

Minutes of the meeting of the of Kings Walden Parish Council held in the Village Hall, Breachwood Green on Monday 21st October 2024 at 7.30pm

Councillors: Jon Chamberlin, Owen Connolly, Paul Harman (Chair), Amanda King, Niki Tait, Leigh Ward

In attendance: One member of public, County Councillor David Barnard and Clerk and RFO, Lisa Lathane

6.1 (Agenda 1) Apologies for Absence

Apologies were received from Cllr Peck-Cooper. Members resolved to accept her apologies.

6.2 (Agenda 2) Chairman's Remarks

Members were reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.

6.3 (Agenda 3) Public Participation

Cllr Barnard addressed the meeting:

- The East of Luton Masterplan is ready to be submitted. There are a series of meeting ahead of being put forward to a full Council meeting on the 10th December.
- Cllr Barnard has written many times to Alistair Strathern asking for confirmation on what he is working on. No response has been received as of yet.
- The DCO Decision to increase capacity to 32 million has been put back to the 3rd January.
- The 3 weekly bin collection will start in May 2025, with soft plastic recycling starting at the end of September 2024.

6.4 (Agenda 4) To adopt the minutes of the last parish council meeting.

The minutes were adopted, and the chairman was authorised to sign.

6.5 (Agenda 5) Matters arising from minutes of the last meeting not covered elsewhere The minutes were adopted, and the chairman was authorised to sign.

6.6 (Agenda 6) To receive the clerk's report including an update on ongoing projects The works to the zip wire and the play equipment at Breachwood Green have been carried out by Setter Play.

6.7 (Agenda 7) Airport Update

- 1. Parking around the airport is becoming more difficult with traffic waiting for flights. Letters have been sent to local councils asking for their views on the issue.
- 2. Parking at Luton Parkway is becoming more difficult as cars are parked there to then catch the Luton Dart.
- 3. The car park demolition is complete and work on a rebuild has already begun.
- 4. Airport security has eased slightly with liquids, electronics etc no longer needing to be removed from flight bags when going through security.

6.8 (Agenda 8) Ley Green Play Equipment Update and to agree next steps

1. Cllr Tait and the clerk met with a play equipment company at the Ley Green Recreation Ground.



- 2. Members reviewed the quote and ideas and agreed to apply to an Awards4All Grant to fund the project.
- 3. The clerk will carry out a survey of residents to obtain evidence of community backing for the project.

6.9 (Agenda 9) Finance and Risk

- 1. Payments made were **NOTED** and approved. Payments can be seen in annex 1.
- 2. Authorisation was given to pay the payments shown in annex 2.
- 3. Authorisation was given to the Chair to sign the Bank Reconciliation seen in Annex 3.
- 4. Members reviewed and **NOTED** the 2024/25 Budget Report.
- 5. Members discussed possible budget line items to be included in 2025/26 Draft Budget.

5.15 (Agenda 15) Planning

Cllr Tait declared an interest in the planning application to be discussed and did not take part in the vote.

- 1. To receive and consider responses to planning applications:
 - a. 24/01328/LBC 2 Crown Cottages, Ley Green. Replacement of three windows; two to the front elevation and one to the side of the front porch with 14mm double-glazed units with 23mm through glazing bars.
 - 24/01938/FP Winch Hill House , Winch Hill Road. Erection of two self-build detached 3-bed dwellings including refuse and cycle storage and parking following demolition of existing outbuilding.
 - c. 24/02033/FPH The Old Vicarage, Church Road, Kings Walden. Single storey rear
 extension; attached front garage and single storey side extension to provide 1bed ancillary annexe following demolition of existing garage

Members reviewed the above applications and **AGREED** to support each one.

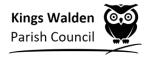
- 2. To note decisions and appeals
 - a. 24/01715/FPH The Pump House, Lane House, Ley Green. Alterations and extension of existing pool house to create 3-bed ancillary annexe accommodation to the Pump House. PERMISSION GRANTED.
 - b. 22/02942/OP Land At, Heath Road, Breachwood Green, Hertfordshire, SG4
 8PL. Outline planning application for 10 dwellings (all matters reserved except for access). PERMISSION GRANTED.
- To consider any other planning matters pertinent to the Parish Council. None.

5.16 (Agenda 16) Matters for future consideration

Bins, Christmas lights and tree

The meeting closed at 20.45 pm.

