

Monday 15th February 2026 starting at 7.30pm

Breachwood Green Village Hall, Chapel Rd, Breachwood Green, SG4 8NX

To Cllrs: Jon Chamberlin, Paul Harman (Chair), Amanda King, Vickie Peck-Cooper, Niki Tait, Leigh Ward

Councillors are respectively summoned to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press.

Lisa Lathane, Clerk to the Council, 11th February 2026



MEETING OF KINGS WALDEN PARISH COUNCIL - AGENDA

1. To receive and accept apologies for absence.
2. Chairman's remarks.
3. Public participation: To receive presentations from the public (10 minutes allowed, † pre-registration requested)
 - a. To receive a presentation from District Councillors (5 minutes allowed).
 - b. To receive a presentation from the County Councillor (5 minutes allowed).
4. To adopt the minutes of the last parish council meeting.
5. Matters arising from minutes of the last meeting not covered elsewhere.
6. To receive the clerk's report including an update on ongoing projects.
7. Airport Update
 - a. To decide who will be the LLACC representative on the parish council
8. Co-Option – to discuss next steps in co-option
9. To review and agree costs to replace the burnt bin on the Recreation Ground in Breachwood Green.
10. To review tree surgeon quotes for work on tree at Recreation Ground, Breachwood Green
11. To review the re-naming of the Heath Development and agree whether to support
12. Finance and Risk:
 - a. To authorise non-contractual payments and note payments to date.
 - b. To authorise the signing of the Bank Reconciliation
 - c. To review the 2025/26 Budget to date
 - d. To review and agree the Asset Register
 - e. To review the Financial and Management Risk Assessment
 - f. To review parish council reserves
13. Planning:
 - a) To receive and consider responses to planning applications.
 - a) To note decisions and appeals.
 - b) To consider any other planning matters pertinent to the Parish Council.
14. Matters for future consideration.

Next scheduled meetings:

- Parish Council meeting: Monday 15th March 2026 19:30

**Minutes of the meeting of the Meeting of Kings Walden Parish Council
held in the Village Hall, Breachwood Green on
Monday 19th January 2026 at 7.30pm**

Councillors: Jon Chamberlin, Paul Harman (Chair), Niki Tait, Leigh Ward

In attendance: One member of public, District Cllr Joe Graziano and Clerk and RFO, Lisa Lathane

7.1 (Agenda 1) To receive and accept apologies for absence

Cllrs King and Peck-Cooper sent their apologies which were accepted by members.

7.2 (Agenda 2) Chairman's remarks

Members are reminded of the council's code of conduct, to remain respectful, and the requirement to make Declarations of Pecuniary Interest.

7.3 (Agenda 3) Public Participation

Cllr Joe Graziano addressed the meeting:

- Cllr Val Bryant has been voted in as the new leader of North Herts Council.
- There is a Community Funding Grant available for any biodiversity projects etc.
- Speeding complaints – it's really important that any incidents of speeding, near misses etc are logged to prove that there is any issue with speeding in the area.
- The Heath development – there have been complaints about site and mud. The development agreement states that vehicle wheels should be washed. If there are any incidents caused by the state of the footway or road by the development please ensure to log it with the developers.
- The illegal car park at Cube Metals been served an enforcement notice.
- Ecoflex scheme – there some take up in areas for insulation, new boilers etc.
- The Warm Homes grant is now open.
- An issue was raised in regards the the KWS School being the closest school to Breachwood Green but there is not a bus to the school. Cllr Ward will email Cllr Graziano with details and he will look into this.

7.4 (Agenda 4) To adopt the minutes of the last parish council meeting

The minutes were adopted, and the chairman was authorised to sign.

7.5 (Agenda 5) Matters arising from minutes of the last meeting not covered elsewhere

None.

7.6 (Agenda 6) To receive the clerk's report including an update on ongoing projects

- The clerk has received an email from resident asking if we will be replacing the burnt out bin on the Recreation Ground.
- The Kings Walden Village Sign has been installed. Thanks are given to District Cllr Joe Graziano and the part donation from Breachwood Green CIC.
- County Cllr David Barnard has some money left in his locality budget if the parish council need help with funding.
- The clerk has re-applied for the Plough's Asset of Community Value status as it expired in December 2025.



