

**Minutes of the meeting of the Meeting of Kings Walden Parish Council
held in the Village Hall, Breachwood Green on
Monday 19th January 2026 at 7.30pm**

Councillors: Jon Chamberlin, Paul Harman (Chair), Niki Tait, Leigh Ward

In attendance: One member of public, District Cllr Joe Graziano and Clerk and RFO, Lisa Lathane

7.1 (Agenda 1) To receive and accept apologies for absence

Cllrs King and Peck-Cooper sent their apologies which were accepted by members.

7.2 (Agenda 2) Chairman's remarks

Members are reminded of the council's code of conduct, to remain respectful, and the requirement to make Declarations of Pecuniary Interest.

7.3 (Agenda 3) Public Participation

Cllr Joe Graziano addressed the meeting:

- Cllr Val Bryant has been voted in as the new leader of North Herts Council.
- There is a Community Funding Grant available for any biodiversity projects etc.
- Speeding complaints – it's really important that any incidents of speeding, near misses etc are logged to prove that there is any issue with speeding in the area.
- The Heath development – there have been complaints about site and mud. The development agreement states that vehicle wheels should be washed. If there are any incidents caused by the state of the footway or road by the development please ensure to log it with the developers.
- The illegal car park at Cube Metals been served an enforcement notice.
- Ecoflex scheme – there some take up in areas for insulation, new boilers etc.
- The Warm Homes grant is now open.
- An issue was raised in regards the the KWS School being the closest school to Breachwood Green but there is not a bus to the school. Cllr Ward will email Cllr Graziano with details and he will look into this.

7.4 (Agenda 4) To adopt the minutes of the last parish council meeting

The minutes were adopted, and the chairman was authorised to sign.

7.5 (Agenda 5) Matters arising from minutes of the last meeting not covered elsewhere

None.

7.6 (Agenda 6) To receive the clerk's report including an update on ongoing projects

- The clerk has received an email from resident asking if we will be replacing the burnt out bin on the Recreation Ground.
- The Kings Walden Village Sign has been installed. Thanks are given to District Cllr Joe Graziano and the part donation from Breachwood Green CIC.
- County Cllr David Barnard has some money left in his locality budget if the parish council need help with funding.
- The clerk has re-applied for the Plough's Asset of Community Value status as it expired in December 2025.



7.7 (Agenda 7) Mimram Valley Update and to review next steps

1. Andy Mills-Baker has been co-opted by the parish council to liaise with the Mimram Valley Steering Group. He circulated a boundary map of the proposed area to be included in the catchment area.
2. Members **AGREED** to the boundary with some minor changes. The clerk will amend the plan and send to Andy Mills-Baker for liaison with the steering group.

7.8 (Agenda 8) Airport Update

On 24th December LADACAN filed for permission to appeal against what appears to be a faulty High Court judgment in allowing the expansion of Luton Airport.

7.9 (Agenda 9) Co-Option – to discuss next steps in co-option

Two potential candidates are in discussion with Cllrs. Further discussion with them will take place before the next meeting to see if they would like to formally apply to be co-opted.

7.10 (Agenda 10) Annual Playground Reports – to review and decide next steps

Members **AGREED** that no items were high risk to the council and they would monitor the playgrounds in the next few months.

7.11 (Agenda 11) Finance and Risk

1. Payments made were **NOTED** and approved and can be seen in annex 1.
2. Members **APPROVED** the bank reconciliation which can be seen in annex 2.
3. Members reviewed the 2026/27 Budget with agreed changes made and **AGREED** to adopt it.
4. Members **AGREED** to request a precept of £41463.64.
5. Members **AGREED** to look into costings for a live Christmas Tree to be planted outside the Village Hall.
6. Members **AGREED** to apply to County Cllr Barnard for a Locality Budget Grant for an external cabinet for the Village Hall for event advertising.

7.12 (Agenda 12) Planning

- 25/00975/FP - Land Adjacent To Breachwood Green Industrial Park Pasture Lane Breachwood Green Hitchin SG4 8NY. REFUSED. An enforcement order is being sought to have the car park removed.

7.13 (Agenda 13) Matters for future consideration

None.

The meeting closed at 21.00.

