Kings Walden Parish Council



Monday 20th January 2025 starting at 7.30pm

Breachwood Green Village Hall, Chapel Rd, Breachwood Green, SG4 8NX

To Cllrs: Jon Chamberlin, Owen Connolly, Paul Harman (Chair), Amanda King, Vickie Peck-Cooper, Niki Tait, Leigh Ward

Councillors are respectively summoned to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press.

Lisa Lathane, Clerk to the Council, 14th January 2025

MEETING OF KINGS WALDEN PARISH COUNCIL – AGENDA

- 1. To receive and accept apologies for absence.
- 2. Chairman's remarks.
- 3. Public participation: To receive presentations from the public (10 minutes allowed, † preregistration requested)
 - a. To receive a presentation from District Councillors (5 minutes allowed).
 - b. To receive a presentation from the County Councillor (5 minutes allowed).
- 4. To adopt the minutes of the last parish council meeting.
- 5. Matters arising from minutes of the last meeting not covered elsewhere.
- 6. To receive the clerk's report including an update on ongoing projects.
- 7. Airport Update
- 8. To agree to apply for a 20mph speed limit throughout the parish and to hold a public consultation to support this
- 9. To review Playground Reports and agree any necessary action to be taken
- 10. To review applying to make the Plough Public House an Asset of Community Value again, and agree next steps
- 11. Finance and Risk:
 - a. To authorise non-contractual payments and note payments to date.
 - b. To authorise the signing of the Bank Reconciliation
 - c. To review the 2024/25 Budget
 - d. To review the 2025/26 Draft Budget
 - e. To agree the Precept Demand for 2025/26
- 12. Planning:
 - a. To receive and consider responses to planning applications.
 - b. To note decisions and appeals.
 - c. To consider any other planning matters pertinent to the Parish Council.
- 13. Matters for future consideration.

Next scheduled meetings: Parish Council meeting: Monday 17th February 2025 - 19:30

Minutes of the meeting of the of Kings Walden Parish Council held in the Village Hall, Breachwood Green on Monday 18th November 2024 at 7.30pm

Councillors: Paul Harman (Chair), Amanda King, Leigh Ward

In attendance: One member of public, County Councillor David Barnard and Clerk and RFO, Lisa Lathane

7.1 (Agenda 1) Apologies for Absence

Apologies were received from Cllr Peck-Cooper and Cllr Chamberlin due to work commitments, Cllr Tait due to being away and Cllr Connolly due to illness. Members resolved to accept her apologies.

7.2 (Agenda 2) Chairman's Remarks

Members were reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.

7.3 (Agenda 3) Public Participation

Cllr Barnard addressed the meeting:

- The East of Luton Masterplan has been submitted to NHDC.
- He is working on installing a blanket 20mph limit to all villages who wish to do so.

The member of public and Cllr Barnard left the meeting.

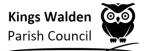
- **7.4** (Agenda 4) To adopt the minutes of the last parish council meeting. The minutes were adopted, and the chairman was authorised to sign.
- **7.5** (Agenda 5) Matters arising from minutes of the last meeting not covered elsewhere The minutes were adopted, and the chairman was authorised to sign.
- **7.6** (Agenda 6) To receive the clerk's report including an update on ongoing projects No resolution regarding the partially delivered benches has been made. The clerk will no make a complaint to the company and ask for a full refund.
- 7.7 (Agenda 7) Airport Update None

7.8 (Agenda 8) To review the Remote Attenance and Proxy Voting Consultation and agree a council response.

Members **AGREED** that the clerk should respond in support of remote attendance in emergencies and against proxy voting.

7.9 (Agenda 9) To discuss bin provision in the parish and agree next steps

- 1. Members **AGREED** to respond to NHDC stating that all current bins are fully used, often over-flowing, and should be kept. More bins should requested.
- 2. If bins are lost the parish council should request larger bins to compensate.
- 3. Costs for RJ Dawes to potentially empty additional parish council bins should be built into the 2025/26 budget.



7.10 (Agenda 10) Finance and Risk

- 1. Payments made were **NOTED** and approved. Payments can be seen in annex 1.
- 2. Authorisation was given to pay:
 - a. Hound Securities £276 for CCTV Maintenance. Members also **AGREED** to accept a quote of £174.30 to replace a damaged hard-drive.
 - b. Clerk expenses of £105.60.
- 3. Authorisation was given to the Chair to sign the Bank Reconciliation seen in Annex 2.
- 4. Members reviewed and **NOTED** the 2024/25 Budget Report.
- 5. Members reviewed and amended the 2025/26 Draft Budget. Some budget lines will continue to be worked on and the precept will be agreed at the January meeting.

