



Kings Walden Parish Council

Monday 18th May 2026 starting at 7.30pm

Breachwood Green Village Hall, Chapel Rd, Breachwood Green, SG4 8NX

To Cllrs: Jon Chamberlin, Paul Harman (Chair), Amanda King, Vickie Peck-Cooper, Niki Tait, Leigh Ward

Councillors are respectively summoned to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press.

Lisa Lathane, Clerk to the Council, 12th May 2026

A handwritten signature in blue ink, appearing to read 'Lisa Lathane', written over a horizontal line.

ANNUAL MEETING OF KINGS WALDEN PARISH COUNCIL - AGENDA

1. **Appointment of Chairman for Civic Year 2026/27**

Councillors can nominate other councillors or themselves for the position, but another Councillor must second the nomination. Councillors can nominate themselves (if present at the meeting). Voting can only be done if present at the meeting.

2. **Chairman's signing of acceptance of office**

3. **Appointment of Vice Chairman for Civic Year 2026/27**

As per chairman above.

4. **Appointment to Staffing Committee (3 members)**

Currently Cllrs King and Peck-Cooper. Was also Cllr Connolly.

5. **Appointment to Events Committee (3 members)**

Cllrs Ward and Peck-Cooper, plus the Clerk were appointed to the Events Committee. Was also Cllr Connolly.

6. **Appointment to Airport Committee**

Was Cllr Connolly.

7. **Appointment of Airport representative on LLACC etc**

Currently Cllr Harman

8. **To confirm the continuing use of the General Power of Competence (accepted on 15th May 2023 under Minute 1-16).**

Still relevant as CiLCA qualified clerk and correct number of elected Cllrs.

9. **To receive and accept apologies for absence.**

10. **Chairman's remarks.**

11. **Public participation: To receive presentations from the public (10 minutes allowed, † pre-registration requested)**

- a. **To receive a presentation from District Councillors (5 minutes allowed).**
- b. **To receive a presentation from the County Councillor (5 minutes allowed).**

12. **To adopt the minutes of the last parish council meeting.**

13. **Matters arising from minutes of the last meeting not covered elsewhere.**

14. **To receive the clerk's report including an update on ongoing projects.**

- Quotes are being sought for tree surveys
- Quotes are being sought for CCTV

15. **To review Standing Orders and Financial Regulations**

No changes recommended to current documents.

16. **Airport Update**

None.

17. **Village Hall Works – to review and agree next steps**

- Discuss whether to start moving ahead with the project and how.

18. **Stopsley Sharks – to review parking arrangements**

Stopsley Sharks have collected 30 cones to use to manage parking better, and will provide a parking marshall. Parking on the rec ground when dry is also now happening.

19. **Breach on the Green**

- a. **To receive an update on Breach on the Green 2026**
- b. **To agree working parties to set up and clean up**
- c. **To agree who is available on the day to be involved in rotas for stalls / bar etc**
- d. **To agree any costs for Breach on the Green 2026**

- e. **To agree date for Breach on the Green 2027**

20. Finance and Risk:

- a. **To authorise non-contractual payments and note payments to date.**
- b. **To authorise the signing of the Bank Reconciliation**
- c. **To review the 2025/26 Final Budget**

Above sent as Financial Report separately.

- d. **To review and agree Direct Debits / Standing Orders for 2026/27.**
 - Google Drive
 - Scottish Power
 - Zen (emails and cybercheck)
 - ICO (Data Protection)
 - HMRC for PAYE
 - Request that clerk's salary is paid by Standing Order to enable consistent pay date each month.
- e. **To confirm the Insurance arrangements for 2026-27, including approval of the Insurance Schedule.**

Sent separately to Cllrs.
- f. **To review and agree bank signatories for Unity Trust Bank**

Currently Cllrs Harman, King and Ward.
- g. **To approve the Kings Walden Parish Council Statement of Accounts 2025/26**
- h. **To approve AGAR Section 1 Annual Governance Statement 2025/26**
- i. **To approve AGAR Section 2 Accounting Statements 2025/26**
- j. **To approve dates for the Exercise of Public Rights**

This may need to be deferred as the Internal Audit is not back yet.

21. Planning:

- a) **To receive and consider responses to planning applications.**
- b) **To note decisions and appeals.**
- c) **To consider any other planning matters pertinent to the Parish Council.**

22. Matters for future consideration.

Next scheduled meetings:

- Parish Council meeting: Monday 21st June 2026 19:30