Kings Walden
Parish Council

Minutes of the meeting of the Meeting of Kings Walden Parish Council held in the Village Hall, Breachwood Green on Monday 21st September 2026 at 7.30pm

Councillors: Jon Chamberlin, Ash Gordon, Amanda King, Vickie Peck-Cooper (Chair), Niki Tait, Leigh Ward

In attendance: Fifteen members of public, District Cllr Joe Graziano, and the clerk and RFO, Lisa Lathane

4.1 (Agenda 1) Appointment of Chair

1. Due to the resignation of Paul Harman the first item of business was to elect a new Chair.
2. Cllr Peck-Cooper nominated herself with Cllr Gordon seconding the nomination.
3. Members unanimously voted in support.

4.2 (Agenda 2) Appointment of Vice Chair

This item was not necessary, Cllr King remains as Vice Chair.

4.3 (Agenda 3) To receive and accept apologies for absence

None.

4.4 (Agenda 4) Chairman's remarks

Members are reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.

4.5 (Agenda 5) Public Participation

1. District Cllr Graziano addressed the meeting:
   - The Local Government Review has been paused by the Government. The elections due for next year now won't happen.
   - A Local Plan consultation is taking place at north-herts.gov.uk/call-sites. Residents are urged to comment on proposed sites. The consultation is open until the 24th November.
   - Luton Rising will be advertising Noise Surgeries regarding the airport.
   - Cllr Barnard and Cllr Graziano are challenging the slow response to changing the speed limit to 20mph.
   - Cllr Graziano has successfully managed to get the crevasse on the Darley Hall bend to be filled in, which will happen in the coming weeks.
   - The Lilley Bottom Road is having an official lay by installed to improve the road layout.
   - Lye Hill flooding: there will be a road closure to deal with the drainage.
   - The Plant and Seed Swap Table has been installed outside the Village Hall.
2. Members of the public attended the meeting to find out what could be done for a bus to be provided for children attending the Katherine Warrington School (KWS), the now preferred school for Breachwood Green.
   - Fifteen children currently travel from Breachwood Green to the school. Two will leave at the end of this school year with another five joining KWS next September.
   - County Cllr Barnard is aware of the issue. District Cllr Graziano took further details and will liaise with him further to see what can be done.
3. Two members of the public attended the meeting to complain about the overgrown ivy and hedging on the Recreation Ground damaging their fence, and the lack of response from the Council and clerk.

- The clerk will look into what emails were received and how the responded to.
- The council will visit the site and look into what can be done to rectify the matter.
- The residents stated that they first noticed the ivy growing through the fence eight years ago but nothing had been reported before this year. The fence panels were in situ when they moved to the property at this time.

4.6 (Agenda 6) To adopt the minutes of the last parish council meeting
The minutes were adopted, and the chairman was authorised to sign.

4.7 (Agenda 7) Matters arising from minutes of the last meeting not covered elsewhere
None.

4.8 (Agenda 8) To receive the clerk's report including an update on ongoing projects.
1. The September element of the precept has been received.
2. An extension for comment to planning has been granted for 26/02122/FP at 25 Lower Road, Breachwood Green given until after our October meeting.
3. The council has previously discussed getting braille signs for play equipment and road signs. The clerk has been liaising with the Braille Society on how to proceed and re costs.
4. The tree survey has been carried out and a report should be with us for the next meeting.

4.9 (Agenda 9) Hedge cutting on the Recreation Ground
This item was deferred to the next meeting.

4.10 (Agenda 10) To discuss the condition of the Recreation Ground and decide next steps
1. Breachwood Green Cricket Club have complained about the state of the outfield due to the football being played by Stopsley Sharks.
2. Members **AGREED** to speak to Stopsley Sharks to discuss:
   - Missing corner pole covers causing a hazard.
   - Review the number of matches and training sessions being held on the Recreation Ground and on what days
   - Review possible sub-letting of the ground.
3. Update on racking for the container: members will meet at the container to look at the space and what needs to be stored to work out what racking is needed.

4.11 (Agenda 11) Airport Update
LADACAN lost their fight to appeal the decision to extend the airport.

4.12 (Agenda 12) Local Plan consultation meeting
1. Parish council representatives have been invited to a meeting regarding the Local Plan on the 5th October.
2. Members **AGREED** that the Clerk and Cllr King will attend the meeting.

4.13 (Agenda 13) To review and adopt: Data Protection Policy, Data Audit Schedule and General Privacy Notice.
Members **AGREED** unanimously to adopt the above policies.

4.14 (Agenda 14) To consider hiring the Youth Hut out for parties to extend current use.
Members **AGREED** that if anyone was interested in hiring the Youth Hut that there would be a charge of £10 per hour.