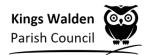
7.11 (Agenda 11) Planning

- 1. To receive and consider responses to planning applications:
 - a. 24/02461/FPH 8 Lower Road, Breachwood Green. Single storey rear extension following demolition of existing rear extension. Insertion of Juliet balcony to rear first floor window, alterations to openings and new roof to existing rear extension Members reviewed the above application and AGREED to support it.
- 2. To note decisions and appeals None.
- 3. To consider any other planning matters pertinent to the Parish Council. None.

7.11 (Agenda 16) Matters for future consideration Budget, Precept Demand

The meeting closed at 21.28 pm.

Next Meeting: Parish Council Meeting: Monday 20th January 2024 19:30



ANNEX 1

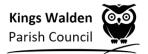
Kings Walden Parish Council PAYMENTS & RECEIPTS LIST

Total Vouche Code Date Minute Bank Cheque No Description Supplier VAT Type Net VAT 21/10/2024 Payment - Youth Hut Electricity Scottish Power -273.55 -287.23 81 Electricity Lloyds bank current P25-081 L -13.68 s -6,089.52 77 Play equip maintenance 22/10/2024 Lloyds bank current P25-077 Payment - Playground Mainten Setters Play -5,074.60 -1,014.92 80 Grass cutting 22/10/2024 Lloyds bank current P25-080 Payment - Grass cutting S -434.88 -86.98 -521.86 R Dawes 78 Admin 22/10/2024 Lloyds bank current P25-078 Payment - Parish Online Mappi Parish Online S -90.00 -18.00 -108.00 79 Office services 22/10/2024 Lloyds bank current P25-079 Payment - Office services Actual Admin (Lisa Lathane Z -75.00 -75.00 82 PAYE 24/10/2024 Lloyds bank current P25-082 Payment - PAYE HMRC Ζ -697.25 -697.25 S 83 Maintenance 24/10/2024 Lloyds bank current P25-083 Payment - Village Hall Roof Dean Flecknell -1,500.00 -300.00 -1,800.00 86 Admin 07/11/2024 Lloyds bank current P25-086 Payment - Software Ζ -12.00 -12.00 Google Ζ 45 Interest 11/11/2024 Lloyds deposit R25-045 Receipt - Interest Lloyds 26.44 26.44 87 Domain and Cybercheck 14/11/2024 Lloyds bank current P25-087 Payment - Domain and Cybercl Zen S -16.99 -3.40 -20.39 44 Pitch fees 15/11/2024 Lloyds bank current R25-044 Receipt - Pitch fee Darren Patel Ζ 60.00 60.00 15/11/2024 s -8.78 88 Broadband Lloyds bank current P25-088 Payment - Broadband BT -43.90 -52.68

Total -8,131.73

-1,445.76 -9,577.49

15 November 2024 (2024-2025)



ANNEX 3

15 November 2024 (2024-2025)

Kings Walden Parish Council

Prep	ared by:		Date:	
	Name and	l Role (Clerk/RFO etc)		
Approved by:			Date:	
	Name and Role	(RFO/Chair of Finance etc)		
	Bank Reconciliation a	t 15/11/2024		
	Cash in Hand 01/04/2024			25,139.92
	ADD Receipts 01/04/2024 - 15/11	/2024	_	53,672.80
	SUBTRACT			78,812.72
	Payments 01/04/2024 - 15/11/2024			41,279.88
A	Cash in Hand 15/11/2024 (per Cash Book)			37,532.84
	Cash in hand per Bank Stat	ements		
	Petty Cash	15/11/2024	150.95	
	Lloyds bank current	15/11/2024	8,115.53	
	Youth Club cash	15/11/2024	0.00	
	Lloyds deposit	15/11/2024	29,266.36	
				37,532.84
	Less unpresented payments	5		
				37,532.84
	Plus unpresented receipts			
в	Adjusted Bank Balance			37,532.84
	A = B Checks out C	Ж		

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- 6. To receive the clerk's report including an update on ongoing projects.
- 7. Airport Update

Secretary of State's decision pushed back to the 3rd April.

8. To agree to apply for a 20mph speed limit throughout the parish and to hold a public consultation to support this

Draft consultation to be sent separately to Cllrs. We need to prove community support for this to be considered for 20mph limits.

- 9. To review Playground Reports and agree any necessary action to be taken Playground reports sent separately to Cllrs
- 10. To review applying to make the Plough Public House an Asset of Community Value again, and agree next steps

1st draft of the form sent separately to Cllrs.

11. Finance and Risk:

- a. To authorise non-contractual payments and note payments to date.
- b. To authorise the signing of the Bank Reconciliation
- c. To review the 2024/25 Budget

Financial report sent separately to Cllrs.

- d. To review the 2025/26 Draft Budget
- e. To agree the Precept Demand for 2025/26

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