Kings Walden
Parish Council

Minutes of the meeting of the Meeting of Kings Walden Parish Council held in the Village Hall, Breachwood Green on Monday 15th June 2026 at 7.30pm

Councillors: Jon Chamberlin, Ash Gordon, Paul Harman (Chair), Amanda King, Vickie Peck-Cooper, Niki Tait, Leigh Ward

In attendance: District Cllr Joe Graziano, County Cllr David Barnard, and the clerk and RFO, Lisa Lathane

3.1 (Agenda 1) To receive and accept apologies for absence

Cllrs Tait, King and Peck-Cooper sent their apologies which were accepted by members.

3.2 (Agenda 2) Chairman's remarks

Members are reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.

The Chairman also informed the meeting that due to a work issue it may be that he has to resign from the parish council in the coming weeks.

3.3 (Agenda 3) Public Participation

1. District Cllr Graziano addressed the meeting:
   - The Southern Rural meeting is being held on the 10th September.
   - The Local Government Review has been agreed to be a 4 Unitary Authority.
   - The Mimram Valley proposal has been put forward for inclusion in the Local Plan.
   - Cllr Graziano will fight for S106 funding from the East of Luton development.

3.4 (Agenda 4) To adopt the minutes of the last parish council meeting

The minutes were adopted, and the chairman was authorised to sign.

3.5 (Agenda 5) Matters arising from minutes of the last meeting not covered elsewhere

None.

3.6 (Agenda 6) To consider co-option applications.

1. Mr Ash Gordon applied for co-option. Members reviewed the request and **APPROVED** his co-option to the council.
2. Mr Gordon signed his Declaration of Acceptance of Office in view of the clerk and took his place on the council.

3.7 (Agenda 7) To receive the clerk's report including an update on ongoing projects.

1. The Southern Rural grant has been applied for in order to purchase a permanent Christmas Tree.
2. New Breach on the Green date of the 26th June clashes with the Lilley Village Fete in 2027. Members **AGREED** to move the event to the 3rd July 2027.

3.8 (Agenda 8) Airport Update

A donation was made to LADACAN after the last meeting to support their ongoing legal battle

against the airport expansion.

3.9 (Agenda 9) Tree Work
Members reviewed the only tree survey quote that was returned and **AGREED** to award the project to Open Spaces Landscape and Arboricultural Consultants Limited.

3.10 (Agenda 10) To decide whether to apply for free trees
Members **AGREED** that District Cllr Graziano should apply for trees and we will liaise with him regarding distribution and planting.

3.11 (Agenda 11) To review request from Breachwood Green Primary School to use the Recreation Ground for a Colour Run
Members **AGREED** to the use of the Recreation Ground for the Colour Run.

3.12 (Agenda 12) Finance and Risk:
1. Payments made were **NOTED** and approved. Payments can be seen in annex 1.
2. Authorisation was given to the Chair to sign the Bank Reconciliation shown in Annex 2.

3.13 (Agenda 16) Planning
None.

3.14 (Agenda 17) Matters for future consideration
Benches.

The meeting closed at 20.17.

Next scheduled meeting:

