

Monday 16th March 2026 starting at 7.30pm

Breachwood Green Village Hall, Chapel Rd, Breachwood Green, SG4 8NX

To Cllrs: Jon Chamberlin, Paul Harman (Chair), Amanda King, Vickie Peck-Cooper, Niki Tait, Leigh Ward

Councillors are respectively summoned to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press.

Lisa Lathane, Clerk to the Council, 11th March 2026



MEETING OF KINGS WALDEN PARISH COUNCIL - AGENDA

1. To receive and accept apologies for absence.
2. Chairman's remarks.
3. Public participation: To receive presentations from the public (10 minutes allowed, † pre-registration requested)
 - a. To receive a presentation from District Councillors (5 minutes allowed).
 - b. To receive a presentation from the County Councillor (5 minutes allowed).
4. To adopt the minutes of the last parish council meeting.
5. Matters arising from minutes of the last meeting not covered elsewhere.
6. To receive the clerk's report including an update on ongoing projects.
7. Airport Update
8. Co-Option – to discuss next steps in co-option
9. To review tree surgeon quotes for work on tree at Recreation Ground, Breachwood Green
10. Finance and Risk:
 - a. To authorise non-contractual payments and note payments to date.
 - b. To authorise the signing of the Bank Reconciliation
 - c. To review the 2025/26 Budget to date
 - d. To review the clerk's payscale – to be backdated to April 2025
11. Planning:
 - a) To receive and consider responses to planning applications.
 - 26/00292/FP - Land To Rear Of Maximus, Spinney Gardens, Breachwood Green, Hertfordshire, SG4 8PN
 - 26/00511/FP - 30 Lower Road, Breachwood Green, Hitchin, Hertfordshire, SG4 8NS
 - a) To note decisions and appeals.
 - b) To consider any other planning matters pertinent to the Parish Council.
12. Matters for future consideration.

Next scheduled meetings:

- Parish Council meeting: Monday 20th April 2026 19:30

**Minutes of the meeting of the Meeting of Kings Walden Parish Council
held in the Village Hall, Breachwood Green on
Monday 16th February 2026 at 7.30pm**

Councillors: Jon Chamberlin, Paul Harman (Chair), Amanda King, Leigh Ward

In attendance: District Cllr Joe Graziano and Clerk and RFO, Lisa Lathane

8.1 (Agenda 1) To receive and accept apologies for absence

Cllrs Tait and Peck-Cooper sent their apologies which were accepted by members.

8.2 (Agenda 2) Chairman's remarks

Members are reminded of the council's code of conduct, to remain respectful, and the requirement to make Declarations of Pecuniary Interest.

8.3 (Agenda 3) Public Participation

Cllr Joe Graziano addressed the meeting:

- Cllr Val Bryant has been voted in as the new leader of North Herts Council.
- The Government Consultation on how many tiers Hertfordshire should have is going to public consultation.
- Cllr Graziano is pushing for the fly-tipping to be increased to £1000.
- Cllr Graziano urges residents to log issues with the roads, and speeding / near misses. Report traffic offences to 101.
- There is a Barn Meet on the 25th March for rural residents and the police.
- Cllr Barnard is pushing for the 20mph speed limits in his villages.

8.4 (Agenda 4) To adopt the minutes of the last parish council meeting

The minutes were adopted, and the chairman was authorised to sign.

8.5 (Agenda 5) Matters arising from minutes of the last meeting not covered elsewhere

None.

8.6 (Agenda 6) To receive the clerk's report including an update on ongoing projects

- The precept demand was submitted and has been acknowledged by North Herts.
- The next Southern Rural meeting is on the 5th March at the Council Offices at Gernon Rd, Letchworth.
- The new suggested Kings Walden Mimram Valley Designated Area map was submitted to the steering committee.
- County Cllr David Barnard awarded £100 from his Locality Budget to the parish, which has already been paid.
- The Kings Walden Stores defibrillator cabinet has arrived, the clerk is waiting on an installation date.

8.7 (Agenda 7) Airport Update

1. Cllr Harman was voted to be the new LLACC representative for the parish council.
2. Luton Airport has a noise survey running at <https://bit.ly/4rzZgJB>. The clerk has shared



the link with residents.

8.8 (Agenda 8) Co-Option – to discuss next steps in co-option

Members **AGREED** that the clerk should advertise the vacancies.

