members **AGREED** that costs could be built into next year's budget with fundraising match funding.

## 5.10 (Agenda 10) Hedgerows

Complaints had been made to the parish council of a historic hedgerow having been removed without permission in the parish. Members **AGREED** to recommend to residents that if they have concerns about hedgerows being removed illegally then to report it to Planning Enforcement.

#### 5.11 (Agenda 11) Stopsley Sharks – Corner Posts

Members **AGREED** to respond to Stopsley Sharks asking them to remove the concreted in corner posts and replace with a more acceptable alternative i.e. marker carrots.

#### 5.12 (Agenda 12) To review grant applications

Members **AGREED** to award a grant of £350 to Breachwood Green CIC for litter picking.

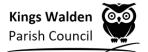
#### 5.13 (Agenda 13) To agree a response on the Community Governance Consultation

Members **AGREED** the response to the consultation stating that the parish council are happy with current arrangements for parish councils.

#### 5.14 (Agenda 14) Finance and Risk

- 1. Payments made were **NOTED** and approved. Payments can be seen in annex 1.
- 2. Authorisation was given to pay the payments shown in annex 2.

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- 3. Authorisation was given to the Chair to sign the Bank Reconciliation seen in Annex 3.
- 4. Members **NOTED** the External Auditor Report 2023/24.
- 5. Members reviewed the new NALC recommended Financial Regulations and **AGREED** to adopt them.

## 5.15 (Agenda 15) Planning

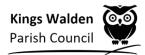
*Cllr Tait declared an interest in the planning application to be discussed and did not take part in the vote.* 

- 1. To receive and consider responses to planning applications:
  - a. 24/01715/FPH The Pump House, Lane House, Ley Green. Members **AGREED** to support the application.
- 2. To note decisions and appeals
  - a. 24/01254/FPH 2 Heath Road, Breachwood Green. Part two storey and part single storey rear extension. PERMISSION GRANTED
- 3. To consider any other planning matters pertinent to the Parish Council.
  - a. Members discussed the new car park that is being built for Cube Metals. The clerk has spoken with Cube Metals and has been informed that it is a membrane surface that can easily be removed. The clerk has put a query in with planning as to whether this needs planning permission.

## 5.16 (Agenda 16) Matters for future consideration Budget items, Ley Green Play Equipment

The meeting closed at 21.32 pm.

