

Kings Walden Parish Council

Kings Walden
Parish Council



Monday 17th February 2025 starting at 7.30pm

Breachwood Green Village Hall, Chapel Rd, Breachwood Green, SG4 8NX

To Cllrs: Jon Chamberlin, Owen Connolly, Paul Harman (Chair),
Amanda King, Vickie Peck-Cooper, Niki Tait, Leigh Ward

Councillors are respectively summoned to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press.

Lisa Lathane, Clerk to the Council, 11th February 2025

A handwritten signature in blue ink, appearing to read 'Lisa Lathane'.

MEETING OF KINGS WALDEN PARISH COUNCIL – AGENDA

1. To receive and accept apologies for absence.
2. Chairman's remarks.
3. Public participation: To receive presentations from the public (10 minutes allowed, + pre-registration requested)
 - a. To receive a presentation from District Councillors (5 minutes allowed).
 - b. To receive a presentation from the County Councillor (5 minutes allowed).
4. To adopt the minutes of the last parish council meeting.
5. Matters arising from minutes of the last meeting not covered elsewhere.
6. To receive the clerk's report including an update on ongoing projects.
7. Airport Update
8. To discuss car park resurfacing and agree next steps
9. To discuss correspondence received from a resident and agree any necessary action
10. To discuss Kings Walden Sign Refurbishment and agree next steps
11. To discuss a possible plant table to be erected outside the Village Hall
12. To agree Village Day management by the parish council
13. Finance and Risk:
 - a. To authorise non-contractual payments and note payments to date.
 - b. To authorise the signing of the Bank Reconciliation
14. Planning:
 - a. To receive and consider responses to planning applications.
 - b. To note decisions and appeals.
 - c. To consider any other planning matters pertinent to the Parish Council.
 - i. Wandon End Solar Farm appeal to the Secretary of State
15. Matters for future consideration.

Next scheduled meetings: Parish Council meeting: Monday 17th March 2025 - 19:30

**Minutes of the meeting of the of Kings Walden Parish Council
held in the Village Hall, Breachwood Green on
Monday 20th January 2025 at 7.30pm**

Councillors: Jon Chamberlin, Owen Connolly, Paul Harman (Chair), Amanda King, Vickie Peck-Cooper, Leigh Ward

In attendance: District Councillor David Barnard, County Councillor David Barnard and Clerk and RFO, Lisa Lathane

8.1 (Agenda 1) Apologies for Absence

Apologies were received from Cllr Tait and were accepted by members.

8.2 (Agenda 2) Chairman's Remarks

Members were reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.

8.3 (Agenda 3) Public Participation

Cllr Barnard addressed the meeting:

- Gritting lorries are back out now the weather has got colder.
- He supports the parish applying for a 20mph speed limit
- Hertfordshire has been picked to be a pilot county to merge the District and County Council's into one Unitary Council. The parish thoughts can pass on their thoughts.
- The County Council has agreed their budget for the next financial year, with a 4.99% increase.

Cllr Graziano addressed the meeting:

- The blue bag recycling trial in the parish is unclear as to where it covers, Cllr Graziano is trying to get answers on this.
- All households will get a blue lidded bin in April for soft plastic recycling.
- The brown bin cost will increase to £55 this year.
- NHDC are running a Property Resilience Survey for residents affected by recent flooding.
- The East of Luton Masterplan has been approved. This is not a planning application.
- The Wandon End Solar Farm application has appealed to the Secretary of State.
- Bin rationalisation: Kings Walden parish will lose a bin on the Heath, next to the bus stop.

Cllrs Graziano and Barnard left the meeting.

8.4 (Agenda 4) To adopt the minutes of the last parish council meeting.

The minutes were adopted, and the chairman was authorised to sign.

8.5 (Agenda 5) Matters arising from minutes of the last meeting not covered elsewhere

None.

8.6 (Agenda 6) To receive the clerk's report including an update on ongoing projects

Th clerk has submitted a formal complaint to the company which have still not delivered the full benches that we ordered.



8.7 (Agenda 7) Airport Update

The Secretary of State's decision on the airport expansion has been pushed back to the 3rd April 2025.

8.8 (Agenda 8) To agree to apply for a 20mph speed limit throughout the parish and to hold a public consultation to support this

1. Members **AGREED** to apply for the parish to have a 20mph speed limit.
2. Members **AGREED** to the wording of a public consultation regarding reducing the speed limit to support the application.

8.9 (Agenda 9) To review Playground Reports and agree and necessary action to be taken
Members **AGREED** that no items required any attention at this time.