8.9 (Agenda 9) To review and agree costs to replace the burnt bin on the Recreation Ground in Breachwood Green

Members **AGREED** to use one of the bins we have obtained to replace the burnt bin on the Recreation Ground. Cllr Chamberlin will install all four bins at the agreed locations.

8.10 (Agenda 10) To review tree surgeon quotes for work on tree at Recreation Ground, Breachwood Green

This item was deferred until the next meeting when all quotes have been received.

8.11 (Agenda 11) To review the re-naming of the Heath Development and agree whether to support

Members **AGREED** to support the change of name to Flint Close, which is derived from the surname of Ted Flint who farmed the area from 1930 and passed away in 2000 at the age of 100.

8.12 (Agenda 12) Finance and Risk

3. Payments made were **NOTED** and approved and can be seen in annex 1.
4. Members **APPROVED** the bank reconciliation which can be seen in annex 2.
5. Members **NOTED** the 2025/26 Budget report.
6. Members reviewed and **AGREED** the Asset Register.
7. Members reviewed and **AGREED** the Financial and Management Risk Assessment.
8. Members reviewed and **AGREED** parish council reserve pots.

8.13 (Agenda 13) Planning

District Cllr Graziano agreed to look into what is happening with the enforcement at Cube Metals.

8.14 (Agenda 13) Matters for future consideration

Tree at Recreation Ground, Village Hall works.

The meeting closed at 20.34.

Next scheduled meeting: Monday 16th March 2026 19.30

ANNEX 1

Kings Walden Parish Council

11 February 2026 (2025-2026)

PAYMENTS & RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
114	Grass cutting	20/01/2026		Unity Trust Current /	P26-114	Payment - Grass cutting	R Dawes	S	-434.88	-86.98	-521.86
110	Salary	20/01/2026		Unity Trust Current /	P26-110	Payment - Payroll	Staff	Z	-1,202.73		-1,202.73
112	ParishOnline	20/01/2026		Unity Trust Current /	P26-112	Payment - Parish Online Mappi	Geosphere Ltd	S	-90.00	-18.00	-108.00
117	Subscriptions	20/01/2026		Unity Trust Current /	P26-117	Payment - Scribe Accounting	Starboard Systems Ltd	S	-345.60	-69.12	-414.72
115	Office services	20/01/2026		Unity Trust Current /	P26-115	Payment - Office services	Actual Admin (Lisa Lathanc	Z	-75.00		-75.00
116	Training	20/01/2026		Unity Trust Current /	P26-116	Payment - Training	St Paul's Walden Parish Co	Z	-30.00		-30.00
113	Mileage	20/01/2026		Unity Trust Current /	P26-113	Payment - Clerk expenses	Staff	Z	-44.10		-44.10
111	Cabinet	20/01/2026		Unity Trust Current /	P26-111	Payment - Defibrillator Cabinet	Defib Sales and Training	S	-500.00	-100.00	-600.00
118	PAYE	23/01/2026		Unity Trust Current /	P26-118	Payment - PAYE	HMRC	Z	-996.04		-996.04
119	Electricity	26/01/2026		Unity Trust Current /	P26-119	Payment - Youth Hut Electricity	Scottish Power	L	-226.30	-11.32	-237.62
31	HCC Grant	30/01/2026		Unity Trust Current /	R26-030	Receipt - Locality Budget Grant	HCC	Z	100.00		100.00
120	Bank charges	31/01/2026		Unity Trust Current /	P26-120	Payment - Bank Charges	Unity Trust Bank	Z	-6.00		-6.00
121	Pension	03/02/2026		Unity Trust Current /	P26-121	Payment - Pension	NEST	Z	-191.30		-191.30
32	Misc grant	05/02/2026		Unity Trust Current /	R26-031	Receipt - Solar farm grant	Lyceum SPV	Z	3,374.60		3,374.60
122	Admin	06/02/2026		Unity Trust Current /	P26-122	Payment - Software	Google	Z	-14.00		-14.00
Total									-681.35	-285.42	-966.77