Next Meeting: Parish Council Meeting: Monday 18th November 2024 19:30



ANNEX 1

Kings Walden Parish Council PAYMENTS & RECEIPTS LIST

18 October 2024 (2024-2025)

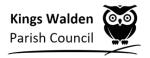
| iche Code | Date | Minute | Bank | Cheque No | Description | Supplier V | АТ Туре | Net | VAT | Total |
|--------------------------|------------|--------|---------------------|-----------|-------------------------------|--------------------------|---------|-----------|--------|-----------|
| 72 Broadband | 16/09/2024 | | Lloyds bank current | P25-072 | Payment - Broadband | ВТ | S | -43.90 | -8.78 | -52.68 |
| 73 Domain and Cybercheck | 16/09/2024 | | Lloyds bank current | P25-073 | Payment - Domain and Cybercl | Zen | S | -16.99 | -3.40 | -20.39 |
| 66 Grass cutting | 17/09/2024 | | Lloyds bank current | P25-066 | Payment - Grass Cutting and H | R Dawes | S | -434.88 | -86.98 | -521.86 |
| 62 Salary | 17/09/2024 | | Lloyds bank current | P25-062 | Payment - Payroll | Staff | Z | -3,446.03 | | -3,446.03 |
| 63 Salary | 17/09/2024 | | Lloyds bank current | P25-063 | Payment - Payroll | Staff | Z | -59.70 | | -59.70 |
| 64 Salary | 17/09/2024 | | Lloyds bank current | P25-064 | Payment - Payroll | Staff | Z | -145.60 | | -145.60 |
| 65 Salary | 17/09/2024 | | Lloyds bank current | P25-065 | Payment - Payroll | Staff | Z | -86.00 | | -86.00 |
| 67 Audit | 17/09/2024 | | Lloyds bank current | P25-067 | Payment - Audit | PFK Littlejohn | S | -315.00 | -63.00 | -378.00 |
| 70 Office services | 17/09/2024 | | Lloyds bank current | P25-070 | Payment - Office services | Actual Admin (Lisa Latha | ine Z | -75.00 | | -75.00 |
| 68 Payroll Svcs | 17/09/2024 | | Lloyds bank current | P25-068 | Payment - Payroll admin | DCK Payroll Services | S | -38.00 | -7.60 | -45.60 |
| 69 Payroll Svcs | 17/09/2024 | | Lloyds bank current | P25-069 | Payment - Payroll admin | DCK Payroll Services | S | -38.00 | -7.60 | -45.60 |
| 42 Pitch fees | 25/09/2024 | | Lloyds bank current | R25-042 | Receipt - Pitch fee | Darren Patel | Z | 60.00 | | 60.00 |
| 71 Grant Issued | 26/09/2024 | | Lloyds bank current | P25-071 | Payment - Grant | Breachwood Green CIC | Z | -350.00 | | -350.00 |
| 74 Admin | 07/10/2024 | | Lloyds bank current | P25-074 | Payment - Software | Google | Z | -12.00 | | -12.00 |
| 43 Interest | 09/10/2024 | | Lloyds deposit | R25-043 | Receipt - Interest | Lloyds | Z | 24.01 | | 24.01 |
| 75 Domain and Cybercheck | 14/10/2024 | | Lloyds bank current | P25-075 | Payment - Domain and Cybercl | Zen | S | -16.99 | -3.40 | -20.39 |
| 76 Broadband | 15/10/2024 | | Lloyds bank current | P25-076 | Payment - Broadband | BT | S | -43.90 | -8.78 | -52.68 |

ANNEX 2

Kings Walden Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

18 October 2024 (2024-2025)

| Vouche Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT Type | Net | VAT | Total |
|---------------------------|------------|--------|---------------------|-----------|------------------------|---------------|----------|----------|----------|---------------|
| 77 Play equip maintenance | 22/10/2024 | | Lloyds bank current | P25-077 | Playground Maintenance | Setters Play | s | 5,074.60 | 1,014.92 | 6,089.52 |
| 78 Admin | 22/10/2024 | | Lloyds bank current | P25-078 | Parish Online Mapping | Parish Online | s | 90.00 | 18.00 | 108.00 |
| | | | | | | | Total | 5,164,60 | 1,032,92 | — 6.197.52 |



ANNEX 3

18 October 2024 (2024-2025)

Kings Walden Parish Council

| Prepar | ed by: | | | Date: | |
|--------|-----------------------|---------------------------------------|--------------------------|-------------------|-----------|
| | | Name and Ro | le (Clerk/RFO etc) | | |
| Approv | /ed by: | | | Date: | |
| | · | Name and Role (RI | FO/Chair of Finance etc) | | |
| | | | | | |
| | Bank | Reconciliation at 1 | 8/10/2024 | | |
| | Cash ir | n Hand 01/04/2024 | | | 25,139.92 |
| | ADD Receip | ts 01/04/2024 - 18/10/20 | 024 | | 53,586.36 |
| | | | | | 78,726.28 |
| | SUBTR Payme | RACT nts 01/04/2024 - 18/10/2 | 2024 | | 31,615.95 |
| A | | n Hand 18/10/2024 ash Book) | | | 47,110.33 |
| | Cash ir | n hand per Bank Statem | ents | | |
| | Petty C | | 18/10/2024 | 150.95 | |
| | - | bank current | 18/10/2024 | 17,719.46 | |
| | | Club cash deposit | 18/10/2024 18/10/2024 | 0.00 29,239.92 | |
| | Lioyus | черозіг | 10/10/2024 | 29,239.32 | |
| | | | | | 47,110.33 |
| | Less ur | npresented payments | | | |
| | | | | | 47,110.33 |
| | Plus ur | npresented receipts | | | |
| В | Adjust | ed Bank Balance | | | 47,110.33 |
| | A = E | 3 Checks out OK | | | |