

Monday 20th April 2026 starting at 7.30pm

Breachwood Green Village Hall, Chapel Rd, Breachwood Green, SG4 8NX

To Cllrs: Jon Chamberlin, Paul Harman (Chair), Amanda King, Vickie Peck-Cooper, Niki Tait, Leigh Ward

Councillors are respectively summoned to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press.

Lisa Lathane, Clerk to the Council, 15th April 2026



MEETING OF KINGS WALDEN PARISH COUNCIL - AGENDA

1. To receive and accept apologies for absence.
2. Chairman's remarks.
3. Public participation: To receive presentations from the public (10 minutes allowed, † pre-registration requested)
 - a. To receive a presentation from District Councillors (5 minutes allowed).
 - b. To receive a presentation from the County Councillor (5 minutes allowed).
4. To adopt the minutes of the last parish council meeting.
5. Matters arising from minutes of the last meeting not covered elsewhere.
6. To receive the clerk's report including an update on ongoing projects.
7. Airport Update
8. To review damaged bus stop roof in Kings Walden and decide next steps
9. Stopsley Sharks:
 - a. To review 2026/27 Licence
 - b. To review access to the container for storage for Stopsley Sharks
 - c. To review request to mark out a small pitch near the playground
10. Breach on the Green 2026
 - a. Update on organisation to date
 - b. Decide on hire of bouncy castle / bouncy slide
 - c. Decide on hire of larger marquee
 - d. Review parking arrangements
 - e. To review live music arrangements
11. Finance and Risk:
 - a. To authorise non-contractual payments and note payments to date.
 - b. To authorise the signing of the Bank Reconciliation
 - c. To review the final 2025/26 Budget
12. Planning:
 - a) To receive and consider responses to planning applications.
 - a) To note decisions and appeals.
 - b) To consider any other planning matters pertinent to the Parish Council.
13. Matters for future consideration.

Next scheduled meetings:

- Parish Council meeting: Monday 18th May 2026 19:30

**Minutes of the meeting of the Meeting of Kings Walden Parish Council
held in the Village Hall, Breachwood Green on
Monday 16th March 2026 at 7.30pm**

Councillors: Paul Harman (Chair), Amanda King, Vickie Peck-Cooper

In attendance: District Cllr Joe Graziano, County Cllr David Barnard, two members of the public, and Clerk and RFO, Lisa Lathane

9.1 (Agenda 1) To receive and accept apologies for absence

Cllrs Chamberlin, Tait and Ward sent their apologies which were accepted by members.

9.2 (Agenda 2) Chairman's remarks

Members are reminded of the council's code of conduct, to remain respectful, and the requirement to make Declarations of Pecuniary Interest.

9.3 (Agenda 3) Public Participation

1. A member of the public addressed the meeting regarding the lack of bus from Breachwood Green to Harpenden and the Katherine Warrington School. Cllr Barnard offered his help and will liaise regarding the issue with the parents involved.
2. Cllr Joe Graziano addressed the meeting:
 - Pasture Lane (Cube Metals) has appealed to the National Planning Inspectorate, with the deadline of the 26th April. The parish council is urged to respond.
 - East of Luton: there was a presentation recently that outlined the planning proposal. The transport survey is 10 years old and is incredibly out of date which Cllr Graziano will be challenging.
 - Fly-tipping: the ward of Offa and Hitchwood made up 35% of the overall fly-tipping in North Herts. The fine for fly-tipping has recently been increased to £1000.
3. Cllr David Barnard addressed the meeting:
 - Highways will be resurfacing Church Lane and Church Road. Lye Hill and blocked drains will also be fixed.
 - Cllr Barnard is campaigning for the Hertsllynx bus to be extended out to our villages.
 - Mount Vernon Hospital is being proposed to close down, with a move to a new unit at Watford General Hospital. A new chemotherapy unit will also open at the Lister Hospital.
 - SEND provision: County has opened two new units within mainstream schools.

9.4 (Agenda 4) To adopt the minutes of the last parish council meeting

The minutes were adopted, and the chairman was authorised to sign.

9.5 (Agenda 5) Matters arising from minutes of the last meeting not covered elsewhere

None.

9.6 (Agenda 6) To receive the clerk's report including an update on ongoing projects

The outdoor cabinet for the advertising TV has been dispatched.



