

# Kings Walden Parish Council

Kings Walden  
Parish Council



Wednesday 21<sup>st</sup> May 2025 starting at 7.30pm

**Breachwood Green Village Hall, Chapel Rd, Breachwood Green, SG4 8NX**

To Cllrs: Jon Chamberlin, Owen Connolly, Paul Harman (Chair), Amanda King, Vickie Peck-Cooper, Niki Tait, Leigh Ward

Councillors are respectively summoned to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press.

Lisa Lathane, Clerk to the Council, 14<sup>th</sup> May 2025

A handwritten signature in blue ink, appearing to read 'Lisa Lathane'.

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## ANNUAL MEETING OF KINGS WALDEN PARISH COUNCIL - AGENDA

- 1. Appointment of Chairman for Civic Year 2025/26**  
Councillors can nominate other councillors or themselves for the position, but another Councillor must second the nomination. Councillors can nominate themselves (if present at the meeting). Voting can only be done if present at the meeting.
- 2. Chairman's signing of acceptance of office**
- 3. Appointment of Vice Chairman for Civic Year 2025/26**  
As above at item 1.
- 4. Appointment to Staffing Committee (3 members)**  
Currently Cllrs Connolly, King and Peck-Cooper
- 5. Appointment to Events Committee (3 members)**  
Currently Cllrs Connolly, Ward and Peck-Cooper, plus the Clerk were appointed to the Events Committee.
- 6. Appointment to Airport Committee**  
Currently Cllr Connolly with support from Breachwood Green resident Andrew Mills-Baker.
- 7. Appointment of Airport representative on LLACC etc**  
Currently Cllr Connolly.
- 8. To receive and accept apologies for absence.**  
Cllr Tait.
- 9. Chairman's remarks.**  
Members are reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.

- 10. Public participation: To receive presentations from the public (10 minutes allowed, † pre-registration requested)**
- a. To receive a presentation from District Councillors (5 minutes allowed).
  - b. To receive a presentation from the County Councillor (5 minutes allowed).

**11. To adopt the minutes of the last parish council meeting.**

**12. Matters arising from minutes of the last meeting not covered elsewhere.**

**13. To receive the clerk's report including an update on ongoing projects.**

- Accounts for 2024/25 are with the Internal Auditor.
- Unity Trust have confirmed first stage investigations have been passed. Clerk has forms to be signed to complete the opening of the accounts.
- ACV Application was submitted and confirmed for Wigmore Valley Park.
- The Community Governance Consultation response was submitted.

**14. To review and adopt Standing Orders and Financial Regulations**

Sent separately to Cllrs.

**15. Airport Update**

The council budgeted £2500 for Airport Mitigation. Does the Council want to donate any of that amount to the LADACAN fight against the Secretary of State's Decision.

**16. Youth Hut Use – to agree the best use of the space**

To consider a change of use of the Youth Hut for the pre-school. With the Youth Club moving into the current Pre-school.

**17. Breach on the Green**

- a. To receive an update on Breach on the Green 2025
- b. To agree working parties to set up and clean up
- c. To agree who is available on the day to be involved in rotas for stalls / bar etc
- d. To agree any costs for Breach on the Green 2025
- e. To agree date for Breach on the Green 2026  
First Saturday in June would be 6<sup>th</sup> June 2026.
- f. To agree arrangements for the Parish Council stall at Breach on the Green

**18. Finance and Risk:**

- a. To authorise non-contractual payments and note payments to date.
- b. To authorise the signing of the Bank Reconciliation
- c. To review the 2024/25 Final Budget  
The above sent separately to Cllrs as 01 Financial Report.

- d. To review and agree Direct Debits for 2025/26.

- i. Google Drive
- ii. Scottish Power
- iii. Zen (Emails & Cybercheck)
- iv. ICO (Data Protection)
- v. HMRC for PAYE & NI

To also approve regular contractual payments to R J Dawes for £521.86 a month for grass cutting etc.

**19. Planning:**

**a) To receive and consider responses to planning applications.**

**i. 25/00975/FP - Land Adjacent To Breachwood Green Industrial Park, Pasture Lane Breachwood Green Hitchin SG4 8NY**

- At time of writing no comments on the planning portal.
- District Cllr Graziano has called in the application to be discussed at Planning Committee at NHDC.

**b) To note decisions and appeals.**

**c) To consider any other planning matters pertinent to the Parish Council.**

**20. Matters for future consideration.**

**Next scheduled meetings:**

- Parish Council meeting: Monday 16<sup>th</sup> June 2025 19:30