Next Meeting: Parish Council Meeting: Monday 21st October 2024 19:30



# **ANNEX 1**

# Kings Walden Parish Council PAYMENTS & RECEIPTS LIST

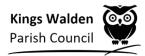
12 September 2024 (2024-2025)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier V	AT Type	Net	VAT	Total
34	Events	11/07/2024		Lloyds deposit	R25-034	Receipt - Event Proceeds	Lloyds	Z	400.00		400.00
35	Events	15/07/2024		Lloyds deposit	R25-035	Receipt - Event Proceeds	SumUp	z	122.77		122.77
50	Broadband	15/07/2024		Lloyds bank current	P25-050	Payment - Broadband	вт	S	-43.90	-8.78	-52.68
51	Domain and Cybercheck	15/07/2024		Lloyds bank current	P25-051	Payment - Domain and Cyberch	Zen	S	-16.99	-3.40	-20.39
36	Events	16/07/2024		Lloyds deposit	R25-036	Receipt - Event Proceeds	Lloyds	Z	300.00		300.00
49	Grass cutting	16/07/2024		Lloyds bank current	P25-049	Payment - Grass cutting	R Dawes	S	-434.88	-86.98	-521.86
47	Office services	16/07/2024		Lloyds bank current	P25-047	Payment - Office services	Actual Admin (Lisa Lath	ane Z	-75.00		-75.00
48	Events	16/07/2024		Lloyds bank current	P25-048	Payment - Events expenses	Lisa Lathane	Z	-878.44		-878. <b>4</b> 4
52	Electricity	22/07/2024		Lloyds bank current	P25-052	Payment - Youth Hut Electricity	Scottish Power	L	-243.75	-12.19	-255.94
37	Events	24/07/2024		Lloyds deposit	R25-037	Receipt - Event Proceeds	SumUp	Z	404.17		404.17
53	PAYE	25/07/2024		Lloyds bank current	P25-053	Payment - PAYE	HMRC	z	-694.11		-694.11
54	Admin	07/08/2024		Lloyds bank current	P25-054	Payment - Software	Google	Z	-12.00		-12.00
55	Domain and Cybercheck	14/08/2024		Lloyds bank current	P25-055	Payment - Domain and Cyberch	Zen	S	-16.99	-3.40	-20.39
39	Interest	15/08/2024		Lloyds deposit	R25-039	Receipt - Interest	Lloyds	Z	27.29		27.29
38	Events	15/08/2024		Lloyds bank current	R25-038	Receipt - Bar Stock Payment	BWG Village hall	Z	1,263.34		1,263.34
59	Grass cutting	15/08/2024		Lloyds bank current	P25-059	Payment - Grass Cutting and H	R Dawes	S	-434.88	-86.98	-521.86
56	Broadband	15/08/2024		Lloyds bank current	P25-056	Payment - Broadband	вт	Z	-52.68		-52.68
58	Office services	15/08/2024		Lloyds bank current	P25-058	Payment - Office services	Actual Admin (Lisa Lath	ane Z	-75.00		-75.00
57	Grant Issued	15/08/2024		Lloyds bank current	P25-057	Payment - Grant	Kings Walden Parochial	Ch Z	-200.00		-200.00
60	Ley Green Rent	02/09/2024		Lloyds bank current	P25-060	Payment - Ley Green Rent	Carter Jonas	z	-66.00		-66.00
61	Admin	06/09/2024		Lloyds bank current	P25-061	Payment - Software	Google	z	-12.00		-12.00
41	Interest	09/09/2024		Lloyds deposit	R25-041	Receipt - Interest	Lloyds	z	24.62		24.62
40	Precept	10/09/2024		Lloyds bank current	R25-040	Receipt - Precept	NHDC	Z	17,939.93		17,939.93
40	CTRSG	10/09/2024		Lloyds bank current	R25-040	Receipt - Precept	NHDC	Z	436.33		436.33

Total 17,661.83

-201.73

17,460.10



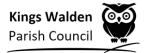
# ANNEX 2

12 September 2024 (2024-2025)

# Kings Walden Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
66	Grass cutting	17/09/2024		Lloyds bank current	P25-066	Grass Cutting and Hedge Cuttir	R Dawes	S	434.88	86.98	521.86
67	Audit	17/09/2024		Lloyds bank current	P25-067	Audit	PFK Littlejohn	S	315.00	63.00	378.00
70	Office services	17/09/2024		Lloyds bank current	P25-070	Office services	Actual Admin (Lisa La	thane Z	75.00		75.00
68	Payroll Svcs	17/09/2024		Lloyds bank current	P25-068	Payroll admin	DCK Payroll Services	S	38.00	7.60	45.60
69	Payroll Svcs	17/09/2024		Lloyds bank current	P25-069	Payroll admin	DCK Payroll Services	S	38.00	7.60	45.60
62	Salary	17/09/2024		Lloyds bank current	P25-062	Payroll	Staff	Z	3,446.03		3,446.03
63	Salary	17/09/2024		Lloyds bank current	P25-063	Payroll	Staff	z	59.70		59.70
64	Salary	17/09/2024		Lloyds bank current	P25-064	Payroll	Staff	Z	145.60		145.60
65	Salary	17/09/2024		Lloyds bank current	P25-065	Payroll	Staff	Z	86.00		86.00
							Total		4,638.21	165.18	4,803.39

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# ANNEX 3

**Kings Walden Parish Council** Prepared by: Date: Name and Role (Clerk/RFO etc) Approved by: Date: Name and Role (RFO/Chair of Finance etc) Bank Reconciliation at 12/09/2024 Cash in Hand 01/04/2024 25,139.92 ADD Receipts 01/04/2024 - 12/09/2024 53,502.35 78,642.27 SUBTRACT Payments 01/04/2024 - 12/09/2024 26,304.42 Cash in Hand 12/09/2024 Α 52,337.85 (per Cash Book) Cash in hand per Bank Statements Petty Cash 12/09/2024 150.95 Lloyds bank current 12/09/2024 22,970.99 Youth Club cash 12/09/2024 0.00 Lloyds deposit 12/09/2024 29,215.91 52,337.85 Less unpresented payments 52,337.85 Plus unpresented receipts 52,337.85 в Adjusted Bank Balance A = B Checks out OK

12 September 2024 (2024-2025)