Kings Walden Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

19 February 2026 (2025-2026)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
124	Grass cutting	15/02/2026		Unity Trust Current /	P26-124	Grass cutting	R Dawes	S	434.88	86.98	521.86
127	Play equip maintenance	15/02/2026		Unity Trust Current /	P26-127	Play area repairs	Fenland Leisure Products	S	44.50	8.90	53.40
125	Office services	15/02/2026		Unity Trust Current /	P26-125	Office services	Actual Admin (Lisa Lathane	Z	75.00		75.00
126	Events	15/02/2026		Unity Trust Current /	P26-126	Clerk expenses	Staff	Z	440.00		440.00
126	Mileage	15/02/2026		Unity Trust Current /	P26-126	Clerk expenses	Staff	Z	18.90		18.90
123	Salary	16/02/2026		Unity Trust Current /	P26-123	Payroll	Staff	Z	1,159.07		1,159.07
129	Subscriptions	16/02/2026		Unity Trust Current /	P26-129	SLCC Membership	SLCC	Z	79.00		79.00
128	Training	16/02/2026		Unity Trust Current /	P26-128	Training	Preston Parish Council	Z	38.33		38.33
Total									2,289.68	95.88	2,385.56

ANNEX 2

11 February 2026 (2025-2026)

Kings Walden Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 11/02/2026		
Cash in Hand 01/04/2025		28,590.03
ADD		
Receipts 01/04/2025 - 11/02/2026		50,424.05
		79,014.08
SUBTRACT		
Payments 01/04/2025 - 11/02/2026		40,514.39
		38,499.69
A	Cash in Hand 11/02/2026 (per Cash Book)	38,499.69
Cash in hand per Bank Statements		
Petty Cash	11/02/2026	150.95
Lloyds bank current	11/02/2026	0.00
Youth Club cash	11/02/2026	0.00
Lloyds deposit	11/02/2026	0.00
Unity Trust Current Account	11/02/2026	4,634.55
Unity Trust Instant Access	11/02/2026	33,714.19
		38,499.69
Less unrepresented payments		38,499.69
Plus unrepresented receipts		
B	Adjusted Bank Balance	38,499.69
A = B Checks out OK		

Kings Walden Parish Council

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2. **Chairman's remarks.**
3. **Public participation: To receive presentations from the public (10 minutes allowed, † pre-registration requested)**
 - a. **To receive a presentation from District Councillors (5 minutes allowed).**
 - b. **To receive a presentation from the County Councillor (5 minutes allowed).**
4. **To adopt the minutes of the last parish council meeting.**
5. **Matters arising from minutes of the last meeting not covered elsewhere.**
6. **To receive the clerk's report including an update on ongoing projects.**
 - Outdoor TV cabinet is on its way from China
7. **Airport Update**

LADACAN has been granted a 2-day "rolled-up hearing" at the Court of Appeal, where their application to Appeal the High Court Dismissal of the case against, Luton Airport Expansion and the grounds of the Appeal itself, will be considered.

During the hearing in May (either 19/20th or 20/21st), the Court of Appeal will also consider the opposing arguments made by the Secretary of State and by Luton Rising.

Their Application to Appeal itself was, inadvertently, submitted a few days late because the LADACAN Legal Team fell foul of a recent change by Government

aimed at speeding up the appeals process. Last October, the timeframe for signalling the intention to appeal a High Court DCO ruling was reduced to just 7 days.

Nevertheless, the assessing Judge has indicated that the merits, or otherwise of the Appeal need to be considered because they raise relevant Points of Law. So, the upshot of all this depends on what the Court decides.

At best, if everything goes in LADACAN'S favour, there will be a need to raise just £7,000 more funds to cover costs, and Luton Rising may need to redo relevant parts of its Environmental Impact Assessment. At worst, if LADACAN lose that figure would be an additional £10,000 on top of that to cover adverse costs – but that won't be known until after the rolled-up hearing in May.

8. Co-Option – to discuss next steps in co-option

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- b. To authorise the signing of the Bank Reconciliation
- c. To review the 2025/26 Budget to date
- d. To review the clerk's payscale – to be backdated to April 2025
Current scale 22. Review should have taken place April 2025.

11. Planning:

- a) To receive and consider responses to planning applications.
 - 26/00292/FP - Land To Rear Of Maximus, Spinney Gardens, Breachwood Green, Hertfordshire, SG4 8PN
5 comments from consultees – none object.
 - 26/00511/FPH - 30 Lower Road, Breachwood Green, Hitchin, Hertfordshire, SG4 8NS
No comments on planning portal.
- a) To note decisions and appeals.
- b) To consider any other planning matters pertinent to the Parish Council.

12. Matters for future consideration.

Next scheduled meetings:

- Parish Council meeting: Monday 20th April 2026 19:30