



**Minutes of the meeting of the of Kings Walden Parish Council
held in the Village Hall, Breachwood Green on
Monday 28th April 2025 at 7.30pm**

Councillors: Jon Chamberlin, Owen Connolly, Paul Harman (Chair), Amanda King, Vickie Peck-Cooper, Niki Tait, Leigh Ward

In attendance: Four members of public and Clerk and RFO, Lisa Lathane

11.1 (Agenda 1) Apologies for Absence
None

11.2 (Agenda 2) Chairman's Remarks
Members were reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.

11.3 (Agenda 3) Public Participation
A member of public addressed the meeting:

- A request was made to raise the height of the zip wire, it is currently too low and is causing grazes.
- It was also asked if new play equipment could be introduced to the play area at Breachwood Green, that could be more accessible to those with sight issues.
- A request was put in for some braille signage in and around Breachwood Green.
- The point was made about inaccessible footpaths around Breachwood Green.

A second member of public addressed the meeting:

- Support was requested to support a steering group being put together to protect the areas surrounding the River Mimram.

Four members of public left the meeting.

11.4 (Agenda 4) To adopt the minutes of the last parish council meeting.
The minutes were adopted, and the chairman was authorised to sign.

11.5 (Agenda 5) Matters arising from minutes of the last meeting not covered elsewhere
None.

11.6 (Agenda 6) To receive the clerk's report including an update on ongoing projects

- KWPC was registered as an Interested Party in regards to the Wandon End Solar Farm Appeal and the new agreed response uploaded to the appeal.
- The Unity Trust Bank application has been made.
- The Financial Ombudsman has been contacted re the benches. A more formal complaint to the company will now be made.

11.7 (Agenda 7) Airport Update

- The expansion of Luton Airport to 32m passengers has been approved by the Secretary of State.
- No action is expected in regards to the expansion for approximately 12 months while relevant notices are issued.
- Members **AGREED** to publicly support LADACAN in their challenge to the decision.



11.8 (Agenda 8) Village Day – to agree any costs and next steps

1. Members **AGREED** on the name Breach on the Green.
2. Members **AGREED** to have a Pimms stand at the event.
3. Members **AGREED** to hold a small beer festival with the event, run within the bar.
4. Members **AGREED** to flyer the event.

11.9 (Agenda 9) Community Governance Consultation

Members **AGREED** the response which the clerk will submit.

11.10 (Agenda 10) Wigmore Valley Park – ACV Application. To agree next steps.

Members **AGREED** to submit an ACV application for Wigmore Valley Park.

11.11 (Agenda 11) To review and agree the Stopsley Sharks Licence for 2025/26.

1. Members **AGREED** to re-issue the licence for 2025/26 with an increase of £100 to the fee, bringing the annual cost to £600.
2. The clerk was instructed to ask Stopsley Sharks not to park on the grass outside the village hall.

11.12 (Agenda 12) Finance and Risk

1. Payments made were **NOTED** and approved. Payments can be seen in Annex 1.
2. Authorisation was given to pay the payments shown in Annex 2.
3. Authorisation was given to the Chair to sign the Bank Reconciliation seen in Annex 3.

11.13 (Agenda 13) Planning

1. To receive and consider responses to planning applications.
25/00618/FPH – The Old Vicarage, Church Road. Members **AGREED** to support this application.
2. To note decisions and appeals
Luton Airport Expansion to 32million passengers.
3. To consider any other planning matters pertinent to the Parish Council.
None.

11.14 (Agenda 14) Matters for future consideration

Youth Hut use.

The meeting closed at 20.50pm.

