



**Minutes of the meeting of the of Kings Walden Parish Council
held in the Village Hall, Breachwood Green on
Monday 17th March 2025 at 7.30pm**

Councillors: Paul Harman (Chair), Amanda King, Owen Connolly

In attendance: One member of public, District Councillor David Barnard, County Councillor David Barnard and Clerk and RFO, Lisa Lathane

10.1 (Agenda 1) Apologies for Absence

1. Apologies were received from:
 - Cllrs Peck-Cooper and Chamberlin sent apologies due to work commitments.
 - Cllr Tait due to a family commitment.
 - Cllr Ward due to illness.
2. All apologies were accepted by members.

10.2 (Agenda 2) Chairman's Remarks

Members were reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.

10.3 (Agenda 3) Public Participation

Cllr Barnard addressed the meeting:

- County Council elections are taking place on the 1st May 2025.
- The decision on the Airport expansion will be made on the 3rd April.

Cllr Graziano addressed the meeting:

- A new blue lidded bin will be delivered to residents in May, with 3 weekly bin collections starting on the 4th August.
- A Community Governance review is about to start, with all residence urged to respond.
- A flooding consultation link will be shared by Cllr Graziano for residents who have been affected by flooding in recent months.
- The East of Luton Masterplan has been approved.
- Litter bin rationalisation has started, with some bins taken from all local villages. Cllr Graziano will ask if KWPC can buy back bins to ensure the parish has enough bins.
- A new Rural Enforcement Officer has been hired to help with fly-tipping concerns.

One members of public and Cllr Barnard left the meeting.

10.4 (Agenda 4) To adopt the minutes of the last parish council meeting.

The minutes were adopted, and the chairman was authorised to sign.

10.5 (Agenda 5) Matters arising from minutes of the last meeting not covered elsewhere

The clerk will contact the Financial Ombudsman regarding the benches which have not been sent in their entirety.

10.6 (Agenda 6) To receive the clerk's report including an update on ongoing projects

The 20mph speed consultation results were in favour of proceeding with the attempt to reduce the speed limit in the parish. The clerk has forwarded results to Cllrs Barnard and Graziano.



10.7 (Agenda 7) Airport Update

None.

10.8 (Agenda 8) To discuss car park resurfacing and agree next steps

1. Cllr Graziano has successfully managed to obtain free road planings from Highways to resurface the car park.
2. Quotes to carry out the resurfacing were reviewed. Members **AGREED** to accept a quote from Oliver Berti Firewood & Forestry of £1800 inc VAT.
3. The Chair will liaise to organise the work to be carried out.

10.9 (Agenda 9) To discuss the Kings Walden sign refurbishment

1. Two quotes were reviewed for a new sign.
2. Cllr Graziano informed the meeting that he had £1500 from a grant to go towards the work.
3. Members **AGREED** to look for further quotes before deciding to go ahead.

10.10 (Agenda 10) To discuss the removal of the old noticeboard in Kings Walden and agree next steps

Members **AGREED** that the old noticeboard should be removed. The Chair offered to carry out the work.

10.11 (Agenda 11) Village Day

1. Members **AGREED** to accept offers from food stalls to attend Village Day.
2. Members **AGREED** to liaise with the organisers of previous event Breachfest to discuss taking the name on for Village Day. The Chair will take this item further.
3. Once the name has been agreed members **AGREED** to the purchase of:
 - a. 500 x 1 pint reusable printed cups
 - b. 55 x half pint reusable printed cupsThe above cups will be charged at a £1 one off charge at the event.

10.12 (Agenda 12) Finance and Risk

1. Payments made were **NOTED** and approved. Payments can be seen in Annex 1.
2. Authorisation was given to pay the payments shown in Annex 2.
3. Authorisation was given to the Chair to sign the Bank Reconciliation seen in Annex 3.
4. Members **AGREED** to ask Karen Murphy to carry out the Internal Audit 2024/25.
5. Members reviewed and **AGREED** the updated Asset Register.
6. Members reviewed information on moving banking arrangements from Lloyds Bank to Unity Trust. Members **AGREED** to the move after the payment of the precept in April 2025. The clerk will organise.

10.13 (Agenda 13) Planning

1. To receive and consider responses to planning applications.
None.
2. To note decisions and appeals
None.
3. To consider any other planning matters pertinent to the Parish Council.
Wandon End Solar Farm. Members **AGREED** to register as an Interested Party and submit a strengthened argument objecting to the proposals.

10.14 (Agenda 14) Matters for future consideration

None.