7.7 (Agenda 7) Mimram Valley Update and to review next steps

1. Andy Mills-Baker has been co-opted by the parish council to liaise with the Mimram Valley Steering Group. He circulated a boundary map of the proposed area to be included in the catchment area.
2. Members **AGREED** to the boundary with some minor changes. The clerk will amend the plan and send to Andy Mills-Baker for liaison with the steering group.

7.8 (Agenda 8) Airport Update

On 24th December LADACAN filed for permission to appeal against what appears to be a faulty High Court judgment in allowing the expansion of Luton Airport.

7.9 (Agenda 9) Co-Option – to discuss next steps in co-option

Two potential candidates are in discussion with Cllrs. Further discussion with them will take place before the next meeting to see if they would like to formally apply to be co-opted.

7.10 (Agenda 10) Annual Playground Reports – to review and decide next steps

Members **AGREED** that no items were high risk to the council and they would monitor the playgrounds in the next few months.

7.11 (Agenda 11) Finance and Risk

1. Payments made were **NOTED** and approved and can be seen in annex 1.
2. Members **APPROVED** the bank reconciliation which can be seen in annex 2.
3. Members reviewed the 2026/27 Budget with agreed changes made and **AGREED** to adopt it.
4. Members **AGREED** to request a precept of £41463.64.
5. Members **AGREED** to look into costings for a live Christmas Tree to be planted outside the Village Hall.
6. Members **AGREED** to apply to County Cllr Barnard for a Locality Budget Grant for an external cabinet for the Village Hall for event advertising.

7.12 (Agenda 12) Planning

- 25/00975/FP - Land Adjacent To Breachwood Green Industrial Park Pasture Lane Breachwood Green Hitchin SG4 8NY. REFUSED. An enforcement order is being sought to have the car park removed.

7.13 (Agenda 13) Matters for future consideration

None.

The meeting closed at 21.00.

