



**Minutes of the meeting of the of Kings Walden Parish Council  
held in the Village Hall, Breachwood Green on  
Monday 20<sup>th</sup> January 2025 at 7.30pm**

Councillors: Jon Chamberlin, Owen Connolly, Paul Harman (Chair), Amanda King, Vickie Peck-Cooper, Leigh Ward

In attendance: District Councillor David Barnard, County Councillor David Barnard and Clerk and RFO, Lisa Lathane

**8.1 (Agenda 1) Apologies for Absence**

Apologies were received from Cllr Tait and were accepted by members.

**8.2 (Agenda 2) Chairman's Remarks**

Members were reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.

**8.3 (Agenda 3) Public Participation**

Cllr Barnard addressed the meeting:

- Gritting lorries are back out now the weather has got colder.
- He supports the parish applying for a 20mph speed limit
- Hertfordshire has been picked to be a pilot county to merge the District and County Council's into one Unitary Council. The parish thoughts can pass on their thoughts.
- The County Council has agreed their budget for the next financial year, with a 4.99% increase.

Cllr Graziano addressed the meeting:

- The blue bag recycling trial in the parish is unclear as to where it covers, Cllr Graziano is trying to get answers on this.
- All households will get a blue lidded bin in April for soft plastic recycling.
- The brown bin cost will increase to £55 this year.
- NHDC are running a Property Resilience Survey for residents affected by recent flooding.
- The East of Luton Masterplan has been approved. This is not a planning application.
- The Wandon End Solar Farm application has appealed to the Secretary of State.
- Bin rationalisation: Kings Walden parish will lose a bin on the Heath, next to the bus stop.

*Cllrs Graziano and Barnard left the meeting.*

**8.4 (Agenda 4) To adopt the minutes of the last parish council meeting.**

The minutes were adopted, and the chairman was authorised to sign.

**8.5 (Agenda 5) Matters arising from minutes of the last meeting not covered elsewhere**

None.

**8.6 (Agenda 6) To receive the clerk's report including an update on ongoing projects**

Th clerk has submitted a formal complaint to the company which have still not delivered the full benches that we ordered.



**8.7 (Agenda 7) Airport Update**

The Secretary of State's decision on the airport expansion has been pushed back to the 3<sup>rd</sup> April 2025.

**8.8 (Agenda 8) To agree to apply for a 20mph speed limit throughout the parish and to hold a public consultation to support this**

1. Members **AGREED** to apply for the parish to have a 20mph speed limit.
2. Members **AGREED** to the wording of a public consultation regarding reducing the speed limit to support the application.

**8.9 (Agenda 9) To review Playground Reports and agree and necessary action to be taken**  
Members **AGREED** that no items required any attention at this time.

**8.10 (Agenda 10) To review applying to make the Plough Public House an Asset of Community Value (ACV) again, and agree next steps**

Members reviewed the ACV application completed by the clerk and agreed to submit it to make the Plough as Asset of Community Value.

**Finance and Risk**

1. Payments made were **NOTED** and approved. Payments can be seen in Annex 1.
2. Authorisation was given to pay the payments shown in Annex 2.
3. Authorisation was given to the Chair to sign the Bank Reconciliation seen in Annex 3.
4. Members reviewed and **NOTED** the 2024/25 Budget Report.
5. Members reviewed and **AGREED** the 2025/26 Budget.
6. Members **AGREED** to request a precept of £38570.84 for the 2025/26 Financial Year, which is an increase of 7.5% on the current financial year.

**8.11 (Agenda 11) Planning**

1. To receive and consider responses to planning applications.  
None.
2. To note decisions and appeals  
None.
3. To consider any other planning matters pertinent to the Parish Council.  
None.

**8.11 (Agenda 16) Matters for future consideration**

Kings Walden Sign Refurbishment, Plant Table, Car Park Resurfacing

The meeting closed at 21.08pm.

