

**Minutes of the meeting of the Meeting of Kings Walden Parish Council
held in the Village Hall, Breachwood Green on
Monday 16th February 2026 at 7.30pm**

Councillors: Jon Chamberlin, Paul Harman (Chair), Amanda King, Leigh Ward

In attendance: District Cllr Joe Graziano and Clerk and RFO, Lisa Lathane

8.1 (Agenda 1) To receive and accept apologies for absence

Cllrs Tait and Peck-Cooper sent their apologies which were accepted by members.

8.2 (Agenda 2) Chairman's remarks

Members are reminded of the council's code of conduct, to remain respectful, and the requirement to make Declarations of Pecuniary Interest.

8.3 (Agenda 3) Public Participation

Cllr Joe Graziano addressed the meeting:

- Cllr Val Bryant has been voted in as the new leader of North Herts Council.
- The Government Consultation on how many tiers Hertfordshire should have is going to public consultation.
- Cllr Graziano is pushing for the fly-tipping to be increased to £1000.
- Cllr Graziano urges residents to log issues with the roads, and speeding / near misses. Report traffic offences to 101.
- There is a Barn Meet on the 25th March for rural residents and the police.
- Cllr Barnard is pushing for the 20mph speed limits in his villages.

8.4 (Agenda 4) To adopt the minutes of the last parish council meeting

The minutes were adopted, and the chairman was authorised to sign.

8.5 (Agenda 5) Matters arising from minutes of the last meeting not covered elsewhere

None.

8.6 (Agenda 6) To receive the clerk's report including an update on ongoing projects

- The precept demand was submitted and has been acknowledged by North Herts.
- The next Southern Rural meeting is on the 5th March at the Council Offices at Gernon Rd, Letchworth.
- The new suggested Kings Walden Mimram Valley Designated Area map was submitted to the steering committee.
- County Cllr David Barnard awarded £100 from his Locality Budget to the parish, which has already been paid.
- The Kings Walden Stores defibrillator cabinet has arrived, the clerk is waiting on an installation date.

8.7 (Agenda 7) Airport Update

1. Cllr Harman was voted to be the new LLACC representative for the parish council.
2. Luton Airport has a noise survey running at <https://bit.ly/4rzZgJB>. The clerk has shared



the link with residents.

8.8 (Agenda 8) Co-Option – to discuss next steps in co-option

Members **AGREED** that the clerk should advertise the vacancies.

8.9 (Agenda 9) To review and agree costs to replace the burnt bin on the Recreation Ground in Breachwood Green

Members **AGREED** to use one of the bins we have obtained to replace the burnt bin on the Recreation Ground. Cllr Chamberlin will install all four bins at the agreed locations.

8.10 (Agenda 10) To review tree surgeon quotes for work on tree at Recreation Ground, Breachwood Green

This item was deferred until the next meeting when all quotes have been received.

8.11 (Agenda 11) To review the re-naming of the Heath Development and agree whether to support

Members **AGREED** to support the change of name to Flint Close, which is derived from the surname of Ted Flint who farmed the area from 1930 and passed away in 2000 at the age of 100.

8.12 (Agenda 12) Finance and Risk

3. Payments made were **NOTED** and approved and can be seen in annex 1.
4. Members **APPROVED** the bank reconciliation which can be seen in annex 2.
5. Members **NOTED** the 2025/26 Budget report.
6. Members reviewed and **AGREED** the Asset Register.
7. Members reviewed and **AGREED** the Financial and Management Risk Assessment.
8. Members reviewed and **AGREED** parish council reserve pots.

8.13 (Agenda 13) Planning

District Cllr Graziano agreed to look into what is happening with the enforcement at Cube Metals.

8.14 (Agenda 13) Matters for future consideration

Tree at Recreation Ground, Village Hall works.

The meeting closed at 20.34.