Next scheduled meeting: Monday 16th February 2026 19.30

ANNEX 1

Kings Walden Parish Council PAYMENTS & RECEIPTS LIST

18 January 2026 (2025-2026)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
92	Domain and Cybercheck	14/11/2025		Unity Trust Current A	P26-092	Payment - Domain and Cybercl	Zen	S	-16.99	-3.40	-20.39
89	Grass cutting	18/11/2025		Unity Trust Current A	P26-089	Payment - Grass cutting	R Dawes	S	-434.88	-86.98	-521.86
90	Salary	18/11/2025		Unity Trust Current A	P26-090	Payment - Payroll	Staff	Z	-1,202.73		-1,202.73
91	Broadband	18/11/2025		Unity Trust Current A	P26-091	Payment - Broadband	BT	S	-64.35	-12.87	-77.22
93	Audit	18/11/2025		Unity Trust Current A	P26-093	Payment - Audit	PFK Littlejohn	S	-315.00	-63.00	-378.00
88	Office services	18/11/2025		Unity Trust Current A	P26-088	Payment - Office services	Actual Admin (Lisa Lathane	Z	-75.00		-75.00
94	Bar Refurbishment	26/11/2025		Unity Trust Current A	P26-094	Payment - Bar refurbishment	Paul Harman	Z	-213.79		-213.79
95	Bank charges	30/11/2025		Unity Trust Current A	P26-095	Payment - Bank Charges	Unity Trust Bank	Z	-6.00		-6.00
96	Admin	05/12/2025		Unity Trust Current A	P26-096	Payment - Software	Google	Z	-14.00		-14.00
29	Misc Income	15/12/2025		Unity Trust Current A	R26-028	Receipt - Pitch fee	Stopsley Sharks FC	Z	600.00		600.00
30	Pitch fees	15/12/2025		Unity Trust Current A	R26-029	Receipt - Pitch fee	Stopsley Sharks FC	Z	600.00		600.00
100	Grass cutting	15/12/2025		Unity Trust Current A	P26-100	Payment - Grass cutting	R Dawes	S	-434.88	-86.98	-521.86
97	Broadband	15/12/2025		Unity Trust Current A	P26-097	Payment - Broadband	BT	S	-64.35	-12.87	-77.22
98	Office services	15/12/2025		Unity Trust Current A	P26-098	Payment - Office services	Actual Admin (Lisa Lathane	Z	-75.00		-75.00
101	Salary	15/12/2025		Unity Trust Current A	P26-101	Payment - Payroll	Staff	Z	-1,202.93		-1,202.93
109	Domain and Cybercheck	15/12/2025		Unity Trust Current A	P26-109	Payment - Domain and Cybercl	Zen	S	-16.99	-3.40	-20.39
99	Printing Costs	15/12/2025		Unity Trust Current A	P26-099	Payment - Printing costs	Graphix Print Solutions	S	-25.00	-5.00	-30.00
104	Kings Walden Sign	15/12/2025		Unity Trust Current A	P26-104	Payment - Kings Walden Sign	MPC Contracting Ltd	S	-1,116.00	-223.20	-1,339.20
103	Play equip maintenance	17/12/2025		Unity Trust Current A	P26-103	Payment - Replacement swing	Fenland Leisure Products	S	-121.00	-24.20	-145.20
102	Youth Hut Maintenance	17/12/2025		Unity Trust Current A	P26-102	Payment - Youth Hut Maintena	Jim Swain	Z	-47.00		-47.00
28	Interest	31/12/2025		Unity Trust Instant A	R26-027	Receipt - Interest	Unity Trust Bank	Z	166.28		166.28
105	Bank charges	31/12/2025		Unity Trust Current A	P26-105	Payment - Bank Charges	Unity Trust Bank	Z	-6.00		-6.00
106	Admin	08/01/2026		Unity Trust Current A	P26-106	Payment - Software	Google	Z	-14.00		-14.00
107	Domain and Cybercheck	14/01/2026		Unity Trust Current A	P26-107	Payment - Domain and Cybercl	Zen	S	-16.99	-3.40	-20.39
108	Broadband	15/01/2026		Unity Trust Current A	P26-108	Payment - Broadband	BT	S	-64.35	-12.87	-77.22
Total									-4,180.95	-538.17	-4,719.12

Kings Walden Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

18 January 2026 (2025-2026)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
114	Grass cutting	20/01/2026		Unity Trust Current /	P26-114	Grass cutting	R Dawes	S	434.88	86.98	521.86
110	Salary	20/01/2026		Unity Trust Current /	P26-110	Payroll	Staff	Z	1,202.73		1,202.73
115	Office services	20/01/2026		Unity Trust Current /	P26-115	Office services	Actual Admin (Lisa Lathane	Z	75.00		75.00
116	Training	20/01/2026		Unity Trust Current /	P26-116	Training	St Paul's Walden Parish Co	Z	30.00		30.00
112	ParishOnline	20/01/2026		Unity Trust Current /	P26-112	Parish Online Mapping	Geosphere Ltd	S	90.00	18.00	108.00
113	Mileage	20/01/2026		Unity Trust Current /	P26-113	Clerk expenses	Staff	Z	44.10		44.10
111	Cabinet	20/01/2026		Unity Trust Current /	P26-111	Defibrillator Cabinet	Defib Sales and Training	S	500.00	100.00	600.00
Total									2,376.71	204.98	2,581.69

ANNEX 2

18 January 2026 (2025-2026)

Kings Walden Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 18/01/2026			
	Cash in Hand 01/04/2025		28,590.03
	ADD		
	Receipts 01/04/2025 - 18/01/2026		46,949.45
			75,539.48
	SUBTRACT		
	Payments 01/04/2025 - 18/01/2026		36,073.02
A	Cash in Hand 18/01/2026 (per Cash Book)		39,466.46
	Cash in hand per Bank Statements		
	Petty Cash	18/01/2026	150.95
	Lloyds bank current	18/01/2026	0.00
	Youth Club cash	18/01/2026	0.00
	Lloyds deposit	18/01/2026	0.00
	Unity Trust Current Account	18/01/2026	8,975.92
	Unity Trust Instant Access	18/01/2026	30,339.59
			39,466.46
	Less unrepresented payments		
			39,466.46
	Plus unrepresented receipts		
B	Adjusted Bank Balance		39,466.46
	A = B Checks out OK		

Kings Walden Parish Council

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Kings Walden
Parish Council



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Lisa Lathane, Clerk to the Council, 11th February 2026

A handwritten signature in blue ink, appearing to read 'Lisa Lathane', written over a horizontal line.