Next Meeting: Parish Council Meeting: Monday 17th February 2025 19:30

## ANNEX 1

### Kings Walden Parish Council PAYMENTS & RECEIPTS LIST

16 January 2025 (2024-2025)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
90	Grass cutting	19/11/2024		Lloyds bank current	P25-090	Payment - Grass cutting	R Dawes	S	-434.88	-86.98	-521.86
91	CCTV	19/11/2024		Lloyds bank current	P25-091	Payment - CCTV	Hound Security	S	-230.00	-46.00	-276.00
46	Maintenance	21/11/2024		Lloyds bank current	R25-046	Receipt - Hall Maintenance	Breachwood Green Village	Z	1,500.00		1,500.00
47	Misc Income	21/11/2024		Lloyds bank current	R25-047	Receipt - Unknown Income	Unknown	Z	50.00		50.00
89	Office services	25/11/2024		Lloyds bank current	P25-089	Payment - Office services	Actual Admin (Lisa Lathane	Z	-75.00		-75.00
92	Mileage	25/11/2024		Lloyds bank current	P25-092	Payment - Clerk expenses	Staff	Z	-84.60		-84.60
92	Events	25/11/2024		Lloyds bank current	P25-092	Payment - Clerk expenses	Staff	Z	-21.00		-21.00
93	Breachwood Green Rec Ground	25/11/2024		Lloyds bank current	P25-093	Payment - Container Base Crea	JC Agriculture	S	-1,375.00	-275.00	-1,650.00
94	Admin	06/12/2024		Lloyds bank current	P25-094	Payment - Software	Google	Z	-12.00		-12.00
48	Interest	09/12/2024		Lloyds deposit	R25-048	Receipt - Interest	Lloyds	Z	22.45		22.45
101	Grass cutting	16/12/2024		Lloyds bank current	P25-101	Payment - Grass cutting	R Dawes	S	-434.88	-86.98	-521.86
96	Broadband	16/12/2024		Lloyds bank current	P25-096	Payment - Broadband	BT	S	-43.90	-8.78	-52.68
97	Salary	16/12/2024		Lloyds bank current	P25-097	Payment - Payroll	Staff	Z	-140.00		-140.00
98	Salary	16/12/2024		Lloyds bank current	P25-098	Payment - Payroll	Staff	Z	-3,860.42		-3,860.42
99	Salary	16/12/2024		Lloyds bank current	P25-099	Payment - Payroll	Staff	Z	-89.90		-89.90
100	Office services	16/12/2024		Lloyds bank current	P25-100	Payment - Office services	Actual Admin (Lisa Lathane	Z	-75.00		-75.00
95	Domain and Cybercheck	16/12/2024		Lloyds bank current	P25-095	Payment - Domain and Cybercl	Zen	S	-16.99	-3.40	-20.39
49	Events	02/01/2025		Lloyds deposit	R25-049	Receipt - Sum Up Payment	SumUp	Z	291.46		291.46
102	Admin	08/01/2025		Lloyds bank current	P25-102	Payment - Software	Google	Z	-12.00		-12.00
50	Interest	09/01/2025		Lloyds deposit	R25-050	Receipt - Interest	Lloyds	Z	24.94		24.94
103	Domain and Cybercheck	14/01/2025		Lloyds bank current	P25-103	Payment - Domain and Cybercl	Zen	S	-16.99	-3.40	-20.39
104	Broadband	15/01/2025		Lloyds bank current	P25-104	Payment - Broadband	BT	S	-43.90	-8.78	-52.68
<b>Total</b>									<b>-5,077.61</b>	<b>-519.32</b>	<b>-5,596.93</b>

## ANNEX 2

### Kings Walden Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

21 January 2025 (2024-2025)

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
106	Grass cutting	21/01/2025		Lloyds bank current	P25-106	Grass Cutting and Hedge Cuttin	R Dawes	S	434.88	86.98	521.86
109	Subscriptions	21/01/2025		Lloyds bank current	P25-109	SLCC Membership	SLCC	Z	100.00		100.00
105	Office services	21/01/2025		Lloyds bank current	P25-105	Office services	Actual Admin (Lisa Lathane	Z	75.00		75.00
107	Payroll Svcs	21/01/2025		Lloyds bank current	P25-107	Payroll admin	DCK Payroll Services	S	38.00	7.60	45.60
108	Christmas Lights	21/01/2025		Lloyds bank current	P25-108	Clerk expenses	Staff	Z	59.49		59.49
108	Land Registry	21/01/2025		Lloyds bank current	P25-108	Clerk expenses	Staff	Z	14.00		14.00
108	Mileage	21/01/2025		Lloyds bank current	P25-108	Clerk expenses	Staff	Z	27.90		27.90
<b>Total</b>									<b>749.27</b>	<b>94.58</b>	<b>843.85</b>

**ANNEX 3**

16 January 2025 (2024-2025)

**Kings Walden Parish Council**

Prepared by: \_\_\_\_\_  
*Name and Role (Clerk/RFO etc)*

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_  
*Name and Role (RFO/Chair of Finance etc)*

Date: \_\_\_\_\_

<b>Bank Reconciliation at 16/01/2025</b>		
Cash in Hand 01/04/2024		25,139.92
<b>ADD</b>		
Receipts 01/04/2024 - 16/01/2025		55,561.65
		80,701.57
<b>SUBTRACT</b>		
Payments 01/04/2024 - 16/01/2025		48,765.66
<b>A</b>	<b>Cash in Hand 16/01/2025</b> (per Cash Book)	<b>31,935.91</b>
Cash in hand per Bank Statements		
Petty Cash	15/11/2025	150.95
Lloyds bank current	15/11/2025	2,471.21
Youth Club cash	15/11/2025	0.00
Lloyds deposit	15/11/2025	29,313.75
		<b>31,935.91</b>
Less unrepresented payments		
		31,935.91
Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>	<b>31,935.91</b>
<b>A = B Checks out OK</b>		