Monday 21st September 2026 19.30

Kings Walden Parish Council

ANNEX 1

Kings Walden Parish Council

17 July 2026 (2026-2027)

PAYMENTS & RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
42	Tree work	16/06/2026		Unity Trust Current A	P27-042	Payment - Tree Work	Rabley Tree Care	S	-250.00	-50.00	-300.00
46	Grounds maintenance	16/06/2026		Unity Trust Current A	P27-046	Payment - Padlock for recreatic	Paul Harman	Z	-15.50		-15.50
45	Grass cutting	16/06/2026		Unity Trust Current A	P27-045	Payment - Grass cutting	R Dawes	S	-869.77	-173.95	-1,043.72
43	Salary	16/06/2026		Unity Trust Current A	P27-043	Payment - Payroll	Staff	Z	-108.50		-108.50
44	Salary	16/06/2026		Unity Trust Current A	P27-044	Payment - Payroll	Staff	Z	-140.00		-140.00
38	Audit	16/06/2026		Unity Trust Current A	P27-038	Payment - Internal Audit	Karen Murphy	Z	-250.00		-250.00
40	Office services	16/06/2026		Unity Trust Current A	P27-040	Payment - Office services	Actual Admin (Lisa Lathane	Z	-75.00		-75.00
54	Website	16/06/2026		Unity Trust Current A	P27-053a	Payment - Website Hosting and	Lisa Lathane	Z	-262.99		-262.99
52	Salary	16/06/2026		Unity Trust Current A	P27-051b	Payment - Payroll	Staff	Z	-392.21		-392.21
39	Fire inspection	16/06/2026		Unity Trust Current A	P27-039	Payment - Youth Club Fire Insp	Chubb	S	-137.64	-27.53	-165.17
61	Admin	16/06/2026		Unity Trust Current A	P27-059	Payment - Clerk expenses	Staff	Z	-3.80		-3.80
61	Youth Hut Cleaning	16/06/2026		Unity Trust Current A	P27-059	Payment - Clerk expenses	Staff	Z	-21.99		-21.99
61	Mileage	16/06/2026		Unity Trust Current A	P27-059	Payment - Clerk expenses	Staff	Z	-77.00		-77.00
47	Breach on the Green	16/06/2026		Unity Trust Current A	P27-047	Payment - Breach on the Greer	Preston Paws	Z	-30.00		-30.00
61	DBS	16/06/2026		Unity Trust Current A	P27-059	Payment - Clerk expenses	Staff	Z	-21.00		-21.00
48	Litter Picking	17/06/2026		Unity Trust Current A	P27-048	Payment - Grant	Breachwood Green CIC	Z	-350.00		-350.00
49	Airport Mitigation	17/06/2026		Unity Trust Current A	P27-049	Payment - LADACAN donation	LADACAN	Z	-1,000.00		-1,000.00
50	Pension	19/06/2026		Unity Trust Current A	P27-050	Payment - Pension	NEST	Z	-141.19		-141.19
51	Salary	22/06/2026		Unity Trust Current A	P27-051a	Payment - Payroll	Staff	Z	-1,227.51		-1,227.51
53	Information Commissioner	29/06/2026		Unity Trust Current A	P27-052	Payment - ICO Registration	ICO	Z	-47.00		-47.00
55	Website	29/06/2026		Unity Trust Current A	P27-053b	Payment - Website Hosting and	Lisa Lathane	Z	-52.59		-52.59
56	Youth Hut Maintenance	29/06/2026		Unity Trust Current A	P27-054	Payment - Pool Table Refurbisl	Guy Webster	Z	-75.00		-75.00
57	Bank charges	30/06/2026		Unity Trust Current A	P27-055	Payment - Bank Charges	Unity Trust Bank	Z	-7.00		-7.00
58	Admin	07/07/2026		Unity Trust Current A	P27-056	Payment - Software	Google	Z	-14.00		-14.00
59	Emails and Cybercheck	14/07/2026		Unity Trust Current A	P27-057	Payment - Domain and Cybercl	Zen	S	-16.99	-3.40	-20.39
60	Broadband	15/07/2026		Unity Trust Current A	P27-058	Payment - Broadband	BT	S	-68.54	-13.71	-82.25
								Total	**-5,655.22**	**-268.59**	**-5,923.81**

Kings Walden Parish Council

17 July 2026 (2026-2027)

Kings Walden Parish Council

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
41	Maintenance	15/06/2026		Unity Trust Current A	P27-041	Wifi Locks	C&J Supplies	S	371.90	74.38	446.28
62	Office services	12/07/2026		Unity Trust Current A	P27-060	Office services	Actual Admin (Lisa Lathane	Z	75.00		75.00
63	Grass cutting	21/07/2026		Unity Trust Current A	P27-061	Grass cutting	R Dawes	S	434.88	86.98	521.86
64	Playground Inspections	21/07/2026		Unity Trust Current A	P27-062	Playground Inspections	NHDC	S	100.00	20.00	120.00
68	Salary	21/07/2026		Unity Trust Current A	P27-066	Payroll	Staff	Z	135.62		135.62
69	Salary	21/07/2026		Unity Trust Current A	P27-067	Payroll	Staff	Z	158.87		158.87
67	Youth Hut Cleaning	21/07/2026		Unity Trust Current A	P27-065	Youth Hut Cleaning	Clare Champion	Z	236.25		236.25
70	Tuck Stock Purchase	21/07/2026		Unity Trust Current A	P27-068	Youth Club Tuck	Staff	Z	152.69		152.69
65	Breach on the Green	21/07/2026		Unity Trust Current A	P27-063	Breach on the Green - polo shi	Graphix Print Solutions	S	182.00	36.40	218.40
66	Breach on the Green	21/07/2026		Unity Trust Current A	P27-064	Breach on the Green - Flyers	Graphix Print Solutions	S	54.00	10.80	64.80
								Total	**1,901.21**	**228.56**	**2,129.77**

Kings Walden Parish Council

ANNEX 2

17 July 2026 (2026-2027)

Kings Walden Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 17/07/2026

	Cash in Hand 01/04/2026			32,619.21
	ADD			
	Receipts 01/04/2026 - 17/07/2026			25,276.29
				57,895.50
	SUBTRACT			
	Payments 01/04/2026 - 17/07/2026			18,126.68
A	**Cash in Hand 17/07/2026** (per Cash Book)			**39,768.82**

Cash in hand per Bank Statements			
Petty Cash	17/07/2026	150.95	
Lloyds bank current	17/07/2026	0.00	
Youth Club cash	17/07/2026	0.00	
Lloyds deposit	07/07/2026	0.00	
Unity Trust Current Account	07/07/2026	3,949.47	
Unity Trust Instant Access	17/07/2026	36,189.68	
			40,290.10
Less unpresented payments			521.28
			39,768.82
Plus unpresented receipts			
B **Adjusted Bank Balance**			**39,768.82**

A = B Checks out OK