# Minutes of the meeting of the of Kings Walden Parish Council held in the Village Hall, Breachwood Green on Monday 28<sup>th</sup> April 2025 at 7.30pm

Councillors: Jon Chamberlin, Owen Connolly, Paul Harman (Chair), Amanda King, Vickie Peck-Cooper, Niki Tait, Leigh Ward

In attendance: Four members of public and Clerk and RFO, Lisa Lathane

11.1 (Agenda 1) Apologies for Absence None

#### 11.2 (Agenda 2) Chairman's Remarks

Members were reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.

#### 11.3 (Agenda 3) Public Participation

A member of public addressed the meeting:

- A request was made to raise the height of the zip wire, it is currently too low and is causing grazes.
- It was also asked if new play equipment could be introduced to the play area at Breachwood Green, that could be more accessible to those with sight issues.
- A request was put in for some braille signage in and around Breachwood Green.
- The point was made about inaccessible footpaths around Breachwood Green.

A second member of public addressed the meeting:

• Support was requested to support a steering group being put together to protect the areas surrounding the River Mimram.

Four members of public left the meeting.

- **11.4** (Agenda 4) To adopt the minutes of the last parish council meeting. The minutes were adopted, and the chairman was authorised to sign.
- **11.5** (Agenda 5) Matters arising from minutes of the last meeting not covered elsewhere None.

#### 11.6 (Agenda 6) To receive the clerk's report including an update on ongoing projects

- KWPC was registered as an Interested Party in regards to the Wandon End Solar Farm Appeal and the new agreed response uploaded to the appeal.
- The Unity Trust Bank application has been made.
- The Financial Ombudsman has been contacted re the benches. A more formal complaint to the company will now be made.

#### 11.7 (Agenda 7) Airport Update

- The expansion of Luton Airport to 32m passengers has been approved by the Secretary of State.
- No action is expected in regards to the expansion for approximately 12 months while relevant notices are issued.
- Members **AGREED** to publicly support LADACAN in their challenge to the decision.

#### 11.8 (Agenda 8) Village Day – to agree any costs and next steps

- 1. Members AGREED on the name Breach on the Green.
- 2. Members AGREED to have a Pimms stand at the event.
- 3. Members **AGREED** to hold a small beer festival with the event, run within the bar.
- 4. Members **AGREED** to flyer the event.

# 11.9 (Agenda 9) Community Governance Consultation

Members **AGREED** the response which the clerk will submit.

**11.10** (Agenda 10) Wigmore Valley Park – ACV Application. To agree next steps. Members AGREED to submit an ACV application for Wigmore Valley Park.

#### 11.11 (Agenda 11) To review and agree the Stopsley Sharks Licence for 2025/26.

- 1. Members **AGREED** to re-issue the licence for 2025/26 with an increase of £100 to the fee, bringing the annual cost to £600.
- 2. The clerk was instructed to ask Stopsley Sharks not to park on the grass outside the village hall.

#### 11.12 (Agenda 12) Finance and Risk

- 1. Payments made were **NOTED** and approved. Payments can be seen in Annex 1.
- 2. Authorisation was given to pay the payments shown in Annex 2.
- 3. Authorisation was given to the Chair to sign the Bank Reconciliation seen in Annex 3.

#### 11.13 (Agenda 13) Planning

- To receive and consider responses to planning applications.
  25/00618/FPH The Old Vicarage, Church Road. Members AGREED to support this application.
- 2. To note decisions and appeals Luton Airport Expansion to 32million passengers.
- 3. To consider any other planning matters pertinent to the Parish Council. None.

# **11.14 (Agenda 14) Matters for future consideration** Youth Hut use.

The meeting closed at 20.50pm.

