Kings Walden Parish Council



Monday 17th February 2025 starting at 7.30pm

Breachwood Green Village Hall, Chapel Rd, Breachwood Green, SG4 8NX

To Cllrs: Jon Chamberlin, Owen Connolly, Paul Harman (Chair), Amanda King, Vickie Peck-Cooper, Niki Tait, Leigh Ward

Councillors are respectively summoned to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press.

Lisa Lathane, Clerk to the Council, 11th February 2025

MEETING OF KINGS WALDEN PARISH COUNCIL – AGENDA

- 1. To receive and accept apologies for absence.
- 2. Chairman's remarks.
- 3. Public participation: To receive presentations from the public (10 minutes allowed, † preregistration requested)
 - a. To receive a presentation from District Councillors (5 minutes allowed).
 - b. To receive a presentation from the County Councillor (5 minutes allowed).
- 4. To adopt the minutes of the last parish council meeting.
- 5. Matters arising from minutes of the last meeting not covered elsewhere.
- 6. To receive the clerk's report including an update on ongoing projects.
- 7. Airport Update
- 8. To discuss car park resurfacing and agree next steps
- 9. To discuss correspondence received from a resident and agree any necessary action
- 10. To discuss Kings Walden Sign Refurbishment and agree next steps
- 11. To discuss a possible plant table to be erected outside the Village Hall
- 12. To agree Village Day management by the parish council
- 13. Finance and Risk:
 - a. To authorise non-contractual payments and note payments to date.
 - b. To authorise the signing of the Bank Reconciliation
- 14. Planning:
 - a. To receive and consider responses to planning applications.
 - b. To note decisions and appeals.
 - c. To consider any other planning matters pertinent to the Parish Council.
 - i. Wandon End Solar Farm appeal to the Secretary of State
- 15. Matters for future consideration.

Next scheduled meetings: Parish Council meeting: Monday 17th March 2025 - 19:30

Minutes of the meeting of the of Kings Walden Parish Council held in the Village Hall, Breachwood Green on Monday 20th January 2025 at 7.30pm

Councillors: Jon Chamberlin, Owen Connolly, Paul Harman (Chair), Amanda King, Vickie Peck-Cooper, Leigh Ward

In attendance: District Councillor David Barnard, County Councillor David Barnard and Clerk and RFO, Lisa Lathane

8.1 (Agenda 1) Apologies for Absence

Apologies were received from Cllr Tait and were accepted by members.

8.2 (Agenda 2) Chairman's Remarks

Members were reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.

8.3 (Agenda 3) Public Participation

Cllr Barnard addressed the meeting:

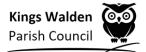
- Gritting lorries are back out now the weather has got colder.
- He supports the parish applying for a 20mph speed limit
- Hertfordshire has been picked to be a pilot county to merge the District and County Council's into one Unitary Council. The parish thoughts can pass on their thoughts.
- The County Council has agreed their budget for the next financial year, with a 4.99% increase.

Cllr Graziano addressed the meeting:

- The blue bag recycling trial in the parish is unclear as to where it covers, Cllr Graziano is trying to get answers on this.
- All households will get a blue lidded bin in April for soft plastic recycling.
- The brown bin cost will increase to £55 this year.
- NHDC are running a Property Resilience Survey for residents affected by recent flooding.
- The East of Luton Masterplan has been approved. This is not a planning application.
- The Wandon End Solar Farm application has appealed to the Secretary of State.
- Bin rationalisation: Kings Walden parish will lose a bin on the Heath, next to the bus stop.

Cllrs Graziano and Barnard left the meeting.

- **8.4** (Agenda 4) To adopt the minutes of the last parish council meeting. The minutes were adopted, and the chairman was authorised to sign.
- 8.5 (Agenda 5) Matters arising from minutes of the last meeting not covered elsewhere None.
- **8.6** (Agenda 6) To receive the clerk's report including an update on ongoing projects Th clerk has submitted a formal complaint to the company which have still not delivered the full benches that we ordered.



8.7 (Agenda 7) Airport Update

The Secretary of State's decision on the airport expansion has been pushed back to the 3rd April 2025.

8.8 (Agenda 8) To agree to apply for a 20mph speed limit througout the parish and to hold a public consultation to support this

- 1. Members **AGREED** to apply for the parish to have a 20mph speed limit.
- 2. Members **AGREED** to the wording of a public consultation regarding reducing the speed limit to support the application.
- 8.9 (Agenda 9) To review Playground Reports and agree and necessary action to be taken Members AGREED that no items required any attention at this time.
- 8.10 (Agenda 10) To review applying to make the Plough Public House an Asset of Community Value (ACV) again, and agree next steps

Members reviewed the ACV application completed by the clerk and agreed to submit it to make the Plough as Asset of Community Value.