9.7 (Agenda 7) Airport Update

LADACAN has been granted a 2-day “rolled-up hearing” at the Court of Appeal, where their application to Appeal the High Court Dismissal of the case against, Luton Airport Expansion and the grounds of the Appeal itself, will be considered.

9.8 (Agenda 8) Co-Option – to discuss next steps in co-option

Members **AGREED** that the clerk should advertise the vacancies.

9.9 (Agenda 9) To review tree surgeon quotes for work on tree at Recreation Ground, Breachwood Green

Members **AGREED** to accept the quote of £250 plus VAT from Duncan XX

9.10 (Agenda 10) Finance and Risk

4. Payments made were **NOTED** and approved and can be seen in annex 1.
5. Members **APPROVED** the bank reconciliation which can be seen in annex 2.
6. Members **NOTED** the 2025/26 Budget report.
7. Members reviewed the clerk’s payscale.
 - Members **AGREED** that it should be increased by one payscale and backdated to April 2025.
 - Members also **AGREED** to increase the payscale one further from April 2026.

9.11 (Agenda 13) Planning

2. Members reviewed the following applications and **AGREED** to support them.
 - 26/00292/FP - Land To Rear Of Maximus, Spinney Gardens, Breachwood Green, Hertfordshire, SG4 8PN
 - 26/00511/FP - 30 Lower Road, Breachwood Green, Hitchin, Hertfordshire, SG4 8NS
3. Cube Metals has appealed to the Secretary of State regarding the refusal of the their car park and retrospective planning application. The clerk will re-issue the parish council’s objection and submit it to the appeal.

9.12 (Agenda 13) Matters for future consideration

CCTV and Fire alarm system, Breach on the Green 2026

The meeting closed at 21.05.

Next scheduled meeting: Monday 20th April 2026 19.30

ANNEX 1

Kings Walden Parish Council

16 March 2026 (2025-2026)

PAYMENTS & RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
130	Pension	13/02/2026		Unity Trust Current /	P26-130	Payment - Pension	NEST	Z	-95.65		-95.65
131	Broadband	16/02/2026		Unity Trust Current /	P26-131	Payment - Broadband	BT	S	-64.35	-12.87	-77.22
132	Pension	16/02/2026		Unity Trust Current /	P26-132	Payment - Pension	NEST	Z	-671.49		-671.49
138	Domain and Cybercheck	16/02/2026		Unity Trust Current /	P26-138	Payment - Domain and Cybercheck	Zen	S	-16.99	-3.40	-20.39
124	Grass cutting	17/02/2026		Unity Trust Current /	P26-124	Payment - Grass cutting	R Dawes	S	-434.88	-86.98	-521.86
127	Play equip maintenance	17/02/2026		Unity Trust Current /	P26-127	Payment - Play area repairs	Fenland Leisure Products	S	-44.50	-8.90	-53.40
123	Salary	17/02/2026		Unity Trust Current /	P26-123	Payment - Payroll	Staff	Z	-1,159.07		-1,159.07
129	Subscriptions	17/02/2026		Unity Trust Current /	P26-129	Payment - SLCC Membership	SLCC	Z	-79.00		-79.00
125	Office services	17/02/2026		Unity Trust Current /	P26-125	Payment - Office services	Actual Admin (Lisa Lathane	Z	-75.00		-75.00
128	Training	17/02/2026		Unity Trust Current /	P26-128	Payment - Training	Preston Parish Council	Z	-38.33		-38.33
126	Mileage	17/02/2026		Unity Trust Current /	P26-126	Payment - Clerk expenses	Staff	Z	-18.90		-18.90
126	Events	17/02/2026		Unity Trust Current /	P26-126	Payment - Clerk expenses	Staff	Z	-440.00		-440.00
135	Bank charges	28/02/2026		Unity Trust Current /	P26-135	Payment - Bank Charges	Unity Trust Bank	Z	-6.00		-6.00
136	Admin	06/03/2026		Unity Trust Current /	P26-136	Payment - Software	Google	Z	-14.00		-14.00
33	Pitch fees	13/03/2026		Unity Trust Current /	R26-032	Receipt - Pitch fee	Darren Patel	Z	30.00		30.00
33	Pitch fees	13/03/2026		Unity Trust Current /	R26-032	Receipt - Pitch fee	Darren Patel	Z	30.00		30.00
33	Pitch fees	13/03/2026		Unity Trust Current /	R26-032	Receipt - Pitch fee	Darren Patel	Z	30.00		30.00
33	Pitch fees	13/03/2026		Unity Trust Current /	R26-032	Receipt - Pitch fee	Darren Patel	Z	30.00		30.00
33	Pitch fees	13/03/2026		Unity Trust Current /	R26-032	Receipt - Pitch fee	Darren Patel	Z	30.00		30.00
137	Pension	13/03/2026		Unity Trust Current /	P26-137	Payment - Pension	NEST	Z	-95.65		-95.65
Total									-3,103.81	-112.15	-3,215.96