4.15 (Agenda 15) To review purchase and installation of Christmas Tree

1. Cllrs Ward and Gordon successfully attended the Southern Rural meeting and the grant of £650 for a permanent Christmas Tree.
2. Members **AGREED** that the clerk will order the tree as soon as the funding is received.
3. Cllr Chamberlin will quote to remove the existing tree and plant the new tree. The clerk will also obtain other quotes for the work.

4.16 (Agenda 16) School bus provision

This item was covered in comments from the public.

4.17 Finance and Risk:

1. Payments made were **NOTED** and approved. Payments can be seen in annex 1.
2. Members **AGREED** to award a grant of £1000 to Breachwood Green Pre School for the purchase of new classroom equipment.
3. Members **AGREED** to invoice the Strathmore Arms £400 for the use of the marquee over the summer.
4. Authorisation was given to the Chair to sign the Bank Reconciliation shown in Annex 2.

4.18 (Agenda 16) Planning

None.

4.19 (Agenda 17) Matters for future consideration

Bins / bin storage.

The meeting closed at 21.52.

Next scheduled meeting:

Monday 18th October 2026 19.30

Kings Walden Parish Council

ANNEX 1

Kings Walden Parish Council

PAYMENTS & RECEIPTS LIST

18 September 2026 (2026-2027)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
72	Salary	20/07/2026		Unity Trust Current A	P27-070	Payment - Payroll	Staff	Z	-1,227.51		-1,227.51
63	Grass cutting	21/07/2026		Unity Trust Current A	P27-061	Payment - Grass cutting	R Dawes	S	-434.88	-86.98	-521.86
64	Playground Inspections	21/07/2026		Unity Trust Current A	P27-062	Payment - Playground Inspecti	NHDC	S	-100.00	-20.00	-120.00
65	Breach on the Green	21/07/2026		Unity Trust Current A	P27-063	Payment - Breach on the Greer	Graphix Print Solutions	S	-182.00	-36.40	-218.40
66	Breach on the Green	21/07/2026		Unity Trust Current A	P27-064	Payment - Breach on the Greer	Graphix Print Solutions	S	-54.00	-10.80	-64.80
68	Salary	21/07/2026		Unity Trust Current A	P27-066	Payment - Payroll	Staff	Z	-135.62		-135.62
69	Salary	21/07/2026		Unity Trust Current A	P27-067	Payment - Payroll	Staff	Z	-158.87		-158.87
71	Mileage	21/07/2026		Unity Trust Current A	P27-069	Payment - Clerk expenses	Staff	Z	-56.10		-56.10
70	Tuck Stock Purchase	21/07/2026		Unity Trust Current A	P27-068	Payment - Youth Club Tuck	Staff	Z	-152.69		-152.69
71	First aid kit	21/07/2026		Unity Trust Current A	P27-069	Payment - Clerk expenses	Staff	Z	-35.98		-35.98
67	Youth Hut Cleaning	22/07/2026		Unity Trust Current A	P27-065	Payment - Youth Hut Cleaning	Clare Champion	Z	-746.47		-746.47
73	Bar Refurbishment	22/07/2026		Unity Trust Current A	P27-071	Payment - Bar refurbishment	Paul Harman	Z	-171.89		-171.89
74	PAYE	23/07/2026		Unity Trust Current A	P27-072	Payment - PAYE	HMRC	Z	-1,475.70		-1,475.70
75	Youth Hut Maintenance	27/07/2026		Unity Trust Current A	P27-073	Payment - Pool Table Refurbis	Guy Webster	Z	-280.00		-280.00
76	Electricity	28/07/2026		Unity Trust Current A	P27-074	Payment - Youth Hut Electricity	Scottish Power	L	-216.14	-10.81	-226.95
77	Bank charges	31/07/2026		Unity Trust Current A	P27-075	Payment - Bank Charges	Unity Trust Bank	Z	-7.00		-7.00
80	Office services	03/08/2026		Unity Trust Current A	P27-078	Payment - Office services	Actual Admin (Lisa Lathane	Z	-75.00		-75.00
79	Grass cutting	03/08/2026		Unity Trust Current A	P27-077	Payment - Grass Cutting and H	R Dawes	S	-434.88	-86.98	-521.86
83	Bar Refurbishment	03/08/2026		Unity Trust Current A	P27-081	Payment - Bar refurbishment	Paul Harman	Z	-325.00		-325.00
81	Maintenance	03/08/2026		Unity Trust Current A	P27-079	Payment - Plumbing work	Ryan Maidment	Z	-75.00		-75.00
82	Tuck Stock Purchase	03/08/2026		Unity Trust Current A	P27-080	Payment - Youth Club Tuck	Staff	Z	-51.13		-51.13
78	Tuck Stock Purchase	03/08/2026		Unity Trust Current A	P27-076	Payment - Youth Club Tuck	Staff	Z	-77.50		-77.50
84	Admin	07/08/2026		Unity Trust Current A	P27-082	Payment - Software	Google	Z	-14.00		-14.00
85	Pension	13/08/2026		Unity Trust Current A	P27-083	Payment - Pension	Staff	Z	-282.38		-282.38
86	Emails and Cybercheck	14/08/2026		Unity Trust Current A	P27-084	Payment - Domain and Cyberc	Zen	S	-16.99	-3.40	-20.39
41	Maintenance	17/08/2026		Unity Trust Current A	P27-041	Payment - Wifi Locks	C&J Supplies	S	-371.90	-74.38	-446.28
87	Broadband	17/08/2026		Unity Trust Current A	P27-085	Payment - Broadband	BT	S	-68.54	-13.71	-82.25
88	Salary	17/08/2026		Unity Trust Current A	P27-086	Payment - Payroll	Staff	Z	-135.62		-135.62
89	Salary	17/08/2026		Unity Trust Current A	P27-087	Payment - Payroll	Staff	Z	-158.87		-158.87
90	Tuck Stock Purchase	17/08/2026		Unity Trust Current A	P27-088	Payment - Youth Club Tuck	Staff	Z	-48.01		-48.01
91	Youth Hut Cleaning	17/08/2026		Unity Trust Current A	P27-089	Payment - Youth Hut Cleaning	Clare Champion	Z	-186.67		-186.67
92	Salary	20/08/2026		Unity Trust Current A	P27-090	Payment - Payroll	Staff	Z	-1,227.51		-1,227.51
94	Bar Refurbishment	27/08/2026		Unity Trust Current A	P27-092	Payment - Bar refurbishment	Paul Harman	Z	-495.58		-495.58