Next Meeting: Parish Council Meeting: Tuesday 20th May 2025 19:30

ANNEX 1

Preston Parish Council PAYMENTS & RECEIPTS LIST

22 April 2025 (2024-2025)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
89	Electricity	05/03/2025		Barclays Current Acc	P25-089	Payment - Electricity	E.on	L	-3,291.79	-164.59	-3,456.38
90	Defibrillator Cabinet	10/03/2025		Barclays Current Acc	P25-090	Payment - Defib Cabinet Install	Oliver Russell Electrical Ltd	S	-205.00	-41.00	-246.00
92	Newsletter Costs	12/03/2025		Barclays Current Acc	P25-092	Payment - Newsletter Costs	Preston Trust	Z	-345.80		-345.80
91	Domain / emails	12/03/2025		Barclays Current Acc	P25-091	Payment - Cybercheck and Dor	Zen Internet Ltd	S	-6.49	-1.30	-7.79
91	Cybercheck	12/03/2025		Barclays Current Acc	P25-091	Payment - Cybercheck and Dor	Zen Internet Ltd	S	-10.00	-2.00	-12.00
96	Stationary	18/03/2025		Barclays Current Acc	P25-096	Payment - Clerk Expenses	Staff	Z	-37.51		-37.51
95	Playground Inspections	18/03/2025		Barclays Current Acc	P25-095	Payment - Playground Inspecti	NHDC	S	-100.00	-20.00	-120.00
93	Dog Bins	18/03/2025		Barclays Current Acc	P25-093	Payment - Emptying of Dog Bir	NHDC	S	-421.71	-84.34	-506.05
94	Litter Bin Maintenance	18/03/2025		Barclays Current Acc	P25-094	Payment - Litter Bin Mainten	NHDC	X	-31.53		-31.53
97	ICO Registration	21/03/2025		Barclays Current Acc	P25-097	Payment - Admin	Information Commissioner	Z	-47.00		-47.00
98	Salary	25/03/2025		Barclays Current Acc	P25-098	Payment - Salary	Staff	Z	-487.49		-487.49
99	Work From Home Allowance	25/03/2025		Barclays Current Acc	P25-099	Payment - Work From Home Al	Staff	Z	-26.00		-26.00
Total									-5,010.32	-313.23	-5,323.55

Preston Parish Council PAYMENTS & RECEIPTS LIST

22 April 2025 (2025-2026)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1	VAT Reclaim	07/04/2025		Barclays Current Acc	R26-001	Receipt - VAT Reclaim	HMRC	Z	1,278.09		1,278.09
2	Precept	10/04/2025		Barclays Current Acc	R26-002	Receipt - Precept & CTRSG Gra	NHDC	Z	8,379.44		8,379.44
2	CTRSG Grant	10/04/2025		Barclays Current Acc	R26-002	Receipt - Precept & CTRSG Gra	NHDC	Z	84.95		84.95
1	Shutter Service	10/04/2025		Barclays Current Acc	P26-001	Payment - Shutter Service	Royal Industrial Doors	S	-225.00	-45.00	-270.00
2	HAPTC Membership	10/04/2025		Barclays Current Acc	P26-002	Payment - HAPTC Membership	HAPTC	Z	-302.17		-302.17
3	Domain and Cybercheck	14/04/2025		Barclays Current Acc	P26-003	Payment - Cybercheck and Dor	Zen Internet Ltd	S	-16.49	-3.30	-19.79
Total									9,198.82	-48.30	9,150.52

ANNEX 2

Kings Walden Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

28 April 2025 (2025-2026)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
	9	Grass cutting	25/04/2025	Lloyds bank current	P26-009	Grass Cutting and Hedge Cuttir	R Dawes	S	434.88	86.98	521.86
	8	Grounds maintenance	29/04/2025	Lloyds bank current	P26-008	MUGA Maintenance	JC Agriculture	S	947.50	189.50	1,137.00
	7	Subscriptions	29/04/2025	Lloyds bank current	P26-007	Subscription	HAPTC	Z	571.30		571.30
	10	Office services	29/04/2025	Lloyds bank current	P26-010	Office services	Actual Admin (Lisa Lathane	Z	75.00		75.00
	11	Payroll Svcs	29/04/2025	Lloyds bank current	P26-011	Payroll admin	DCK Payroll Services	S	38.00	7.60	45.60
	12	Salary	29/04/2025	Lloyds bank current	P26-012	Payroll	Staff	Z	1,143.94		1,143.94
	13	Mileage	29/04/2025	Lloyds bank current	P26-013	Clerk expenses	Staff	Z	28.80		28.80
Total									3,239.42	284.08	3,523.50

ANNEX 3

25 April 2025 (2025-2026)

Kings Walden Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 25/04/2025	
	Cash in Hand 01/04/2025 28,590.03
ADD	
Receipts 01/04/2025 - 25/04/2025	23,776.41
	52,366.44
SUBTRACT	
Payments 01/04/2025 - 25/04/2025	1,027.24
A	Cash in Hand 25/04/2025 51,339.20 (per Cash Book)
Cash in hand per Bank Statements	
Petty Cash	25/04/2025 150.95
Lloyds bank current	25/04/2025 19,354.17
Youth Club cash	25/04/2025 0.00
Lloyds deposit	25/04/2025 31,834.08
	51,339.20
Less unrepresented payments	
	51,339.20
Plus unrepresented receipts	
B	Adjusted Bank Balance 51,339.20
A = B Checks out OK	