Kings Walden Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

16 March 2026 (2025-2026)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
141	Grass cutting	17/03/2026		Unity Trust Current /	P26-141	Grass cutting	R Dawes	S	434.88	86.98	521.86
133	Salary	17/03/2026		Unity Trust Current /	P26-133	Payroll	Staff	Z	1,159.07		1,159.07
134	Noticeboard	17/03/2026		Unity Trust Current /	P26-134	Clerk expenses	Staff	Z	110.00		110.00
139	Office services	17/03/2026		Lloyds bank current	P26-139	Office services	Actual Admin (Lisa Lathane	Z	75.00		75.00
140	Pension Regulator	17/03/2026		Unity Trust Current /	P26-140	Pension	Pension Regulator	Z	400.00		400.00
134	Mileage	17/03/2026		Unity Trust Current /	P26-134	Clerk expenses	Staff	Z	17.10		17.10
Total									2,196.05	86.98	2,283.03

ANNEX 2

13 March 2026 (2025-2026)

Kings Walden Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 13/03/2026		
	Cash in Hand 01/04/2025		28,590.03
	ADD		
	Receipts 01/04/2025 - 13/03/2026		50,574.05
			79,164.08
	SUBTRACT		
	Payments 01/04/2025 - 13/03/2026		43,880.35
A	Cash in Hand 13/03/2026 (per Cash Book)		35,283.73
	Cash in hand per Bank Statements		
	Petty Cash	13/03/2026	150.95
	Lloyds bank current	13/03/2026	0.00
	Youth Club cash	13/03/2026	0.00
	Lloyds deposit	13/03/2026	0.00
	Unity Trust Current Account	13/03/2026	1,418.59
	Unity Trust Instant Access	13/03/2026	33,714.19
			35,283.73
	Less unrepresented payments		
			35,283.73
	Plus unrepresented receipts		
B	Adjusted Bank Balance		35,283.73
	A = B Checks out OK		

Kings Walden Parish Council

Kings Walden
Parish Council



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Lisa Lathane, Clerk to the Council, 15th April 2026

A handwritten signature in blue ink, appearing to read 'Lisa Lathane', written over a horizontal line.

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2. Chairman's remarks.
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4. To adopt the minutes of the last parish council meeting.
5. Matters arising from minutes of the last meeting not covered elsewhere.
6. To receive the clerk's report including an update on ongoing projects.
 - TV cabinet has arrived for outside the hall.
 - End of year accounts are with the internal auditor
 - Resurfacing of car park is taking place this week, by Luton Airport
 - Danni Swain's DBS check has been completed ready to re-open the Youth Club
7. Airport Update
8. To review damaged bus stop roof in Kings Walden and decide next steps
9. Stopsley Sharks:
 - a. To review 2026/27 Licence
 - b. To review access to the container for storage for Stopsley Sharks
Container was originally bought in order to store Stopsley Sharks equipment

(as well as parish council equipment). Are we able to now give access to them for storage which will free up a storage cupboard in the Youth Hut?

- c. To review request to mark out a small pitch near the playground**

10. Breach on the Green 2026

- a. Update on organisation to date**

To be provided at the meeting.

- b. Decide on hire of bouncy castle / bouncy slide**

Large bouncy slide £175

- c. Decide on hire of larger marquee**
- d. Review parking arrangements**
- e. To review live music arrangements**

11. Finance and Risk:

- a. To authorise non-contractual payments and note payments to date.**
- b. To authorise the signing of the Bank Reconciliation**
- c. To review the final 2025/26 Budget**

[Financial Report sent separately to Cllrs or here via link.](#)

12. Planning:

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- a) To note decisions and appeals.**
- b) To consider any other planning matters pertinent to the Parish Council.**

None.

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