Next Meeting: Parish Council Meeting: Tuesday 20th May 2025 19:30



### **ANNEX 1**

22 April 2025 (2024-2025)

#### Preston Parish Council PAYMENTS & RECEIPTS LIST

| Vouche | Code                     | Date       | Minute | Bank                 | Cheque No | Description                     | Supplier V                | АТ Туре | Net                       | VAT     | Total     |
|--------|--------------------------|------------|--------|----------------------|-----------|---------------------------------|---------------------------|---------|---------------------------|---------|-----------|
| 89     | Electricity              | 05/03/2025 |        | Barclays Current Acc | P25-089   | Payment - Electricity           | E.on                      | L       | -3,291.79                 | -164.59 | -3,456.38 |
| 90     | Defibrilator Cabinet     | 10/03/2025 |        | Barclays Current Acc | P25-090   | Payment - Defib Cabinet Install | Oliver Russell Electrical | Ltd S   | -205.00                   | -41.00  | -246.00   |
| 92     | Newsletter Costs         | 12/03/2025 |        | Barclays Current Acc | P25-092   | Payment - Newsletter Costs      | Preston Trust             | Z       | -345.80                   |         | -345.80   |
| 91     | Domain / emails          | 12/03/2025 |        | Barclays Current Acc | P25-091   | Payment - Cybercheck and Dor    | Zen Internet Ltd          | S       | -6.49                     | -1.30   | -7.79     |
| 91     | Cybercheck               | 12/03/2025 |        | Barclays Current Acc | P25-091   | Payment - Cybercheck and Dor    | Zen Internet Ltd          | S       | -10.00                    | -2.00   | -12.00    |
| 96     | Stationary               | 18/03/2025 |        | Barclays Current Acc | P25-096   | Payment - Clerk Expenses        | Staff                     | Z       | -37.51                    |         | -37.51    |
| 95     | Playground Inspections   | 18/03/2025 |        | Barclays Current Acc | P25-095   | Payment - Playground Inspecti   | NHDC                      | S       | -100.00                   | -20.00  | -120.00   |
| 93     | Dog Bins                 | 18/03/2025 |        | Barclays Current Acc | P25-093   | Payment - Emptying of Dog Bir   | NHDC                      | S       | - <b>42</b> 1. <b>7</b> 1 | -84.34  | -506.05   |
| 94     | Litter Bin Maintenance   | 18/03/2025 |        | Barclays Current Acc | P25-094   | Payment - Litter Bin Maintenan  | NHDC                      | х       | -31.53                    |         | -31.53    |
| 97     | ICO Registration         | 21/03/2025 |        | Barclays Current Acc | P25-097   | Payment - Admin                 | Information Commission    | ier' Z  | -47.00                    |         | -47.00    |
| 98     | Salary                   | 25/03/2025 |        | Barclays Current Acc | P25-098   | Payment - Salary                | Staff                     | Z       | -487.49                   |         | -487.49   |
| 99     | Work From Home Allowance | 25/03/2025 |        | Barclays Current Acc | P25-099   | Payment - Work From Home A      | Staff                     | z       | -26.00                    |         | -26.00    |