Finance and Risk

- 1. Payments made were **NOTED** and approved. Payments can be seen in Annex 1.
- 2. Authorisation was given to pay the payments shown in Annex 2.
- 3. Authorisation was given to the Chair to sign the Bank Reconciliation seen in Annex 3.
- 4. Members reviewed and **NOTED** the 2024/25 Budget Report.
- 5. Members reviewed and AGREED the 2025/26 Budget.
- 6. Members **AGREED** to request a precept of £38570.84 for the 2025/26 Financial Year, which is an increase of 7.5% on the current financial year.

8.11 (Agenda 11) Planning

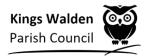
- To receive and consider responses to planning applications. None.
- 2. To note decisions and appeals None.
- 3. To consider any other planning matters pertinent to the Parish Council. None.

8.11 (Agenda 16) Matters for future consideration

Kings Walden Sign Refurbishment, Plant Table, Car Park Resurfacing

The meeting closed at 21.08pm.

Next Meeting: Parish Council Meeting: Monday 17th February 2025 19:30



ANNEX 1

Kings Walden Parish Council **PAYMENTS & RECEIPTS LIST**

16 January 2025 (2024-2025)

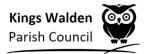
ouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier V	АТ Туре	Net	VAT	Tota
90	Grass cutting	19/11/2024		Lloyds bank current	P25-090	Payment - Grass cutting	R Dawes	S	-434.88	-86.98	-521.8
91	CCTV	19/11/2024		Lloyds bank current	P25-091	Payment - CCTV	Hound Security	S	-230.00	-46.00	-276.0
46	Maintenance	21/11/2024		Lloyds bank current	R25-046	Receipt - Hall Maintenance	Breachwood Green Villag	je Z	1,500.00		1,500.0
47	Misc Income	21/11/2024		Lloyds bank current	R25-047	Receipt - Unknown Income	Unknown	z	50.00		50.0
89	Office services	25/11/2024		Lloyds bank current	P25-089	Payment - Office services	Actual Admin (Lisa Latha	ane Z	-75.00		-75.0
92	Mileage	25/11/2024		Lloyds bank current	P25-092	Payment - Clerk expenses	Staff	z	-84.60		-84.6
92	Events	25/11/2024		Lloyds bank current	P25-092	Payment - Clerk expenses	Staff	Z	-21.00		-21.0
93	Breachwood Green Rec Ground	25/11/2024		Lloyds bank current	P25-093	Payment - Container Base Crea	JC Agriculture	S	-1,375.00	-275.00	-1,650.0
94	Admin	06/12/2024		Lloyds bank current	P25-094	Payment - Software	Google	Z	-12.00		-12.0
48	Interest	09/12/2024		Lloyds deposit	R25-048	Receipt - Interest	Lloyds	Z	22.45		22.4
101	Grass cutting	16/12/2024		Lloyds bank current	P25-101	Payment - Grass cutting	R Dawes	S	-434.88	-86.98	-521.8
96	Broadband	16/12/2024		Lloyds bank current	P25-096	Payment - Broadband	ВТ	S	-43.90	-8.78	-52.6
97	Salary	16/12/2024		Lloyds bank current	P25-097	Payment - Payroll	Staff	z	-140.00		-140.0
98	Salary	16/12/2024		Lloyds bank current	P25-098	Payment - Payroll	Staff	z	-3,860.42		-3,860.4
99	Salary	16/12/2024		Lloyds bank current	P25-099	Payment - Payroll	Staff	Z	-89.90		-89.9
100	Office services	16/12/2024		Lloyds bank current	P25-100	Payment - Office services	Actual Admin (Lisa Latha	ane Z	-75.00		-75.0
95	Domain and Cybercheck	16/12/2024		Lloyds bank current	P25-095	Payment - Domain and Cybercl	Zen	s	-16.99	-3.40	-20.3
49	Events	02/01/2025		Lloyds deposit	R25-049	Receipt - Sum Up Payment	SumUp	Z	291.46		291.4
102	Admin	08/01/2025		Lloyds bank current	P25-102	Payment - Software	Google	z	-12.00		-12.0
50	Interest	09/01/2025		Lloyds deposit	R25-050	Receipt - Interest	Lloyds	z	24.94		24.9
103	Domain and Cybercheck	14/01/2025		Lloyds bank current	P25-103	Payment - Domain and Cybercl	Zen	s	-16.99	-3.40	-20.3
104	Broadband	15/01/2025		Lloyds bank current	P25-104	Payment - Broadband	ВТ	S	-43.90	-8.78	-52.
							Total		-5,077.61	-519.32	



