

Kings Walden Parish Council

Kings Walden
Parish Council



Monday 20th January 2025 starting at 7.30pm

Breachwood Green Village Hall, Chapel Rd, Breachwood Green, SG4 8NX

To Cllrs: Jon Chamberlin, Owen Connolly, Paul Harman (Chair),
Amanda King, Vickie Peck-Cooper, Niki Tait, Leigh Ward

Councillors are respectively summoned to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press.

Lisa Lathane, Clerk to the Council, 14th January 2025

A handwritten signature in blue ink, appearing to read 'Lisa Lathane', written over a horizontal line.

MEETING OF KINGS WALDEN PARISH COUNCIL – AGENDA

1. To receive and accept apologies for absence.
2. Chairman's remarks.
3. Public participation: To receive presentations from the public (10 minutes allowed, † pre-registration requested)
 - a. To receive a presentation from District Councillors (5 minutes allowed).
 - b. To receive a presentation from the County Councillor (5 minutes allowed).
4. To adopt the minutes of the last parish council meeting.
5. Matters arising from minutes of the last meeting not covered elsewhere.
6. To receive the clerk's report including an update on ongoing projects.
7. Airport Update
8. To agree to apply for a 20mph speed limit throughout the parish and to hold a public consultation to support this
9. To review Playground Reports and agree any necessary action to be taken
10. To review applying to make the Plough Public House an Asset of Community Value again, and agree next steps
11. Finance and Risk:
 - a. To authorise non-contractual payments and note payments to date.
 - b. To authorise the signing of the Bank Reconciliation
 - c. To review the 2024/25 Budget
 - d. To review the 2025/26 Draft Budget
 - e. To agree the Precept Demand for 2025/26
12. Planning:
 - a. To receive and consider responses to planning applications.
 - b. To note decisions and appeals.
 - c. To consider any other planning matters pertinent to the Parish Council.
13. Matters for future consideration.

Next scheduled meetings: Parish Council meeting: Monday 17th February 2025 - 19:30



**Minutes of the meeting of the of Kings Walden Parish Council
held in the Village Hall, Breachwood Green on
Monday 18th November 2024 at 7.30pm**

Councillors: Paul Harman (Chair), Amanda King, Leigh Ward

In attendance: One member of public, County Councillor David Barnard and Clerk and RFO,
Lisa Lathane

7.1 (Agenda 1) Apologies for Absence

Apologies were received from Cllr Peck-Cooper and Cllr Chamberlin due to work commitments, Cllr Tait due to being away and Cllr Connolly due to illness. Members resolved to accept her apologies.

7.2 (Agenda 2) Chairman's Remarks

Members were reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.

7.3 (Agenda 3) Public Participation

Cllr Barnard addressed the meeting:

- The East of Luton Masterplan has been submitted to NHDC.
- He is working on installing a blanket 20mph limit to all villages who wish to do so.

The member of public and Cllr Barnard left the meeting.

7.4 (Agenda 4) To adopt the minutes of the last parish council meeting.

The minutes were adopted, and the chairman was authorised to sign.

7.5 (Agenda 5) Matters arising from minutes of the last meeting not covered elsewhere

The minutes were adopted, and the chairman was authorised to sign.

7.6 (Agenda 6) To receive the clerk's report including an update on ongoing projects

No resolution regarding the partially delivered benches has been made. The clerk will not make a complaint to the company and ask for a full refund.

7.7 (Agenda 7) Airport Update

None

7.8 (Agenda 8) To review the Remote Attendance and Proxy Voting Consultation and agree a council response.

Members **AGREED** that the clerk should respond in support of remote attendance in emergencies and against proxy voting.

7.9 (Agenda 9) To discuss bin provision in the parish and agree next steps

1. Members **AGREED** to respond to NHDC stating that all current bins are fully used, often over-flowing, and should be kept. More bins should be requested.
2. If bins are lost the parish council should request larger bins to compensate.
3. Costs for RJ Dawes to potentially empty additional parish council bins should be built into the 2025/26 budget.



7.10 (Agenda 10) Finance and Risk

1. Payments made were **NOTED** and approved. Payments can be seen in annex 1.
2. Authorisation was given to pay:
 - a. Hound Securities £276 for CCTV Maintenance. Members also **AGREED** to accept a quote of £174.30 to replace a damaged hard-drive.
 - b. Clerk expenses of £105.60.
3. Authorisation was given to the Chair to sign the Bank Reconciliation seen in Annex 2.
4. Members reviewed and **NOTED** the 2024/25 Budget Report.
5. Members reviewed and amended the 2025/26 Draft Budget. Some budget lines will continue to be worked on and the precept will be agreed at the January meeting.