8.10 (Agenda 10) To review applying to make the Plough Public House an Asset of Community Value (ACV) again, and agree next steps

Members reviewed the ACV application completed by the clerk and agreed to submit it to make the Plough as Asset of Community Value.

Finance and Risk

1. Payments made were **NOTED** and approved. Payments can be seen in Annex 1.
2. Authorisation was given to pay the payments shown in Annex 2.
3. Authorisation was given to the Chair to sign the Bank Reconciliation seen in Annex 3.
4. Members reviewed and **NOTED** the 2024/25 Budget Report.
5. Members reviewed and **AGREED** the 2025/26 Budget.
6. Members **AGREED** to request a precept of £38570.84 for the 2025/26 Financial Year, which is an increase of 7.5% on the current financial year.

8.11 (Agenda 11) Planning

1. To receive and consider responses to planning applications.
None.
2. To note decisions and appeals
None.
3. To consider any other planning matters pertinent to the Parish Council.
None.

8.11 (Agenda 16) Matters for future consideration

Kings Walden Sign Refurbishment, Plant Table, Car Park Resurfacing

The meeting closed at 21.08pm.

Next Meeting: Parish Council Meeting: Monday 17th February 2025 19:30

ANNEX 1

Kings Walden Parish Council PAYMENTS & RECEIPTS LIST

16 January 2025 (2024-2025)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
90	Grass cutting	19/11/2024		Lloyds bank current	P25-090	Payment - Grass cutting	R Dawes	S	-434.88	-86.98	-521.86
91	CCTV	19/11/2024		Lloyds bank current	P25-091	Payment - CCTV	Hound Security	S	-230.00	-46.00	-276.00
46	Maintenance	21/11/2024		Lloyds bank current	R25-046	Receipt - Hall Maintenance	Breachwood Green Village	Z	1,500.00		1,500.00
47	Misc Income	21/11/2024		Lloyds bank current	R25-047	Receipt - Unknown Income	Unknown	Z	50.00		50.00
89	Office services	25/11/2024		Lloyds bank current	P25-089	Payment - Office services	Actual Admin (Lisa Lathane	Z	-75.00		-75.00
92	Mileage	25/11/2024		Lloyds bank current	P25-092	Payment - Clerk expenses	Staff	Z	-84.60		-84.60
92	Events	25/11/2024		Lloyds bank current	P25-092	Payment - Clerk expenses	Staff	Z	-21.00		-21.00
93	Breachwood Green Rec Ground	25/11/2024		Lloyds bank current	P25-093	Payment - Container Base Crea	JC Agriculture	S	-1,375.00	-275.00	-1,650.00
94	Admin	06/12/2024		Lloyds bank current	P25-094	Payment - Software	Google	Z	-12.00		-12.00
48	Interest	09/12/2024		Lloyds deposit	R25-048	Receipt - Interest	Lloyds	Z	22.45		22.45
101	Grass cutting	16/12/2024		Lloyds bank current	P25-101	Payment - Grass cutting	R Dawes	S	-434.88	-86.98	-521.86
96	Broadband	16/12/2024		Lloyds bank current	P25-096	Payment - Broadband	BT	S	-43.90	-8.78	-52.68
97	Salary	16/12/2024		Lloyds bank current	P25-097	Payment - Payroll	Staff	Z	-140.00		-140.00
98	Salary	16/12/2024		Lloyds bank current	P25-098	Payment - Payroll	Staff	Z	-3,860.42		-3,860.42
99	Salary	16/12/2024		Lloyds bank current	P25-099	Payment - Payroll	Staff	Z	-89.90		-89.90
100	Office services	16/12/2024		Lloyds bank current	P25-100	Payment - Office services	Actual Admin (Lisa Lathane	Z	-75.00		-75.00
95	Domain and Cybercheck	16/12/2024		Lloyds bank current	P25-095	Payment - Domain and Cybercd	Zen	S	-16.99	-3.40	-20.39
49	Events	02/01/2025		Lloyds deposit	R25-049	Receipt - Sum Up Payment	SumUp	Z	291.46		291.46
102	Admin	08/01/2025		Lloyds bank current	P25-102	Payment - Software	Google	Z	-12.00		-12.00
50	Interest	09/01/2025		Lloyds deposit	R25-050	Receipt - Interest	Lloyds	Z	24.94		24.94
103	Domain and Cybercheck	14/01/2025		Lloyds bank current	P25-103	Payment - Domain and Cybercd	Zen	S	-16.99	-3.40	-20.39
104	Broadband	15/01/2025		Lloyds bank current	P25-104	Payment - Broadband	BT	S	-43.90	-8.78	-52.68
Total									-5,077.61	-519.32	-5,596.93