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2. Chairman's remarks.
3. Public participation: To receive presentations from the public (10 minutes allowed, † pre-registration requested)
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 - b. To receive a presentation from the County Councillor (5 minutes allowed).
4. To adopt the minutes of the last parish council meeting.
5. Matters arising from minutes of the last meeting not covered elsewhere.
6. To receive the clerk's report including an update on ongoing projects.
 - The precept demand was submitted and has been acknowledged.
 - Next Southern Rural Meeting is the 5th March at the Council Offices at Gernon Rd, Letchworth.
 - New Mimram Valley Designated Area map submitted to the steering group following the last meeting.
 - David Barnard awarded KWPC £100 from his remaining Locality Grant Budget, which has been paid.
 - The defib cabinet for Kings Walden Stores has arrived, I am waiting for Dave McNeilly to come back to me with an installation date.
7. Airport Update
 - a. To decide who will be the LLACC representative on the parish council

Luton Airport have a noise survey running at <https://bit.ly/4rzZqJB>. The clerk has shared it online with residents.

8. Co-Option – to discuss next steps in co-option

To discuss any potential co-option candidates.

9. To review and agree costs to replace the burnt bin on the Recreation Ground in Breachwood Green.

The parish council has had a few requests for the burnt out bin at the far end of the Recreation Ground to be replaced. If the council decide to replace here are some options.

	100l bin with ground fixing bolts included	£208.74 with free shipping Next day delivery available
	100l bin with ground fixing bolts included	£239.34 with free shipping Next day delivery available
	105l bin with ground fixing bolts included	£314.34 with free shipping 4-6 weeks delivery

10. To review tree surgeon quotes for work on tree at Recreation Ground, Breachwood Green



Hope to have these ready for the meeting.

A residents who's garden backs on to the Recreation Ground has asked if we can carry out work on the tree shown in the photo. It's growing right into their property and has caused a lot of damage to the shed and fence along their boundary with the rec and needs urgent attention.

11. To review the re-naming of the Heath Development and agree whether to support

The following email was sent to the clerk on the 11th February.

Following negotiations between the Pilkington Trust and the developers of the site, currently known as Pilkington Close, it has been suggested that we change the name from Pilkington Close to Flint Close.

The developer has agreed to change the name and is requesting expediency in doing so.

Flint Close is derived from the surname of Mr Ted Flint who farmed the area from 1930. He passed away at the age of 100 in 2000.

I have yet to approach Royal Mail for their comments, but local knowledge suggests they will not have a problem.

There are numerous agencies that have Pilkington Close on their records. Herts County Council Roads Network Team, Royal Mail and our Land and Property Gazetteer. These agencies will all need contacting to request they change the name. I am not able to comment whether they will accept my request or reject it, therefore I am asking for the utmost urgency in your response to the very short consultation, below:

Proposal of FLINT CLOSE for the development of 10 dwellings at land off Heath Road.

Members to decide if they wish to support the name change.

12. Finance and Risk:

- a. To authorise [non-contractual payments](#) and note [payments to date](#).
- b. To authorise the signing of the [Bank Reconciliation](#)
- c. To review the [2025/26 Budget to date](#)

Above information sent separately as a financial report to Cllrs, or via the

links.

- d. To review and agree the [Asset Register](#)**
Sent to Cllrs separately or can be viewed via the link.
- e. To review the [Financial and Management Risk Assessment](#)**
Sent to Cllrs separately or can be viewed via the link.
- f. To review parish council reserves**

£33714.19 being held currently in reserves.

Recommend keep £10,000 earmarked as General Reserves.

13. Planning:

- a) To receive and consider responses to planning applications.**
- a) To note decisions and appeals.**
- b) To consider any other planning matters pertinent to the Parish Council.**
None.

14. Matters for future consideration.

Next scheduled meetings:

- Parish Council meeting: Monday 15th March 2026 19:30