Next scheduled meeting: Monday 16th March 2026 19.30

ANNEX 1

Kings Walden Parish Council

11 February 2026 (2025-2026)

PAYMENTS & RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
114	Grass cutting	20/01/2026		Unity Trust Current /	P26-114	Payment - Grass cutting	R Dawes	S	-434.88	-86.98	-521.86
110	Salary	20/01/2026		Unity Trust Current /	P26-110	Payment - Payroll	Staff	Z	-1,202.73		-1,202.73
112	ParishOnline	20/01/2026		Unity Trust Current /	P26-112	Payment - Parish Online Mappi	Geosphere Ltd	S	-90.00	-18.00	-108.00
117	Subscriptions	20/01/2026		Unity Trust Current /	P26-117	Payment - Scribe Accounting	Starboard Systems Ltd	S	-345.60	-69.12	-414.72
115	Office services	20/01/2026		Unity Trust Current /	P26-115	Payment - Office services	Actual Admin (Lisa Lathanc	Z	-75.00		-75.00
116	Training	20/01/2026		Unity Trust Current /	P26-116	Payment - Training	St Paul's Walden Parish Co	Z	-30.00		-30.00
113	Mileage	20/01/2026		Unity Trust Current /	P26-113	Payment - Clerk expenses	Staff	Z	-44.10		-44.10
111	Cabinet	20/01/2026		Unity Trust Current /	P26-111	Payment - Defibrillator Cabinet	Defib Sales and Training	S	-500.00	-100.00	-600.00
118	PAYE	23/01/2026		Unity Trust Current /	P26-118	Payment - PAYE	HMRC	Z	-996.04		-996.04
119	Electricity	26/01/2026		Unity Trust Current /	P26-119	Payment - Youth Hut Electricity	Scottish Power	L	-226.30	-11.32	-237.62
31	HCC Grant	30/01/2026		Unity Trust Current /	R26-030	Receipt - Locality Budget Grant	HCC	Z	100.00		100.00
120	Bank charges	31/01/2026		Unity Trust Current /	P26-120	Payment - Bank Charges	Unity Trust Bank	Z	-6.00		-6.00
121	Pension	03/02/2026		Unity Trust Current /	P26-121	Payment - Pension	NEST	Z	-191.30		-191.30
32	Misc grant	05/02/2026		Unity Trust Current /	R26-031	Receipt - Solar farm grant	Lyceum SPV	Z	3,374.60		3,374.60
122	Admin	06/02/2026		Unity Trust Current /	P26-122	Payment - Software	Google	Z	-14.00		-14.00
Total									-681.35	-285.42	-966.77

Kings Walden Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

19 February 2026 (2025-2026)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
124	Grass cutting	15/02/2026		Unity Trust Current /	P26-124	Grass cutting	R Dawes	S	434.88	86.98	521.86
127	Play equip maintenance	15/02/2026		Unity Trust Current /	P26-127	Play area repairs	Fenland Leisure Products	S	44.50	8.90	53.40
125	Office services	15/02/2026		Unity Trust Current /	P26-125	Office services	Actual Admin (Lisa Lathane	Z	75.00		75.00
126	Events	15/02/2026		Unity Trust Current /	P26-126	Clerk expenses	Staff	Z	440.00		440.00
126	Mileage	15/02/2026		Unity Trust Current /	P26-126	Clerk expenses	Staff	Z	18.90		18.90
123	Salary	16/02/2026		Unity Trust Current /	P26-123	Payroll	Staff	Z	1,159.07		1,159.07
129	Subscriptions	16/02/2026		Unity Trust Current /	P26-129	SLCC Membership	SLCC	Z	79.00		79.00
128	Training	16/02/2026		Unity Trust Current /	P26-128	Training	Preston Parish Council	Z	38.33		38.33
Total									2,289.68	95.88	2,385.56

ANNEX 2

11 February 2026 (2025-2026)

Kings Walden Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 11/02/2026		
Cash in Hand 01/04/2025		28,590.03
ADD		
Receipts 01/04/2025 - 11/02/2026		50,424.05
		79,014.08
SUBTRACT		
Payments 01/04/2025 - 11/02/2026		40,514.39
		38,499.69
A	Cash in Hand 11/02/2026 (per Cash Book)	38,499.69
Cash in hand per Bank Statements		
Petty Cash	11/02/2026	150.95
Lloyds bank current	11/02/2026	0.00
Youth Club cash	11/02/2026	0.00
Lloyds deposit	11/02/2026	0.00
Unity Trust Current Account	11/02/2026	4,634.55
Unity Trust Instant Access	11/02/2026	33,714.19
		38,499.69
Less unrepresented payments		38,499.69
Plus unrepresented receipts		
B	Adjusted Bank Balance	38,499.69
A = B Checks out OK		