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Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
93	Tuck Stock Purchase	27/08/2026		Unity Trust Current A	P27-091	Payment - Youth Club Tuck	Staff	Z	-96.00		-96.00
95	Bank charges	31/08/2026		Unity Trust Current A	P27-093	Payment - Bank Charges	Unity Trust Bank	Z	-7.00		-7.00
96	Admin	07/09/2026		Unity Trust Current A	P27-094	Payment - Software	Google	Z	-14.00		-14.00
20	Precept	10/09/2026		Unity Trust Current A	R27-020	Receipt - Precept and CTRSG C	NHDC	Z	20,731.82		20,731.82
20	CTRSG	10/09/2026		Unity Trust Current A	R27-020	Receipt - Precept and CTRSG C	NHDC	Z	422.64		422.64
100	Office services	11/09/2026		Unity Trust Current A	P27-098	Payment - Office services	Actual Admin (Lisa Lathane	Z	-75.00		-75.00
98	Grass cutting	11/09/2026		Unity Trust Current A	P27-096	Payment - Grass Cutting and H	R Dawes	S	-434.88	-86.98	-521.86
97	Youth Hut Cleaning	11/09/2026		Unity Trust Current A	P27-095	Payment - Youth Hut Cleaning	Clare Champion	Z	-218.75		-218.75
101	Bar Refurbishment	11/09/2026		Unity Trust Current A	P27-099	Payment - Bar refurbishment	Paul Harman	Z	-77.85		-77.85
99	Printing Costs	11/09/2026		Unity Trust Current A	P27-097	Payment - Printing costs	Graphix Print Solutions	S	-237.00	-47.40	-284.40
102	Emails and Cybercheck	14/09/2026		Unity Trust Current A	P27-100	Payment - Domain and Cybercl	Zen	S	-16.99	-3.40	-20.39
103	Broadband	15/09/2026		Unity Trust Current A	P27-101	Payment - Broadband	BT	S	-68.54	-13.71	-82.25
								Total	**10,429.02**	**-494.95**	**9,934.07**

Kings Walden Parish Council

ANNEX 2

18 September 2026 (2026-2027)

Kings Walden Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 18/09/2026			
	Cash in Hand 01/04/2026			32,619.21
	ADD			
	Receipts 01/04/2026 - 18/09/2026			46,430.75
				79,049.96
	SUBTRACT			
	Payments 01/04/2026 - 18/09/2026			28,900.79
A	**Cash in Hand 18/09/2026** (per Cash Book)			**50,149.17**
	Cash in hand per Bank Statements			
	Petty Cash	18/09/2026	150.95	
	Lloyds bank current	18/09/2026	0.00	
	Youth Club cash	18/09/2026	0.00	
	Lloyds deposit	18/09/2026	0.00	
	Unity Trust Current Account	18/09/2026	2,654.08	
	Unity Trust Instant Access	18/09/2026	47,344.14	
				50,149.17
	Less unpresented payments			
				50,149.17
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**50,149.17**
	A = B Checks out OK			