ANNEX 2

Kings Walden Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST 21 January 2025 (2024-2025)

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
106 Grass cutting	21/01/2025		Lloyds bank current	P25-106	Grass Cutting and Hedge Cuttir	R Dawes	S	434.88	86.98	521.86
109 Subscriptions	21/01/2025		Lloyds bank current	P25-109	SLCC Membership	SLCC	z	100.00		100.00
105 Office services	21/01/2025		Lloyds bank current	P25-105	Office services	Actual Admin (Lisa La	than∈ Z	75.00		75.00
107 Payroll Svcs	21/01/2025		Lloyds bank current	P25-107	Payroll admin	DCK Payroll Services	S	38.00	7.60	45.60
108 Christmas Lights	21/01/2025		Lloyds bank current	P25-108	Clerk expenses	Staff	Z	59.49		59.49
108 Land Registry	21/01/2025		Lloyds bank current	P25-108	Clerk expenses	Staff	Z	14.00		14.00
108 Mileage	21/01/2025		Lloyds bank current	P25-108	Clerk expenses	Staff	Z	27.90		27.90
						Tota		749.27	94.58	843.85



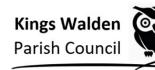
ANNEX 3

16 January 2025 (2024-2025)

Kings Walden Parish Council

Pren	ared by:		Date:	
1.00		Role (Clerk/RFO etc)		
Appr	oved by:		Date:	
	Name and Role (F	RFO/Chair of Finance etc)		
	Bank Reconciliation at	16/01/2025		
	Cash in Hand 01/04/2024			25,139.92
	ADD Receipts 01/04/2024 - 16/01/2	2025		55,561.65
				80,701.57
	SUBTRACT Payments 01/04/2024 - 16/01	/2025		48,765.66
A	Cash in Hand 16/01/2025 (per Cash Book)			31,935.91
	Cash in hand per Bank Stater	nents		
	Petty Cash	15/11/2025	150.95	
	Lloyds bank current Youth Club cash	15/11/2025 15/11/2025	2,471.21 0.00	
	Lloyds deposit	15/11/2025	29,313.75	
				31,935.91
	Less unpresented payments			
				31,935.91
	Plus unpresented receipts			
в	Adjusted Bank Balance			31,935.91
	A = B Checks out O	K		

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Councillors are respectively summoned to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press.

Lisa Lathane, Clerk to the Council, 11th February 2025

MEETING OF KINGS WALDEN PARISH COUNCIL – AGENDA

- 1. To receive and accept apologies for absence. Cllr King sends her apologies as she is away.
- 2. Chairman's remarks. Reminder to declare any interests.
- 3. Public participation: To receive presentations from the public (10 minutes allowed, † preregistration requested)
 - a. To receive a presentation from District Councillors (5 minutes allowed).
 - b. To receive a presentation from the County Councillor (5 minutes allowed).
- 4. To adopt the minutes of the last parish council meeting.
- 5. Matters arising from minutes of the last meeting not covered elsewhere.
- 6. To receive the clerk's report including an update on ongoing projects.
 - 20mph consultation put up on FB and email database, plus local WhatsApp groups. At time of writing there were 141 responses.
 - A locality budget grant of £250 was applied for from Cllr Barnard. I received an email on the 12th Feb to say it had been paid and would be in our account in the next few days.
 - Stalls already booking up for Village Day. Plus discussions had with the church, school PTA and the pre-school in regards to their involvement.
- 7. Airport Update
- 8. To discuss car park resurfacing and agree next steps Possible idea to buy some gravel grids, and stones to fill in, after the current car park is

scraped. Whether this is funded from the Village Hall account, or the parish council account.

- 9. To discuss correspondence received from a resident and agree any necessary action Letter sent to ClIrs separately.
- **10. To discuss Kings Walden Sign Refurbishment and agree next steps** As mentioned in the clerk's report, we have £250 towards any cost.
- **11. To discuss a possible plant table to be erected outside the Village Hall** Further information to come from Cllr Graziano.

12. To agree Village Day management by the parish council

- As agreed at the last VH meeting Village Day will be run by the parish council. We need to minute this in parish council minutes.
- Stalls already booking up for Village Day. Plus discussions had with the church, school PTA and the pre-school in regards to their involvement.
- Meeting with Robin King took place on 13th Feb to discuss live music at the event.

13. Finance and Risk:

- a. To authorise non-contractual payments and note payments to date.
- b. To authorise the signing of the Bank Reconciliation

The above has been sent separately to Cllrs.

14. Planning:

- a. To receive and consider responses to planning applications.
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- c. To consider any other planning matters pertinent to the Parish Council.
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