The meeting closed at 21.05pm.

Next Meeting: Parish Council Meeting: Monday 28th April 2025 19:30

ANNEX 1

Kings Walden Parish Council PAYMENTS & RECEIPTS LIST

14 March 2025 (2024-2025)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
57	HCC Grant	17/02/2025		Lloyds bank current	R25-057	Receipt - Locality Grant	HCC	Z	250.00		250.00
58	Misc grant	17/02/2025		Lloyds bank current	R25-058	Receipt - Solar farm grant	Lightsource	Z	3,236.27		3,236.27
119	Broadband	17/02/2025		Lloyds bank current	P25-119	Payment - Broadband	BT	S	-43.90	-8.78	-52.68
117	Grass cutting	24/02/2025		Lloyds bank current	P25-117	Payment - Grass cutting	R Dawes	S	-434.88	-86.98	-521.86
118	Office services	24/02/2025		Lloyds bank current	P25-118	Payment - Office services	Actual Admin (Lisa Lathane	Z	-75.00		-75.00
116	Mileage	24/02/2025		Lloyds bank current	P25-116	Payment - Clerk expenses	Staff	Z	-22.05		-22.05
120	Defibrillator Battery	24/02/2025		Lloyds bank current	P25-120	Payment - Defibrillator Battery	Defib Sales and Training	S	-230.00	-46.00	-276.00
60	Village Day / Coronation	25/02/2025		Lloyds deposit	R25-060	Receipt - Village Day Stall Paym	Stallholder	Z	30.00		30.00
61	Village Day / Coronation	26/02/2025		Lloyds deposit	R25-061	Receipt - Village Day Stall Paym	Stallholder	Z	30.00		30.00
62	Village Day / Coronation	27/02/2025		Lloyds deposit	R25-062	Receipt - Village Day Stall Paym	Stallholder	Z	30.00		30.00
59	Pitch fees	04/03/2025		Lloyds bank current	R25-059	Receipt - Pitch fee	Darren Patel	Z	90.00		90.00
121	Admin	07/03/2025		Lloyds bank current	P25-121	Payment - Software	Google	Z	-12.00		-12.00
63	Interest	10/03/2025		Lloyds deposit	R25-063	Receipt - Interest	Lloyds	Z	21.14		21.14
64	Events	12/03/2025		Lloyds deposit	R25-064	Receipt - Village Day Stall Paym	Stallholder	Z	30.00		30.00
65	Youth Club Entry	14/03/2025		Lloyds bank current	R25-065	Receipt - Youth Club Entrance	Youth Club	Z	1,040.00		1,040.00
122	Domain and Cybercheck	14/03/2025		Lloyds bank current	P25-122	Payment - Domain and Cybercl	Zen	S	-16.99	-3.40	-20.39
Total									3,922.59	-145.16	3,777.43

ANNEX 2

Kings Walden Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

21 March 2025 (2024-2025)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
126	Office services	17/03/2025		Lloyds bank current	P25-126	Office services	Actual Admin (Lisa Lathane	Z	75.00		75.00
128	Subscriptions	17/03/2025		Lloyds bank current	P25-128	Software	Starboard Systems Ltd	S	345.60	69.12	414.72
125	Mileage	17/03/2025		Lloyds bank current	P25-125	Clerk expenses	Staff	Z	17.10		17.10
127	Defibrillator Electricity	17/03/2025		Lloyds bank current	P25-127	Defibrillator electricity	Kings Walden Stores	Z	60.00		60.00
129	Playground Inspections	18/03/2025		Lloyds bank current	P25-129	Playground Inspections	NHDC	S	100.00	20.00	120.00
Total									597.70	89.12	686.82

ANNEX 3

13 March 2025 (2024-2025)

Kings Walden Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 13/03/2025		
	Cash in Hand 01/04/2024		25,139.92
	ADD		
	Receipts 01/04/2024 - 13/03/2025		59,564.46
			84,704.38
	SUBTRACT		
	Payments 01/04/2024 - 13/03/2025		52,352.64
A	Cash in Hand 13/03/2025 (per Cash Book)		32,351.74
	Cash in hand per Bank Statements		
	Petty Cash	13/03/2025	150.95
	Lloyds bank current	13/03/2025	4,550.50
	Youth Club cash	13/03/2025	0.00
	Lloyds deposit	13/03/2025	27,650.29
			32,351.74
	Less unrepresented payments		
			32,351.74
	Plus unrepresented receipts		
B	Adjusted Bank Balance		32,351.74
	A = B Checks out OK		