Next scheduled meeting: Monday 16th February 2026 19.30

ANNEX 1

Kings Walden Parish Council PAYMENTS & RECEIPTS LIST

18 January 2026 (2025-2026)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
92	Domain and Cybercheck	14/11/2025		Unity Trust Current A	P26-092	Payment - Domain and Cybercl	Zen	S	-16.99	-3.40	-20.39
89	Grass cutting	18/11/2025		Unity Trust Current A	P26-089	Payment - Grass cutting	R Dawes	S	-434.88	-86.98	-521.86
90	Salary	18/11/2025		Unity Trust Current A	P26-090	Payment - Payroll	Staff	Z	-1,202.73		-1,202.73
91	Broadband	18/11/2025		Unity Trust Current A	P26-091	Payment - Broadband	BT	S	-64.35	-12.87	-77.22
93	Audit	18/11/2025		Unity Trust Current A	P26-093	Payment - Audit	PFK Littlejohn	S	-315.00	-63.00	-378.00
88	Office services	18/11/2025		Unity Trust Current A	P26-088	Payment - Office services	Actual Admin (Lisa Lathane	Z	-75.00		-75.00
94	Bar Refurbishment	26/11/2025		Unity Trust Current A	P26-094	Payment - Bar refurbishment	Paul Harman	Z	-213.79		-213.79
95	Bank charges	30/11/2025		Unity Trust Current A	P26-095	Payment - Bank Charges	Unity Trust Bank	Z	-6.00		-6.00
96	Admin	05/12/2025		Unity Trust Current A	P26-096	Payment - Software	Google	Z	-14.00		-14.00
29	Misc Income	15/12/2025		Unity Trust Current A	R26-028	Receipt - Pitch fee	Stopsley Sharks FC	Z	600.00		600.00
30	Pitch fees	15/12/2025		Unity Trust Current A	R26-029	Receipt - Pitch fee	Stopsley Sharks FC	Z	600.00		600.00
100	Grass cutting	15/12/2025		Unity Trust Current A	P26-100	Payment - Grass cutting	R Dawes	S	-434.88	-86.98	-521.86
97	Broadband	15/12/2025		Unity Trust Current A	P26-097	Payment - Broadband	BT	S	-64.35	-12.87	-77.22
98	Office services	15/12/2025		Unity Trust Current A	P26-098	Payment - Office services	Actual Admin (Lisa Lathane	Z	-75.00		-75.00
101	Salary	15/12/2025		Unity Trust Current A	P26-101	Payment - Payroll	Staff	Z	-1,202.93		-1,202.93
109	Domain and Cybercheck	15/12/2025		Unity Trust Current A	P26-109	Payment - Domain and Cybercl	Zen	S	-16.99	-3.40	-20.39
99	Printing Costs	15/12/2025		Unity Trust Current A	P26-099	Payment - Printing costs	Graphix Print Solutions	S	-25.00	-5.00	-30.00
104	Kings Walden Sign	15/12/2025		Unity Trust Current A	P26-104	Payment - Kings Walden Sign	MPC Contracting Ltd	S	-1,116.00	-223.20	-1,339.20
103	Play equip maintenance	17/12/2025		Unity Trust Current A	P26-103	Payment - Replacement swing	Fenland Leisure Products	S	-121.00	-24.20	-145.20
102	Youth Hut Maintenance	17/12/2025		Unity Trust Current A	P26-102	Payment - Youth Hut Maintena	Jim Swain	Z	-47.00		-47.00
28	Interest	31/12/2025		Unity Trust Instant A	R26-027	Receipt - Interest	Unity Trust Bank	Z	166.28		166.28
105	Bank charges	31/12/2025		Unity Trust Current A	P26-105	Payment - Bank Charges	Unity Trust Bank	Z	-6.00		-6.00
106	Admin	08/01/2026		Unity Trust Current A	P26-106	Payment - Software	Google	Z	-14.00		-14.00
107	Domain and Cybercheck	14/01/2026		Unity Trust Current A	P26-107	Payment - Domain and Cybercl	Zen	S	-16.99	-3.40	-20.39
108	Broadband	15/01/2026		Unity Trust Current A	P26-108	Payment - Broadband	BT	S	-64.35	-12.87	-77.22
Total									-4,180.95	-538.17	-4,719.12

Kings Walden Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

18 January 2026 (2025-2026)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
114	Grass cutting	20/01/2026		Unity Trust Current /	P26-114	Grass cutting	R Dawes	S	434.88	86.98	521.86
110	Salary	20/01/2026		Unity Trust Current /	P26-110	Payroll	Staff	Z	1,202.73		1,202.73
115	Office services	20/01/2026		Unity Trust Current /	P26-115	Office services	Actual Admin (Lisa Lathane	Z	75.00		75.00
116	Training	20/01/2026		Unity Trust Current /	P26-116	Training	St Paul's Walden Parish Co	Z	30.00		30.00
112	ParishOnline	20/01/2026		Unity Trust Current /	P26-112	Parish Online Mapping	Geosphere Ltd	S	90.00	18.00	108.00
113	Mileage	20/01/2026		Unity Trust Current /	P26-113	Clerk expenses	Staff	Z	44.10		44.10
111	Cabinet	20/01/2026		Unity Trust Current /	P26-111	Defibrillator Cabinet	Defib Sales and Training	S	500.00	100.00	600.00
Total									2,376.71	204.98	2,581.69

ANNEX 2

18 January 2026 (2025-2026)

Kings Walden Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 18/01/2026			
	Cash in Hand 01/04/2025		28,590.03
	ADD		
	Receipts 01/04/2025 - 18/01/2026		46,949.45
			75,539.48
	SUBTRACT		
	Payments 01/04/2025 - 18/01/2026		36,073.02
A	Cash in Hand 18/01/2026 (per Cash Book)		39,466.46
	Cash in hand per Bank Statements		
	Petty Cash	18/01/2026	150.95
	Lloyds bank current	18/01/2026	0.00
	Youth Club cash	18/01/2026	0.00
	Lloyds deposit	18/01/2026	0.00
	Unity Trust Current Account	18/01/2026	8,975.92
	Unity Trust Instant Access	18/01/2026	30,339.59
			39,466.46
	Less unrepresented payments		
			39,466.46
	Plus unrepresented receipts		
B	Adjusted Bank Balance		39,466.46
	A = B Checks out OK		