7.11 (Agenda 11) Planning

1. To receive and consider responses to planning applications:
 - a. 24/02461/FPH – 8 Lower Road, Breachwood Green. Single storey rear extension following demolition of existing rear extension. Insertion of Juliet balcony to rear first floor window, alterations to openings and new roof to existing rear extension
Members reviewed the above application and **AGREED** to support it.
2. To note decisions and appeals
None.
3. To consider any other planning matters pertinent to the Parish Council.
None.

7.11 (Agenda 16) Matters for future consideration
Budget, Precept Demand

The meeting closed at 21.28 pm.

Next Meeting: Parish Council Meeting: Monday 20th January 2024 19:30

ANNEX 1

Kings Walden Parish Council PAYMENTS & RECEIPTS LIST

15 November 2024 (2024-2025)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
81	Electricity	21/10/2024		Lloyds bank current	P25-081	Payment - Youth Hut Electricity	Scottish Power	L	-273.55	-13.68	-287.23
77	Play equip maintenance	22/10/2024		Lloyds bank current	P25-077	Payment - Playground Mainten.	Setters Play	S	-5,074.60	-1,014.92	-6,089.52
80	Grass cutting	22/10/2024		Lloyds bank current	P25-080	Payment - Grass cutting	R Dawes	S	-434.88	-86.98	-521.86
78	Admin	22/10/2024		Lloyds bank current	P25-078	Payment - Parish Online Mappi	Parish Online	S	-90.00	-18.00	-108.00
79	Office services	22/10/2024		Lloyds bank current	P25-079	Payment - Office services	Actual Admin (Lisa Lathane	Z	-75.00		-75.00
82	PAYE	24/10/2024		Lloyds bank current	P25-082	Payment - PAYE	HMRC	Z	-697.25		-697.25
83	Maintenance	24/10/2024		Lloyds bank current	P25-083	Payment - Village Hall Roof	Dean Flecknell	S	-1,500.00	-300.00	-1,800.00
86	Admin	07/11/2024		Lloyds bank current	P25-086	Payment - Software	Google	Z	-12.00		-12.00
45	Interest	11/11/2024		Lloyds deposit	R25-045	Receipt - Interest	Lloyds	Z	26.44		26.44
87	Domain and Cybercheck	14/11/2024		Lloyds bank current	P25-087	Payment - Domain and Cybercl	Zen	S	-16.99	-3.40	-20.39
44	Pitch fees	15/11/2024		Lloyds bank current	R25-044	Receipt - Pitch fee	Darren Patel	Z	60.00		60.00
88	Broadband	15/11/2024		Lloyds bank current	P25-088	Payment - Broadband	BT	S	-43.90	-8.78	-52.68
Total									-8,131.73	-1,445.76	-9,577.49

ANNEX 3

15 November 2024 (2024-2025)

Kings Walden Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 15/11/2024		
Cash in Hand 01/04/2024		25,139.92
ADD		
Receipts 01/04/2024 - 15/11/2024		53,672.80
		78,812.72
SUBTRACT		
Payments 01/04/2024 - 15/11/2024		41,279.88
A Cash in Hand 15/11/2024		37,532.84
(per Cash Book)		
Cash in hand per Bank Statements		
Petty Cash	15/11/2024	150.95
Lloyds bank current	15/11/2024	8,115.53
Youth Club cash	15/11/2024	0.00
Lloyds deposit	15/11/2024	29,266.36
		37,532.84
Less unrepresented payments		37,532.84
Plus unrepresented receipts		
B Adjusted Bank Balance		37,532.84
A = B Checks out OK		

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4. **To adopt the minutes of the last parish council meeting.**
5. **Matters arising from minutes of the last meeting not covered elsewhere.**
6. **To receive the clerk's report including an update on ongoing projects.**
7. **Airport Update**
Secretary of State's decision pushed back to the 3rd April.
8. **To agree to apply for a 20mph speed limit throughout the parish and to hold a public consultation to support this**
Draft consultation to be sent separately to Cllrs. We need to prove community support for this to be considered for 20mph limits.
9. **To review Playground Reports and agree any necessary action to be taken**
Playground reports sent separately to Cllrs
10. **To review applying to make the Plough Public House an Asset of Community Value again, and agree next steps**
1st draft of the form sent separately to Cllrs.

11. Finance and Risk:

- a. To authorise non-contractual payments and note payments to date.**
- b. To authorise the signing of the Bank Reconciliation**
- c. To review the 2024/25 Budget**

Financial report sent separately to Cllrs.

- d. To review the 2025/26 Draft Budget**
- e. To agree the Precept Demand for 2025/26**

12. Planning:

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