Total

-5,010.32

22 April 2025 (2025-2026)

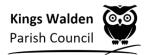
-5,323.55

-313.23

#### Preston Parish Council PAYMENTS & RECEIPTS LIST

| Vouche Code             | Date       | Minute | Bank                 | Cheque No | Description                   | Supplier               | VAT Type | Net      | VAT    | Total         |
|-------------------------|------------|--------|----------------------|-----------|-------------------------------|------------------------|----------|----------|--------|---------------|
| 1 VAT Reclaim           | 07/04/2025 |        | Barclays Current Acc | R26-001   | Receipt - VAT Reclaim         | HMRC                   | Z        | 1,278.09 |        | 1,278.09      |
| 2 Precept               | 10/04/2025 |        | Barclays Current Acc | R26-002   | Receipt - Precept & CTRSG Gra | NHDC                   | Z        | 8,379.44 |        | 8,379.44      |
| 2 CTRSG Grant           | 10/04/2025 |        | Barclays Current Acc | R26-002   | Receipt - Precept & CTRSG Gra | NHDC                   | Z        | 84.95    |        | 84.95         |
| 1 Shutter Service       | 10/04/2025 |        | Barclays Current Acc | P26-001   | Payment - Shutter Service     | Royal Industrial Doors | S        | -225.00  | -45.00 | -270.00       |
| 2 HAPTC Membership      | 10/04/2025 |        | Barclays Current Acc | P26-002   | Payment - HAPTC Membership    | HAPTC                  | z        | -302.17  |        | -302.17       |
| 3 Domain and Cybercheck | 14/04/2025 |        | Barclays Current Acc | P26-003   | Payment - Cybercheck and Dor  | Zen Internet Ltd       | S        | -16.49   | -3.30  | -19.79        |
|                         |            |        |                      |           |                               | Total                  |          | 9,198.82 | -48.30 | -<br>9,150.52 |

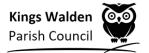
Kings Walden Parish Council – Minutes of 28th April 2025 Meeting



## ANNEX 2

Kings Walden Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST 28 April 2025 (2025-2026)

| Vouche Code |                 | Date       | Minute | Bank                | Cheque No | Description                    | Supplier                | VAT Type | Net      | VAT    | Total    |
|-------------|-----------------|------------|--------|---------------------|-----------|--------------------------------|-------------------------|----------|----------|--------|----------|
| 9 Grass     | cutting         | 25/04/2025 |        | Lloyds bank current | P26-009   | Grass Cutting and Hedge Cuttir | R Dawes                 | S        | 434.88   | 86.98  | 521.86   |
| 8 Groun     | nds maintenance | 29/04/2025 |        | Lloyds bank current | P26-008   | MUGA Maintenance               | JC Agriculture          | S        | 947.50   | 189.50 | 1,137.00 |
| 7 Subsci    | criptions       | 29/04/2025 |        | Lloyds bank current | P26-007   | Subscription                   | НАРТС                   | Z        | 571.30   |        | 571.30   |
| 10 Office   | e services      | 29/04/2025 |        | Lloyds bank current | P26-010   | Office services                | Actual Admin (Lisa Lati | hane Z   | 75.00    |        | 75.00    |
| 11 Payrol   | oll Svcs        | 29/04/2025 |        | Lloyds bank current | P26-011   | Payroll admin                  | DCK Payroll Services    | S        | 38.00    | 7.60   | 45.60    |
| 12 Salary   | y               | 29/04/2025 |        | Lloyds bank current | P26-012   | Payroll                        | Staff                   | z        | 1,143.94 |        | 1,143.94 |
| 13 Mileag   | ge              | 29/04/2025 |        | Lloyds bank current | P26-013   | Clerk expenses                 | Staff                   | Z        | 28.80    |        | 28.80    |
|             |                 |            |        |                     |           |                                | Total                   |          | 3,239.42 | 284.08 | 3,523.50 |



ANNEX 3

Kings Walden Parish Council Prepared by: Date: Name and Role (Clerk/RFO etc) Approved by: Date: Name and Role (RFO/Chair of Finance etc) Bank Reconciliation at 25/04/2025 Cash in Hand 01/04/2025 28,590.03 ADD Receipts 01/04/2025 - 25/04/2025 23,776.41 52,366.44 SUBTRACT Payments 01/04/2025 - 25/04/2025 1,027.24 Cash in Hand 25/04/2025 51,339.20 Α (per Cash Book) Cash in hand per Bank Statements Petty Cash 25/04/2025 150.95 Lloyds bank current 25/04/2025 19,354.17 Youth Club cash 25/04/2025 0.00 Lloyds deposit 25/04/2025 31,834.08 51,339.20 Less unpresented payments 51,339.20 Plus unpresented receipts 51,339.20 в Adjusted Bank Balance A = B Checks out OK

25 April 2025 (2025-2026)