ANNEX 2

Kings Walden Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

21 January 2025 (2024-2025)

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
106	Grass cutting	21/01/2025		Lloyds bank current	P25-106	Grass Cutting and Hedge Cutti	R Dawes	S	434.88	86.98	521.86
109	Subscriptions	21/01/2025		Lloyds bank current	P25-109	SLCC Membership	SLCC	Z	100.00		100.00
105	Office services	21/01/2025		Lloyds bank current	P25-105	Office services	Actual Admin (Lisa Lathan	Z	75.00		75.00
107	Payroll Svcs	21/01/2025		Lloyds bank current	P25-107	Payroll admin	DCK Payroll Services	S	38.00	7.60	45.60
108	Christmas Lights	21/01/2025		Lloyds bank current	P25-108	Clerk expenses	Staff	Z	59.49		59.49
108	Land Registry	21/01/2025		Lloyds bank current	P25-108	Clerk expenses	Staff	Z	14.00		14.00
108	Mileage	21/01/2025		Lloyds bank current	P25-108	Clerk expenses	Staff	Z	27.90		27.90
Total									749.27	94.58	843.85



ANNEX 3

16 January 2025 (2024-2025)

Kings Walden Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 16/01/2025	
Cash in Hand 01/04/2024	25,139.92
ADD	
Receipts 01/04/2024 - 16/01/2025	55,561.65
	80,701.57
SUBTRACT	
Payments 01/04/2024 - 16/01/2025	48,765.66
A Cash in Hand 16/01/2025 (per Cash Book)	31,935.91
Cash in hand per Bank Statements	
Petty Cash 15/11/2025	150.95
Lloyds bank current 15/11/2025	2,471.21
Youth Club cash 15/11/2025	0.00
Lloyds deposit 15/11/2025	29,313.75
	31,935.91
Less unrepresented payments	
	31,935.91
Plus unrepresented receipts	
B Adjusted Bank Balance	31,935.91
A = B Checks out OK	

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Amanda King, Vickie Peck-Cooper, Niki Tait, Leigh Ward

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Lisa Lathane, Clerk to the Council, 11th February 2025

A handwritten signature in blue ink, appearing to read 'Lisa Lathane'.

MEETING OF KINGS WALDEN PARISH COUNCIL – AGENDA

- 1. To receive and accept apologies for absence.**
Cllr King sends her apologies as she is away.
- 2. Chairman's remarks.**
Reminder to declare any interests.
- 3. Public participation: To receive presentations from the public (10 minutes allowed, † pre-registration requested)**
 - a. To receive a presentation from District Councillors (5 minutes allowed).
 - b. To receive a presentation from the County Councillor (5 minutes allowed).
- 4. To adopt the minutes of the last parish council meeting.**
- 5. Matters arising from minutes of the last meeting not covered elsewhere.**
- 6. To receive the clerk's report including an update on ongoing projects.**
 - 20mph consultation put up on FB and email database, plus local WhatsApp groups.
At time of writing there were 141 responses.
 - A locality budget grant of £250 was applied for from Cllr Barnard. I received an email on the 12th Feb to say it had been paid and would be in our account in the next few days.
 - Stalls already booking up for Village Day. Plus discussions had with the church, school PTA and the pre-school in regards to their involvement.
- 7. Airport Update**
- 8. To discuss car park resurfacing and agree next steps**
Possible idea to buy some gravel grids, and stones to fill in, after the current car park is

scraped. Whether this is funded from the Village Hall account, or the parish council account.

9. To discuss correspondence received from a resident and agree any necessary action

Letter sent to Cllrs separately.

10. To discuss Kings Walden Sign Refurbishment and agree next steps

As mentioned in the clerk's report, we have £250 towards any cost.

11. To discuss a possible plant table to be erected outside the Village Hall

Further information to come from Cllr Graziano.

12. To agree Village Day management by the parish council

- As agreed at the last VH meeting Village Day will be run by the parish council. We need to minute this in parish council minutes.
- Stalls already booking up for Village Day. Plus discussions had with the church, school PTA and the pre-school in regards to their involvement.
- Meeting with Robin King took place on 13th Feb to discuss live music at the event.

13. Finance and Risk:

a. To authorise non-contractual payments and note payments to date.

b. To authorise the signing of the Bank Reconciliation

The above has been sent separately to Cllrs.

14. Planning:

- a. To receive and consider responses to planning applications.**
- b. To note decisions and appeals.**
- c. To consider any other planning matters pertinent to the Parish Council.**
 - i. Wandon End Solar Farm appeal to the Secretary of State**

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